



# CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760  
Phone: (541) 923-6776 | Fax: (541) 923-5247  
[www.crrfire.org](http://www.crrfire.org)

## **Notice of Board Meeting**

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board of Directors meeting on Thursday, January 16, 2025. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to the meeting can be found through the Zoom platform, by accessing our website, [www.crrfire.org/meetings](http://www.crrfire.org/meetings). The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

### **Board of Directors**

David Palmer, President (Position 3)  
Brad Pahl, Vice President (Position 1)  
Kay Norberg, Secretary (Position 2)  
Joseph Costigan, Treasurer (Position 4)  
Cole Gayheart, Jr., (Position 5)

### **District Staff**

Fire Chief, Sean Hartley  
Admin. Assistant, Dana Schulke  
Office Assistant, Tara Bruce

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### **Board Meeting Agenda**

1. Call to Order – Director Palmer
  - 1.1 Flag Salute – Director Pahl
  - 1.2 Roll Call – Director Norberg
2. Review of Agenda – Director Palmer
3. Approval of minutes – Director Palmer
  - 3.1 Approval of Board Meeting minutes from December 19, 2024
4. Financial Reports
  - 4.1 Acknowledge receipt and approval of the financial reports for December 2024 – Director Costigan
  - 4.2 Appointment of Board members to sign checks for Monday, February 10th and Monday, February 24, 2025 – Director Palmer
5. Unfinished business (consideration, discussion, and possible action on the following items):
  - 5.1 Appointment of Budget Committee to Fill Vacancies – Director Palmer and Dana Schulke

6. New Business (consideration, discussion, and possible action on the following items):
  - 6.1 Discussion on Board of Director candidates for 2 open positions – Director Palmer
  - 6.2 Appoint Budget Officer/Review of Budget Calendar – Director Palmer
  - 6.3 Summary of Board Workshop – Director Palmer
7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
8. CERT Report – Linda Kay Widmer
9. Comment/Questions – Director Palmer
  - 9.1 Public input on the current agenda topics
  - 9.2 Public input on future agenda topics – (Please limit to one topic)
10. Correspondence / Recognitions / Good of the Order – Director Palmer
11. Adjournment – Director Palmer

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