



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
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www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board meeting on Thursday, December 21, 2023. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to this meeting can be found through the Zoom platform, by accessing our website, @ www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

Board of Directors

Kay Norberg, President (Position 2)
David Palmer, Vice President (Position 3)
Joseph Costigan, Secretary (Position 4)
Brad Pahl, Treasurer (Position 1)
Cole Gayheart, Jr., (Position 5)

District Staff

Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke
(excused)

Board Meeting Agenda

1. Call to Order – Director Norberg
 - 1.1 Flag Salute – Director Palmer
 - 1.2 Roll Call – Director Costigan
2. Review of Agenda – Director Norberg
3. Approval of minutes – Director Norberg
 - 3.1 Approval of Board Meeting minutes from November 16, 2023
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for November 2023
– Director Pahl
 - 4.2 Appointment of Board members to sign checks for Wednesday, January 10th and Thursday, January 25th, 2023 – Director Norberg
5. Unfinished business (consideration, discussion, and possible action on the following items):
- none
6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Update on Fire Alarm System for the building – Fire Chief, Sean Hartley
 - 6.2 Possible discussion/approval of Resolution 2023-08 to appropriate funds to replace the stations existing Fire Alarm System – Fire Chief, Sean Hartley
 - 6.3 Discussion on SDAO Conference in February – Fire Chief, Sean Hartley/ Director Norberg
 - 6.4 Performance review of Fire Chief - **Executive Session, per ORS 192.660(2) (i)** to review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee, or staff member who does not request an open hearing. This is a closed session not open to the

public. Any media requesting access, please email admin@crrfire.org, prior to the date of this meeting. – Director Norberg

7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
8. Comment/Questions:
 - 9.1 Public input on the current agenda topics
 - 9.2 Public input on future agenda topics – (Please limit to one topic)
9. Correspondence/ Recognitions/ Good of the Order – Director Norberg
10. Adjournment – Director Norberg

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)