



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Joint Virtual Public Budget Hearing And Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors, will hold a virtual public Budget Hearing and Board Meeting on Thursday, June 18, 2020. The public Budget Hearing will start at 6:00 pm via Zoom and access to this meeting and the Board meeting may be found on the District's website at www.crrfire.org. The purpose of the Public Budget Hearing is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the Crooked River Ranch RFPD Budget Committee. A copy of the budget may be inspected on the website at www.crrfire.org. The Board meeting will follow immediately thereafter. Both meetings are accessible to persons with disabilities and will be recorded.

Board of Directors

Barbara Oakley, President (Position 4)
Brad Pahl, Vice President, (Position 1)
Mark Wilson, Secretary (Position 5)
Jeff Green, Treasurer (Position 3)
John Meredith, Director (Position 2)

District Staff

Fire Chief, Harry Ward
Assistant Fire Chief, Sean Hartley
Administrative Assistant, Dana Schulke (excused)

Public Hearing Agenda

1. Call to Order - Director Oakley
 - 1.1. Roll Call by Director Wilson
2. Presentation of the Budget – Fire Chief, Harry Ward / Assistant Fire Chief, Sean Hartley
3. Comments from the public – **(Please email your comments/questions to admin@crrfire.org prior to the meeting.** (Any duplicate comments/questions will be avoided)
4. Discussion / comments/ actions from the Board of Directors
5. Adjournment of Public Budget Hearing – Director Oakley

Board Meeting Agenda

1. Call to Order - Director Oakley
 - 1.1 Roll Call by Director Wilson
2. Review of Agenda
3. Approval of Board meeting minutes
 - 3.1 Approval of April 16, 2020 Board meeting minutes
 - 3.2 Approval of May 21, 2020 Board meeting minutes
4. Financial Reports

- 4.1. Acknowledge receipt and approval of the financial reports for May 2020 – Director Green
- 4.2. Appointment of Board members to sign checks for Friday, July 10th and Monday, July 27, 2020.
- 4.3 Discussion / Approval of Electronic Deposits through FIB mobile app (effective July 1) – Director Green
5. Unfinished business (consideration, discussion, and possible action on the following items): none
6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Discussion / Approval of the 2020-2023 Union Contract (possible Executive Session of Board Members) – Director Oakley & Fire Chief, Harry Ward
 - 6.2 Discussion / Approval of Resolution 2020-06 declaring surplus of equipment/ambulance – Fire Chief, Harry Ward
 - 6.3 Discussion / Approval of Resolution 2020-07 Adopting the Budget for 2020/2021 Fiscal Year – Director Oakley
 - 6.4 Discussion / Approval of raising the fee of Emergency Address sign requests – Fire Chief, Harry Ward
 - 6.5 Election of Board Officers for the 2020/2021 term, effective July 1, 2020 - Director Oakley
7. Fire Chief's Report - submitted by Fire Chief, Harry Ward in Board packet
8. Operations Report - submitted by Asst. Fire Chief, Sean Hartley in Board packet
9. Correspondence & Recognitions – Director Oakley
10. Comments/Questions from Staff or Board
(Reminder - Board Workshop on July 9th at 6:30 pm)
11. Adjournment – Director Oakley

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

Board Meeting Minutes (First Virtual Style Meeting)
16 April 2020

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, 16 April 2020 at 06:30 pm online using "ZOOM" meeting platform. This was due to the "COVID 19 Rules and Regulations" in place at the time.

Board Meeting Minutes

1. **Meeting Called to Order at:** 6:37pm by Director Oakley, She announced for the record that this was our very first ever virtual meeting.
 - 1.1. **Roll Call:** Barb Oakley, Brad Pahl, Jeff Green, Mark Wilson, John Meredith, Harry Ward, Sean Hartley, Dana Schulke, David McDonald, Marta McGovern-Philpott, Travis Delorto, Tina Wilson, Bill Burt, John Hayes and Warren.
 - 1.2. **Flag Salute Led by-** None.
2. **Review of Agenda:** No Changes.
3. **Approval of Board Meeting Minutes:** No March meeting due to the COVID 19 situation. Motion by Director Green to accept the February meeting minutes. Seconded by Director Meredith. Vote by roll call: Directors Oakley; Green; Meredith and Wilson voted Aye. Director Pahl voted Nay.
4. **Financial Reports:**
 - 4.1. Director Green read the February financial report into the record. (See attached as appendix "A") Director Wilson made a motion to accept the February financials as presented. Director Pahl seconded. Roll call vote and motion passed unanimously.
 - 4.2. Director Green then read the March financial report into the record. (See attached appendix "B") He stated all things balanced to the statement but he wanted to bring up a column that is mislabeled on our budget variance on the General fund paperwork. He asked Assistant Chief Hartley to look at the form titled General fund budget variance column number three on March and February. It is titled Year to Date Budget and that is not actually year to date but is the annual budget amounts. He explained that the year to date would be just the prorated amount for the year to date. Assistant Chief Hartley stated he would look into it. Director Pahl made a motion to accept the financials as presented and Director Meredith seconded the motion. Roll call vote and motion passed unanimously.
 - 4.3. Board Members to sign checks in May on Monday the 11th and Friday the 22th. Director Meredith the 11th and Director Pahl the 25th. Director Green both signings.

Comments from the Public on current meeting agenda: This was not done due to the format of the meeting.

5. **Unfinished Business:**

Tabled.

6. **New Business:**

6.1. Review of Budget calendar and the committee: Budget check list was in Board packet, along with Budget Committee Members names. The first meeting with the Fire Board is scheduled May 7th. The proposed budget document links are on the banner of the web site. More information will be sent out using the newsletter (Telegraph). There were questions and concerns about the March 30th proposed budget timeline being on track; the fact that our call volume was down; impacts to our financials by income being down due to the virus causing less calls as well as people not paying their taxes; income being down regionally and that other people are making adjustments for less income with the effects of this possibly lasting more than a year. Chief Ward addressed some of the questions and concerns.

6.2. Discussion of Review of Resolution 2020-04 for appropriation received revenue from the Sale of Assets to Materials and Services by Chief Ward. There was a discussion of appropriate moving of funds and directly depositing them in the assigned line item. This is actually a transfer of funds from General Fund into Materials and Services and not a receipt of funds into the General Fund. There was discussion of how to sign this document. Director Meredith made the motion to pass 2020-04 and Director Pahl seconded. Roll call vote passed unanimously.

7. **Fire Chiefs Report:** (See last month's minutes for the report.) There were questions about the fence and the financials showing we had only paid a third of the bill and in the Chief's report it says the project is completed. The fence was completed and the payment went out on the 15th. Questions about airbags and CPR mannequins was if they had been purchased not by the district, but if the Volunteer Association had purchased them already. The Volunteer Association was going to vote on that decision. Questions about the delay on the new ambulance. The delay is due to lack of drivers. There was a concern brought up the necessity of having two Board Members in on the Union negotiations, rather than the Board being handed a document to sign at the completion of negotiations. There was a discussion including the concern of a conflict of interest by the Administrative staff to the Union staff. It was decided that Directors Oakley and Pahl would be involved in the negotiations.

8. **Operations Report:** (See last month's meeting minutes) Questions about no information on March numbers being in the report. The March numbers did not come in until after the report had been written. There has been tracking of everything purchased for the COVID 19 and will be submitted for reimbursement from the Federal Government.

9. **Correspondence and Recognitions:** The District received a letter from the Secretary of State office about the 2018-2019 audit. Director Oakley answered this letter last year at the direction of then President Bengtson, so she asked Assistant Chief Hartley about it and to see if there was any specific item in the audit that caused it. She had intended to bring this up at the March meeting but since we didn't have a March meeting she took it upon herself and just copied last year's letter and sent it in. Director Oakley then summarized a letter from the Tumalo Community Church offering to pray for us. She then read a letter from the PERS department thanking the Department for turning in all the required records on time.

There was also a "Best Practices" brochure from SDOA / SDIS for getting the education and other requirements to receive a discount on insurance premiums in the next year. The suggestion box at the station was empty. Chief Ward believes Tina Wilson is behind it, but they have received a lot of masks including N95 masks from the public. There was a comment made that we need to communicate in emails so the whole Board is getting the information to stay informed. It was brought up again the fact the Agenda was not received until Monday and that Volunteers and staff are receiving the Agenda on Friday. A question of why the Board does not get the emails at the same time as the rest of the department personnel especially ones that pertain to the Board of Directors.

10. Comments / Questions: None.

11. Adjournment: Adjourned the meeting at 07:40 pm. Question asked about having any Workshop meetings to address the Board Policies review. These will be pushed out for now. Next meeting May 7th for Budget Meeting.

Respectfully Submitted by,

Mark W. Wilson

Secretary, Director Position # 5

Crooked River Ranch Rural Fire Protection District Fire Board

"Appendix A"
to April Minutes

Balance Sheet

Crooked River Ranch Fire & Rescue

As of February 28, 2020

Cash Basis

	FEB 28, 2020
Assets	
Current Assets	
Cash and Cash Equivalents	
Bond Fund	
Capital Reserve Fund	29,016.43
FIB - Checking	114,168.22
FIB - Payroll	22,131.63
General Fund	2,401.29
Local Option Levy Fund	354,046.16
PayPal	343,313.31
US Bank	219.61
Total Cash and Cash Equivalents	12,262.49
Total Current Assets	877,559.14
Total Assets	877,559.14
Liabilities and Equity	
Liabilities	
Current Liabilities	
FIB - Credit Cards	3,362.88
Payroll Liabilities	494.63
Total Current Liabilities	3,857.51
Total Liabilities	3,857.51
Equity	
Current Year Earnings	873,701.63
Total Equity	873,701.63
Total Liabilities and Equity	877,559.14
	\$ 734,374.49
	- \$ 3,857.51
	\$ 730,516.98

"APPENDIX B"
to April minutes

Balance Sheet

Crooked River Ranch Fire & Rescue

As of March 31, 2020

Cash Basis

	MAR 31, 2020
Assets	
Current Assets	
Cash and Cash Equivalents	
Bond Fund	30,086.24
Capital Reserve Fund	114,350.56
FIB - Checking	24,797.78
FIB - Payroll	2,509.18
General Fund	223,818.26
Local Option Levy Fund	345,826.47
PayPal	63.27
US Bank	11,400.49
Total Cash and Cash Equivalents	752,852.25
Total Current Assets	752,852.25
Total Assets	752,852.25
Liabilities and Equity	
Liabilities	
Current Liabilities	
FIB - Credit Cards	1,366.74
Payroll Liabilities	494.63
Total Current Liabilities	1,861.37
Total Liabilities	1,861.37
Equity	
Current Year Earnings	750,990.88
Total Equity	750,990.88
Total Liabilities and Equity	752,852.25

\$ 608,415.45
-\$ 1,861.37

\$ 606,554.08

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

Board Meeting Minutes (Virtual Style Meeting)
21 May 2020

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, 21 May 2020 at 06:30 pm online using “ZOOM” meeting platform.

Board Meeting Minutes

1. **Meeting Called to Order at:** By Director Oakley, She announced for the record that this is a virtual meeting and will include a notice of a supplemental Budget for the 2019/2020 Fiscal Year. Public can access this meeting via a special phone # and meeting #.
 - 1.1. **Roll Call:** Barb Oakley, Brad Pahl, Jeff Green, Mark Wilson, John Meredith, Harry Ward, Sean Hartley, Dana Schulke, Alysha Delorto, David McDonald, Tina Wilson, Bill Burt and Warren.
 - 1.2. **Flag Salute Led by-** None.
2. **Review of Agenda:** Director Wilson brought up unfinished business of 5.1. There was no reason for it other than receive a correct copy of the final print. It was removed.
3. **Approval of Board Meeting Minutes:**
 - 3.1. Motion for April Minutes made by Director Green to accept the minutes as corrected. Seconded by Director Wilson. Roll call vote; NO votes from Director Oakley; Pahl and Meredith. Director Green and Wilson voted YES. Motion Failed.
4. **Financial Report:**
 - 4.1. Director Green read the April financial report into the record. Director Pahl made a motion to accept the April financials as presented. Director Meredith seconded. Roll call vote and motion passed unanimously.
 - 4.2. Board Members to sign checks in June on Tuesday the 9th and Tuesday the 25th. Director Meredith the 9th and Director Oakley the 25th. Director Green both signings at 4:30 PM.
5. **Unfinished Business:**
 - 5.1. Revision of Board Policy, 2.02 (A. #5) Removed from agenda.
 - 5.2. Policy review after discussion will be pushed out until we can have a sit down workshop face to face. A Workshop was scheduled for July 9 2020 at 6:30 PM.
6. **New Business:**
 - 6.1. Supplemental Budget Resolution 2020-05. Increase \$13500.00 for this year. Grant funds per Hartley have been stored by SAFER for several years waiting for us to ask for it. Resolution 2020-05 was read into the record by Director Oakley. Motion made by Director Pahl and seconded by Director Meredith. Roll Call vote unanimously passed.
 - 6.2. Status for summer fire season. Director Pahl asked Chief Ward for a report on this and stated it is in the Chiefs Report. Chief Ward expanded on what was in his report.

- 6.3. Status of recovery of funds for COVID-19 from FEMA. Report from Chief Ward that we have spent \$871.00 so far and waiting for another invoice to submit everything. It can be submitted to the Feds or the State so Chief is trying to identify the correct avenue.
- 6.4. Office hours update. Keeping the hours the same as they have been. Discussion about coverage and shifts to stay open 5 days a week. This will be reviewed in the future per Director Oakley.
7. **Fire Chiefs Report:** (See last month's minutes for the report.) Submitted by Chief Ward in Board packet. Chief Ward added information about a phone meeting held by Central Oregon Health departments and first responders in regards to COVID-19. Director Pahl asked some questions about the collection agency and Chief Ward answered his questions. Director Pahl stated the Chief decided to not open his contract and "They" decided to not open it either and renew it.
8. **Operations Report:** (See last month's meeting minutes.) Director Pahl jumped back to ask the Chief about a contingency plan for his Budget. Chief stated he sent out an email with it and then discussed a potential Federal tax plan.
9. **Correspondence and Recognitions:** Chief Ward recognized John Meredith as the Ray Anderson Award recipient at the Awards Banquet for his efforts in the Wayside Memorial. Nothing in the suggestion box.
10. **Comments / Questions:** Director Wilson questioned why the college was not doing the training building improvements. Chief stated the college never got back to him.
11. **Adjournment:** Meeting adjourned at 07:32 pm.

Respectfully Submitted by,

Mark W. Wilson
Secretary, Director Position # 5
Crooked River Ranch Rural Fire Protection District Fire Board

Balance Sheet

Crooked River Ranch Fire & Rescue

As of May 31, 2020

Cash Basis

MAY 31, 2020

Assets

Current Assets

Cash and Cash Equivalents

Bond Fund	34,314.58
Capital Reserve Fund	98,537.10
FIB - Checking	22,523.21
FIB - Payroll	2,857.32
General Fund	124,723.81
Local Option Levy Fund	354,805.19
PayPal	43.27
US Bank	4,817.48
Total Cash and Cash Equivalents	642,621.96

Total Current Assets 642,621.96

Total Assets 642,621.96

Liabilities and Equity

Liabilities

Current Liabilities

FIB - Credit Cards	1,326.07
Payroll Liabilities	382.73
Total Current Liabilities	1,708.80

Total Liabilities 1,708.80

Equity

Current Year Earnings	640,913.16
Total Equity	640,913.16

Total Liabilities and Equity 642,621.96

\$ 509,770.28
-\$ 1,708.80

\$ 508,061.48



Budget Variance
Crooked River Ranch Fire & Rescue
General Fund
For the month ended 31 May 2020
Cash Basis

	May Actual	YTD Actual	Budget	Var USD	Var %
Revenue					
Ambulance Billing	\$19,685.42	\$194,192.90	\$165,000.00	\$29,192.90	17.6927%
Beginning Fund Balance:General/LO Levy Fund	\$0.00	\$328,766.72	\$234,000.00	\$94,766.72	40.4986%
Contractual Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%
Deschutes County: General Fund	\$176.27	\$56,650.70	\$52,671.00	\$3,979.70	7.5558%
Deschutes County: Local Option Levy	\$85.36	\$26,092.68	\$24,803.00	\$1,289.68	5.1997%
Emergency Address Signs	\$40.00	\$360.00	\$500.00	-\$140.00	-28.0%
FireMed	\$1,125.00	\$12,600.00	\$12,600.00	\$0.00	0.0%
Interest	\$924.32	\$9,773.04	\$5,000.00	\$4,773.04	95.4608%
Jefferson County: General Fund	\$12,141.40	\$571,863.49	\$572,748.00	-\$884.51	-0.1544%
Jefferson County: Local Option Levy	\$5,879.45	\$277,955.82	\$277,338.00	\$617.82	0.2228%
Misc. Income	\$454.59	\$10,886.23	\$4,000.00	\$6,886.23	172.1558%
Prior Year Taxes	\$1,658.05	\$22,160.79	\$22,500.00	-\$339.21	-1.5076%
Sale of Assets/Apparatus	\$0.00	\$10,000.00	\$0.00	\$10,000.00	
Training Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%
Grant Revenue					
AFG Grant Revenue	\$0.00	\$117,480.24	\$121,818.00	-\$4,337.76	-3.5609%
Grants Funds	\$0.00	\$5,000.00	\$69,422.00	-\$64,422.00	-92.7977%
SAFER Grant Revenue	\$0.00	\$38,657.00	\$0.00	\$38,657.00	
VFA Grant Revenue	\$0.00	\$9,530.01	\$10,000.00	-\$469.99	-4.6999%
Total Grant Revenue	\$0.00	\$170,667.25	\$201,240.00	-\$30,572.75	-15.2%
Total Revenue	\$42,169.86	\$1,691,969.62	\$1,573,400.00	\$118,569.62	7.5359%
Gross Profit					
Gross Profit	\$42,169.86	\$1,691,969.62	\$1,573,400.00	\$118,569.62	7.5359%
Operating Expenses					
General Fund, Transfer Out	\$0.00	\$13,909.09	\$13,909.00	\$0.09	0.0006%
Capital Outlay & Grant Awards					
Capital Outlay & Grant Awards:Building Purchases	\$0.00	\$10,866.11	\$0.00	\$10,866.11	
Capital Outlay & Grant Awards:EMS Purchase	\$0.00	\$66,480.24	\$0.00	\$66,480.24	
Capital Outlay & Grant Awards:Fire Purchases	\$0.00	\$60,530.01	\$137,909.00	-\$77,378.99	-56.1087%
Debt Services & Contingency:Contingency	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	-100.0%
Total Capital Outlay & Grant Awards	\$0.00	\$137,876.36	\$142,909.00	-\$5,032.64	-3.5%
Materials & Services					
Materials & Services:Administration	\$2,012.38	\$15,445.31	\$15,520.00	-\$74.69	-0.4813%
Materials & Services:Building & Maint.	\$373.50	\$15,492.78	\$15,000.00	\$492.78	3.2852%
Materials & Services:Department Services	\$78.88	\$2,012.13	\$4,000.00	-\$1,987.87	-49.6968%
Materials & Services:Dispatch Services	\$0.00	\$63,335.79	\$63,390.00	-\$54.21	-0.0855%
Materials & Services:EMS Operations	\$1,945.57	\$24,133.56	\$29,584.00	-\$5,450.44	-18.4236%
Materials & Services:Fire Suppression	\$1,518.92	\$13,697.09	\$27,180.00	-\$13,482.91	-49.606%
Materials & Services:Fuel	\$486.76	\$9,914.90	\$12,000.00	-\$2,085.10	-17.3758%
Materials & Services:Insurance	\$899.00	\$30,515.00	\$27,500.00	\$3,015.00	10.9636%
Materials & Services:Prevention	\$0.00	\$780.73	\$1,000.00	-\$219.27	-21.927%
Materials & Services:Professional Services	\$1,008.78	\$16,987.74	\$22,190.00	-\$5,202.26	-23.4442%
Materials & Services:Radios/Communications	\$94.45	\$1,585.36	\$3,455.00	-\$1,869.64	-54.114%
Materials & Services:Rope Rescue Operations	\$0.00	\$1,404.75	\$1,500.00	-\$95.25	-6.35%
Materials & Services:SAFER Grant Expenditures	\$0.00	\$5,454.00	\$9,422.00	-\$3,968.00	-42.1142%
Materials & Services:Training	\$49.92	\$6,717.06	\$8,558.00	-\$1,840.94	-21.5113%
Materials & Services:Travel	\$0.00	\$7,631.45	\$12,572.00	-\$4,940.55	-39.298%
Materials & Services:Tuition Reimbursement	\$0.00	\$17,842.74	\$31,500.00	-\$13,657.26	-43.3564%
Materials & Services:Uniforms	\$0.00	\$4,612.96	\$5,713.00	-\$1,100.04	-19.255%
Materials & Services:Utilities	\$1,676.08	\$20,553.77	\$22,250.00	-\$1,696.23	-7.6235%
Materials & Services:Vehicle/Equipment Maint.	\$2,931.10	\$26,507.46	\$30,000.00	-\$3,492.54	-11.6418%
Materials & Services:Volunteer Incentives	\$0.00	\$16,870.00	\$19,000.00	-\$2,130.00	-11.2105%
Materials & Services:Wellness Program	\$0.00	\$3,103.40	\$10,000.00	-\$6,896.60	-68.966%
Total Materials & Services	\$13,075.34	\$304,597.98	\$371,334.00	-\$66,736.02	-18.0%

Personnel Services					
Personnel Services:Admin Asst./OT	\$69.35	\$691.03	\$1,261.00	-\$569.97	-45.1998%
Personnel Services:Admin Asst./Reg Wage	\$2,857.70	\$32,599.03	\$35,973.00	-\$3,373.97	-9.3792%
Personnel Services:Assistant Fire Chief:Salary	\$4,635.00	\$50,932.50	\$57,224.00	-\$6,291.50	-10.9945%
Personnel Services:Employee Benefits	\$12,100.42	\$140,604.83	\$174,477.00	-\$33,872.17	-19.4135%
Personnel Services:Fire Chief	\$6,695.00	\$73,484.17	\$82,194.00	-\$8,709.83	-10.5967%
Personnel Services:Part-Time Employees	\$0.00	\$18,639.25	\$23,520.00	-\$4,880.75	-20.7515%
Personnel Services:Payroll Taxes	\$3,309.47	\$34,893.04	\$40,461.00	-\$5,567.96	-13.7613%
Personnel Services:PERS	\$9,007.48	\$106,484.10	\$119,051.00	-\$12,566.90	-10.5559%
Personnel Services:Shift Personnel: Reg Wage	\$18,976.66	\$166,740.56	\$180,099.00	-\$13,358.44	-7.4173%
Personnel Services:Shift Personnel:Overtime	\$148.18	\$35,999.66	\$43,698.00	-\$7,698.34	-17.6171%
Personnel Services:Student Volunteer Stipends	\$540.00	\$7,020.00	\$7,290.00	-\$270.00	-3.7037%
Personnel Services:Volunteer Shift Stipends	\$5,844.05	\$43,744.05	\$50,000.00	-\$6,255.95	-12.5119%
Personnel Services:Workers Comp & Grp Accd.	\$0.00	\$15,737.49	\$15,000.00	\$737.49	4.9166%
Total Personnel Services	\$64,183.31	\$727,569.71	\$830,248.00	-\$102,678.29	-12.4%
Total Operating Expenses	\$77,258.65	\$1,183,953.14	\$1,358,400.00	-\$174,446.86	-12.8421%
Net Income / (Loss) before Tax	-\$35,088.79	\$508,016.48	\$215,000.00	\$293,016.48	136.2867%
Net Income	-\$35,088.79	\$508,016.48	\$215,000.00	\$293,016.48	136.2867%
Total Comprehensive Income	-\$35,088.79	\$508,016.48	\$215,000.00	\$293,016.48	136.2867%



Budget Variance
Crooked River Ranch Fire & Rescue
Capital Reserve Fund
 For the month ended 31 May 2020
 Cash Basis

	May Actual	YTD Actual	Budget	Var USD	Var %
Revenue					
Beginning Fund Balance:Capital Reserve Fund	\$0.00	\$173,181.57	\$186,500.00	-\$13,318.43	-7.1412%
Other financing sources	\$0.00	\$0.00	\$159,876.00	-\$159,876.00	-100.0%
Grant Revenue					
Grants Funds	\$0.00	\$0.00	\$45,000.00	-\$45,000.00	-100.0%
Total Grant Revenue	\$0.00	\$0.00	\$45,000.00	-\$45,000.00	-100.0%
Jefferson County: Capital Reserve Fund					
Jefferson County: Capital Reserve Fund:Interest	\$192.77	\$2,663.14	\$2,750.00	-\$86.86	-3.1585%
Jefferson County: Capital Reserve Fund:Transfer In	\$0.00	\$13,909.09	\$25,000.00	-\$11,090.91	-44.3636%
Total Jefferson County: Capital Reserve Fund	\$192.77	\$16,572.23	\$27,750.00	-\$11,177.77	-40.3%
Total Revenue	\$192.77	\$189,753.80	\$419,126.00	-\$229,372.20	-54.7263%
Gross Profit	\$192.77	\$189,753.80	\$419,126.00	-\$229,372.20	-54.7263%
Operating Expenses					
Capital Outlay & Grant Awards					
Capital Outlay & Grant Awards:Apparatus Purchases	\$0.00	\$75,000.00	\$234,876.00	-\$159,876.00	-68.0683%
Capital Outlay & Grant Awards:Building Purchases	\$0.00	\$0.00	\$10,000.00	-\$10,000.00	-100.0%
Capital Outlay & Grant Awards:Training Purchases	\$699.00	\$16,216.70	\$40,000.00	-\$23,783.30	-59.4583%
Total Capital Outlay & Grant Awards	\$699.00	\$91,216.70	\$284,876.00	-\$193,659.30	-68.0%
Total Operating Expenses	\$699.00	\$91,216.70	\$284,876.00	-\$193,659.30	-67.9802%
Net Income / (Loss) before Tax	-\$506.23	\$98,537.10	\$134,250.00	-\$35,712.90	-26.6018%
Net Income	-\$506.23	\$98,537.10	\$134,250.00	-\$35,712.90	-26.6018%
Total Comprehensive Income	-\$506.23	\$98,537.10	\$134,250.00	-\$35,712.90	-26.6018%



Budget Variance
Crooked River Ranch Fire & Rescue
Bond Fund
For the month ended 31 May 2020
Cash Basis

	May Actual	YTD Actual	YTD Budget	Var USD	Var %
Revenue					
Beginning Fund Balance: Bond Fund	\$0.00	\$9,837.30	\$4,213.00	\$5,624.30	133.4987%
Deschutes County: Bond Fund	\$51.47	\$14,028.64	\$0.00	\$14,028.64	
Jefferson County: Bond Fund	\$3,396.13	\$149,030.64	\$171,703.00	-\$22,672.36	-13.2044%
Total Revenue	\$3,447.60	\$172,896.58	\$175,916.00	-\$3,019.42	-1.7%
<hr/>					
Gross Profit	\$3,447.60	\$172,896.58	\$175,916.00	-\$3,019.42	-1.7164%
<hr/>					
Operating Expenses					
Debt Service					
Debt Service: Bond Payment	\$0.00	\$138,582.00	\$165,800.00	-\$27,218.00	-16.4162%
Total Debt Service	\$0.00	\$138,582.00	\$165,800.00	-\$27,218.00	-16.4%
<hr/>					
Total Operating Expenses	\$0.00	\$138,582.00	\$165,800.00	-\$27,218.00	-16.4162%
<hr/>					
Net Income / (Loss) before Tax	\$3,447.60	\$34,314.58	\$10,116.00	\$24,198.58	239.211%
<hr/>					
Net Income	\$3,447.60	\$34,314.58	\$10,116.00	\$24,198.58	239.211%
<hr/>					
Total Comprehensive Income	\$3,447.60	\$34,314.58	\$10,116.00	\$24,198.58	239.211%

Payable Invoice Detail

Crooked River Ranch Fire & Rescue
 For the period May 1, 2020 to May 31, 2020

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aflac					
May 16, 2020	EFT	Premiums from Staff	599.88	Paid	Payroll Liabilities
Total Aflac			599.88		
Alysha Delorto					
May 3, 2020	Reimbursement	Shelf materials for Workout Room (Bolts/Brackets, etc.)	48.27	Paid	Materials & Services:Building & Maintenance:Supplies
May 18, 2020	Reimbursment	Reimbursed Alysha for Coffee purchased for the Station	44.98	Paid	Materials & Services:Building & Maintenance:Supplies
Total Alysha Delorto			93.25		
Amazon					
May 1, 2020	XXXX 4382	Mo. fee for Prime Membership	12.99	Paid	Materials & Services:Administration:Memberships
May 5, 2020	XXXX 4382	Pumice Stone Tilet Bowl Cleaner for Station Toilets	8.99	Paid	Materials & Services:Building & Maintenance:Supplies
May 5, 2020	XXXX 4382	Dish Scrub Brushes for Kitchen in Station	12.99	Paid	Materials & Services:Building & Maintenance:Supplies
May 5, 2020	XXXX 4382	Pants Hangers 24 Pack for PPE	21.99	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 26, 2020	XXXX 4382	RAM Round Plate with Ball for new ambulance	7.99	Paid	Materials & Services:Radios/Communications
May 26, 2020	XXXX 4382	USB 3.0 right angle adapter for new ambulance	7.99	Paid	Materials & Services:Radios/Communications
May 31, 2020	XXXX 4382	Mo. Fee for prime membership	12.99	Deleted (entered twice)	Materials & Services:Administration:Memberships
May 31, 2020	XXXX 4382	Mo. Fee for prime membership	12.99	Paid	Materials & Services:Administration:Memberships
Total Amazon			98.92		
Baxter Auto Parts					
May 4, 2020	18-560366	Headlight Bulbs for 571	29.98	Paid	Materials & Services:Vehicle/Equipment Maintenance:516001
Total Baxter Auto Parts			29.98		
BendTel					
May 18, 2020	0398870	Phone charges, outbound long distance, recurring service charges, taxes, surcharges and fees	488.05	Paid	Materials & Services:Utilities:Telecommunications
Total BendTel			488.05		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
BoundTree Medical, LLC					
May 4, 2020	83604814	C2 Fentanyl .05 mg/ml	38.37	Paid	Materials & Services:EMS Operations:Supplies
May 4, 2020	83604814	Shipping charges	11.95	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			50.32		
Carson Oil Company, Inc.					
May 4, 2020	CP-00251620	Fuel for all apparatus	261.74	Paid	Materials & Services:Fuel
May 18, 2020	CP-00254542	Fuel for all apparatus	225.02	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			486.76		
Crooked River Ranch Water Company					
May 1, 2020	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
May 1, 2020	94	Water	56.68	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			91.27		
Crooked River Sanitary					
May 11, 2020	00014	Sanitation Services for April	72.02	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			72.02		
Dana Schulke					
May 27, 2020	Reimbursement	Reimbursement for Water/Gatorade for Fire rehab/Conflagrations	78.88	Paid	Materials & Services:Department Services:Rehab Supplies
Total Dana Schulke			78.88		
Digital Employment/Streamline					
May 20, 2020	105168	Monthly Fee for Website	100.00	Paid	Materials & Services:Professional Services:Computer Services
Total Digital Employment/Streamline			100.00		
gpscity.com					
May 18, 2020	PO-0199/XXXX 4382	RAM Mount Standard and Long Socket Arm with Double Ball Adapter P/N: RAM-B-201-201U-C, Sku: RAMB201-201C (Bundle)	42.99	Paid	Materials & Services:Radios/Communications
May 18, 2020	PO-0199/XXXX 4382	RAM Mount Round Plate with 1 inch Ball P/N: RAM-B-202U Sku: RAMB202	7.99	Paid	Materials & Services:Radios/Communications
May 18, 2020	PO-0199/XXXX 4382	RAM Mount Universal Tab-Tite Tablet Cradle for iPad Air with Case P/N: RAM-HOL-TAB20U Sku: RAMHOLTAB20	27.49	Paid	Materials & Services:Radios/Communications
Total gpscity.com			78.47		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
HRA VEBA Trust					
May 16, 2020	HRA/VEBA- ACH	Contributions for: Tom, Alysha, David, Harry, Sean & Dana	1,500.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			1,500.00		
IAFF 3650 - Redmond Firefighters Union					
May 5, 2020	Union Dues - ACH	Union Dues for: Tom, Alysha, David	102.00	Paid	Payroll Liabilities
May 5, 2020	PAC Donations to Union - ACH	PAC Donations to Union, from: Tom, Alysha, David	12.00	Paid	Payroll Liabilities
May 18, 2020	Union Dues - ACH	Union Dues from: Tom, David, Alysha	102.00	Paid	Payroll Liabilities
May 18, 2020	Donations to PAC @ Union - ACH	Donations to PAC from Staff	16.00	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			232.00		
Impact Graphix & Signs, Inc.					
May 16, 2020	37833	Cut & Layered Vinyl Lettering for new ambulance	2,500.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Total Impact Graphix & Signs, Inc.			2,500.00		
L.N. Curtis & Sons					
May 21, 2020	INV388745	JUMBO LOK, w/ Black Strap	478.40	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 21, 2020	INV388745	Tool Hanger	35.10	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 21, 2020	INV388745	Black Strap Handlelok	189.75	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 21, 2020	INV388745	Universal Hanger	18.00	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 21, 2020	INV388745	Super Clamp, Each	8.77	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 21, 2020	INV388745	Shipping	15.02	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 21, 2020	INV389054	Long Arm Quick Fist Clamp, Each	7.98	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 21, 2020	INV389054	Mini Clamp, Each	2.50	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
May 21, 2020	INV389054	Shipping	15.02	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Total L.N. Curtis & Sons			770.54		
Lowe's					
May 1, 2020	XXXX 4382	Saw Blades for training building project	20.94	Paid	Materials & Services:Building & Maintenance:Supplies
May 8, 2020	XXXX 4382	Saw Blades/supplies for 521	66.92	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Total Lowe's			87.86		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
National Fire Protection Assoc. (NFPA)					
May 18, 2020	7737840X	Annual renewal for fire code subscription	1,495.00	Paid	Materials & Services:Administration:Memberships
Total National Fire Protection Assoc. (NFPA)			1,495.00		
Nationwide Retirement Solutions					
May 5, 2020	Def Comp - EFT	Deferred Comp contributions from Tom, David and Sean	80.00	Paid	Payroll Liabilities
May 18, 2020	Deffered Comp- EFT	Deferred Comp contributions from: Tom, Sean and David	80.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			160.00		
Oregon Health Authority					
May 14, 2020	XXXX 4382	Ambulance Initial Application for new ambulance	80.00	Paid	Materials & Services:EMS Operations:Fees/Dues
May 14, 2020	XXXX 4382	2020 Service License Renewal	250.00	Paid	Materials & Services:EMS Operations:Fees/Dues
May 14, 2020	XXXX 4382	2020 Ambulance License Renewal for current 571	80.00	Paid	Materials & Services:EMS Operations:Fees/Dues
Total Oregon Health Authority			410.00		
Oregon PERS					
May 11, 2020	PERS - EFT	Employer Contributions	3,895.77	Paid	Personnel Services:PERS
May 11, 2020	PERS - EFT	Employee Contributions, paid by Employer	1,058.63	Paid	Personnel Services:PERS
May 25, 2020	PERS - EFT	Employer contributions	4,070.94	Paid	Personnel Services:PERS
May 25, 2020	PERS - EFT	Employee contributions, paid by Employer	1,106.23	Paid	Personnel Services:PERS
Total Oregon PERS			10,131.57		
Pacific Power					
May 1, 2020	24712171-001 3	Basic Charges, Load Size, Demand Charges, Kilowatt usage	1,024.74	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			1,024.74		
Quill Corporation					
May 1, 2020	6362361	Window Envelopes to send out payables	73.95	Paid	Materials & Services:Administration:Supplies
Total Quill Corporation			73.95		
SeaWestern Fire Fighting Equipment					
May 18, 2020	PO-0193 / INV 6225	Lion Legend Structure Helmet - yellow	538.00	Paid	Materials & Services:Fire Suppression:PPE
May 18, 2020	PO-0193 / INV 6225	Shipping	16.20	Paid	Materials & Services:Fire Suppression:PPE
Total SeaWestern Fire Fighting Equipment			554.20		
Solutions Yes					
May 21, 2020	INV237617	B/W Copies	7.87	Paid	Materials & Services:Administration:Copier Expenses

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
May 21, 2020	INV237617	Color Copies	100.50	Paid	Materials & Services:Administration:Copier Expenses
Total Solutions Yes			108.37		
Special Districts Insurance Services					
May 5, 2020	03-0052514	June Health Premium for staff	9,451.53	Paid	Personnel Services:Employee Benefits:Health Insurance
May 5, 2020	03-0052514	June Dental Premium for staff	876.41	Paid	Personnel Services:Employee Benefits:Dental Insurance
May 5, 2020	03-0052514	June Long-term Premium for staff	132.48	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
May 11, 2020	Insurance on new ambulance	Additional insurance on new ambulance- Liability	148.00	Paid	Materials & Services:Insurance
May 11, 2020	Insurance on new ambulance	Physical Damage prem for new ambulance	751.00	Paid	Materials & Services:Insurance
Total Special Districts Insurance Services			11,359.42		
Speer Hoyt, LLC					
May 11, 2020		Services Rendered for review of collections contract and send comments regarding same. Also review and correspond with Administrative staff on FFCRA leave.	681.50	Paid	Materials & Services:Professional Services:Legal
Total Speer Hoyt, LLC			681.50		
Stamps.com					
May 18, 2020	XXXX 4382	Mo. Fee for Stamps.com	17.99	Paid	Materials & Services:Administration:Postage & Shipping
May 27, 2020	XXXX 4382	Purchase of stamps	50.00	Paid	Materials & Services:Administration:Postage & Shipping
Total Stamps.com			67.99		
Teleflex					
May 1, 2020	9502495506	EZ-IO 25MM Needle Set & Stabilizer	665.00	Paid	Materials & Services:EMS Operations:Supplies
May 1, 2020	9502495506	Shipping	12.50	Paid	Materials & Services:EMS Operations:Supplies
Total Teleflex			677.50		
US Bank Equipment Finance					
May 11, 2020	EFT	Contract Payment	139.99	Paid	Materials & Services:Administration:Copier Expenses
May 11, 2020	EFT	Property Damage Surcharge	24.40	Paid	Materials & Services:Administration:Copier Expenses
Total US Bank Equipment Finance			164.39		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Walmart					
May 27, 2020	XXXX 4382	Sealant for charging system installation on 543	8.41	Paid	Materials & Services:Vehicle/Equipment Maintenance:515753
Total Walmart			8.41		
Witmer Public Safety Group					
May 4, 2020	PO-0196 / E1959487	Streamlight Survivor NiCd battery	105.27	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Total Witmer Public Safety Group			105.27		
Wright Ford, Inc.					
May 1, 2020	544 / 518953	544 - Oil and filter change, multi-point inspection, battery, break and tire check	50.06	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
May 21, 2020	571 Oil Change	Oil Change and Inspection on 571 - Labor	20.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:516001
May 21, 2020	571 Oil Change	Parts	29.95	Paid	Materials & Services:Vehicle/Equipment Maintenance:516001
May 21, 2020	571 Oil Change	Oil/Grease	52.35	Paid	Materials & Services:Vehicle/Equipment Maintenance:516001
May 21, 2020	571 Oil Change	Tax	0.35	Paid	Materials & Services:Vehicle/Equipment Maintenance:516001
Total Wright Ford, Inc.			152.71		
Xero					
May 19, 2020	XXXX 4382	Monthly fee for accounting platform	22.50	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
Total Xero			22.50		
Total			34,555.72		



BEFORE THE BOARD OF DIRECTORS
OF
CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: declaring surplus of the District's equipment/apparatus **RESOLUTION:** **2020-06**

WHEREAS, the Board of Directors of Crooked River Ranch Rural Fire Protection District has determined that specific items in the inventory of the Crooked River Ranch Rural Fire Protection District are outdated and are of no use to the District; and

WHEREAS, regulations required that the Board of Directors officially declare equipment or apparatus surplus property in order to dispose of it; and

WHEREAS, the Board of Directors has determined with input from the Fire Chief that the 1997 Ford FL60 Freightliner Ambulance, Asset # 517256 is of no longer of use to the District and that he is recommending the apparatus be disposed of according to the policies of the District and Oregon Revised Statutes; and

WHEREAS, the Board of Directors has signed Resolution 2019-04 to procure and finance a new ambulance to replace the older ambulance itemized, attached and incorporated herein; and

WHEREAS, a copy of the inventory changes will be supplied to the District's Auditor of Record in a timely manner;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT, OREGON that the property listed here to be declared Surplus Property and be disposed of according to the policies of the Crooked River Ranch Rural Fire Protection District and the laws of the State of Oregon.

INTRODUCED and ADOPTED Thursday, June 18, 2020

ATTEST:

**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

By: _____
Barbara Oakley, Board Director

By: _____
Jeff Green, Board Director

By: _____
Brad Pahl, Board Director

By: _____
John Meredith, Board Director

By: _____
Mark W. Wilson, Board Director

(DRAFT)



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

**In the matter of: Adopting the
Budget for 2020-2021 Fiscal Year**

RESOLUTION: 2020-07

ADOPTING THE BUDGET

BE IT RESOLVED, the Board of Directors of Crooked River Ranch Rural Fire Protection District adopts the budget for fiscal year 2020/21 in the total of **\$1,907,271** now on file at the Crooked River Ranch RFPD office.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2020, and for purposes shown below are hereby appropriated:

General Fund

Personnel Services	\$ 856,340.
Materials & Services	\$ 388,939.
Capital Outlay	\$ -0-
Debt Services	\$ 27,046.
Contingency	\$ 22,243.
Transfers Out	\$ 25,000.
Total	\$1,319,568.

New Station Project

Bond Payment	\$ 172,948.
Total	\$ 172,948.

Capital Reserve Fund

Building Purchases	\$ 15,000.
Total	\$ 15,000.

Total Appropriations, All Funds:	\$1,507,516
Total Unappropriated Amounts, All Funds:	\$ 399,755.
Total Budget:	\$1,907,271.

IMPOSING THE TAX

BE IT RESOLVED that the Board Of Directors of the Crooked River Ranch Rural Fire Protection District hereby imposes the taxes provided for in the adopted budget at the rate of \$1.8379 per \$1,000 of assessed value for operations, at the rate of \$0.89 per \$1,000 for local option tax; bond levy amount of \$183,985 and that these taxes are hereby imposed and categorized for tax year 2020/21 upon the assessed value of all taxable property within the district.

CATEGORIZING THE TAX

General Government	
General Fund	1.8379
Local Option Tax	0.89

Excluded from Limitation	
Bond Levy	\$ 183,985.

The above resolution statements were approved and declared adopted on this 18th day of June 2020.

ATTEST:

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

By: _____
Barbara Oakley, Board Director

By: _____
Jeff Green, Board Director

By: _____
Brad Pahl, Board Director

By: _____
John Meredith, Board Director

By: _____
Mark W. Wilson, Board Director

(DRAFT)



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Fire Chiefs Report- June 2020

- ▶ The stairs have been installed in the Training building and now we are waiting for the railings to be built and installed. We have the materials for the decking that will go on top of the containers that we will be walking on. More materials will be purchased to work on the high angle rescue side, so we have a smooth surface to work on and put ladders up against. In the next month we should see concrete and other work being completed.
- ▶ Our pre planning of the commercial occupancies have been a little delayed due to COVID-19. Last week we started by completing our first one at our local water company. Because firefighter II students need to complete a pre incident plan, all 6 of the students will need to complete one. Our hope is that as we move further into the year that we will be able to have about half of the current commercial occupancies done by the end of the year. This data will drive how we respond to fires for commercial occupancies. Knowing how much water will be needed to put out a fire or “Fire Flow” will help us know how many tenders we would need for any of the occupancies down there. The other part of this preplanning is that we need to know how quickly we can get water from a fill site to the fire and back again. This summer will be doing a tender shuttle drills to start gathering the data on our turnaround times for buildings in the commercial area.
- ▶ Wildland season is here and our response to conflagrations and task force responses might look a little different than in past years. Because of COVID-19 our crews will stay together and not be mingling with other crews. This will happen at the local and state levels.
- ▶ We will be starting back up with drills in the fire station starting Jun 22nd. This is a week away and we are working on protective measures to keep everyone safe. We will be using CDC guidelines as well as recommendations from SDAO when we are holding meetings. The main issue is the number of people we can safely have in the training room at once and still maintain a safe distance apart. Our goal is to have this all-in place by the Boards workshop in July.
- ▶ Our new students will be starting their academy on June 22. They will be starting out with wildland for the first week and then move right into structural fire training. Academy will be done in- house this year and we are looking forward to having them on board. Along with our students we have one volunteer that will be going through the academy as well.

- ▶ All the paperwork is completed for requesting funds from the Oregon Health Authority for Medicaid/Ground Emergency Transportation Provider billing. We will be receiving \$13,000 for cost reimbursement for uncompensated Medicaid cost that will be coming after July 1st.

Respectively submitted,

Harry Ward



CROOKED RIVER RANCH FIRE & RESCUE

Operations Report May, 2020

- Calls for service in May totaled 50. A breakdown of calls by month is below:

2019 Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Fire (Building, Wildland, Vehicle, etc.)	1	3	1	4	1							
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0	0	0							
3-Rescue & EMS	28	42	34	33	35							
4-Hazardous Condition (No Fire)	0	0	0	0	0							
5-Service Call	5	11	9	8	11							
6-Good Intent Call	5	9	5	4	4							
7-False Alarm & False Call	0	1	0	1	0							
8-Severe Weather & Natural Disaster	0	0	0	0	1							
9-Special/Other Incident	0	0	0	0	1							
Total Calls-To-Month End 2020	39	66	49	50	53	0	0	0	0	0	0	0
257												
<i>Total Calls-To-Month End 2019</i>	<i>38</i>	<i>51</i>	<i>49</i>	<i>36</i>	<i>60</i>	<i>45</i>	<i>51</i>	<i>64</i>	<i>45</i>	<i>43</i>	<i>48</i>	<i>48</i>

- On Saturday, May 30th, a large thunderstorm hit portions of Crooked River Ranch. There were reports of high winds, hail, and a power outage. Within a 10-hour period after the storm the District responded to five (5) calls for service including one damaged structure and several public assists related to the power outage.
- The District has completed bringing on four student volunteers. They will be beginning their training academy on June 22nd. The academy will include wildland firefighter, structural firefighter, emergency driver, and technical rope rescue training. We will be following SDAO and OSHA recommendations for COVID protective measures.

- Chief Hartley and Chief Ward have been reviewing and planning for wildland fire responses in the current COVID environment. The Oregon State Fire Marshal's Office has released information on required PPE that will be needed to send apparatus and personnel to conflagrations. We are building kits for this purpose and are working with the local Emergency Managers to ensure enough PPE is available for both restocking after normal emergency calls and for conflagrations.
- Congratulations to Volunteers Garrett Schweigert, Nolan Wironen, and Jesse West! They are graduating from COCC. Garrett and Jesse will be finishing their Paramedic Internships to receive the Associates of Applied Science – Paramedicine. Nolan Wironen will be graduating with his Associates of Applied Science – Fire Science.
- FireMed Memberships report:
 - New memberships: 1
 - Non-renewals: 3

Respectfully submitted,

Sean Hartley, Assistant Chief