



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors, will hold a Board meeting on Thursday, March 21, 2019. The Board Meeting will start at 6:30 pm. The Board meeting will be held at the fire station located at 6971 SW Shad Road, Crooked River Ranch, Oregon. The meeting location is accessible to persons with disabilities and will be recorded.

Board of Directors

Bob Bengtson, President (Position 5)
Dennis Kirk, Vice President, (Position 3)
Barbara Oakley, Secretary (Position 4)
John Meredith, Treasurer (Position 2)

District Staff

Fire Chief, Harry Ward
Asst. Fire Chief, Sean Hartley (excused)
Admin. Asst., Dana Schulke

Board Meeting Agenda

1. Call to Order - Director Bengtson
 - 1.1. Roll Call by Director Oakley
 - 1.2. Flag Salute – Director Kirk
2. Review of Agenda
3. Approval of Board meeting & Board Workshop minutes
 - 3.1. Approval of February 21, 2019 Board meeting minutes
 - 3.2. Approval of March 11, 2019 Board Workshop minutes
4. Financial Reports
 - 4.1. Acknowledge receipt and approval of the financial reports for February 2019 – Director Meredith
 - 4.2. Appointment of Board members to sign checks for Wednesday, April 10th and Wednesday, April 24th, 2019.
5. Comments from the public - (Please sign-up before the meeting begins; comments or presentations are limited to 3 minutes in length and duplicate comments or testimonies are to be avoided)
6. Unfinished business (consideration, discussion, and possible action on the following items):
 - 6.1 Follow-up discussion on new Radio's/911 System – Fire Chief, Harry Ward
 - 6.2 Follow-up on discussion on Active Shooter Threat Protocol/Security measures – Fire Chief, Harry Ward
7. New Business (consideration, discussion, and possible action on the following items):
 - 7.1 Discussion & Adoption on “revised” Resolution 2018-04 for unanticipated revenue to General Fund and correction to the Conflagration revenue line item – Director Bengtson

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

**Board Meeting Minutes
February 21, 2019**

A regular Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, February 21st at 3:00 p.m. at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road, Crooked River Ranch, Oregon.

Board Meeting Minutes

1. Called to Order by Director Bengtson at 3:00 p.m. Directors Kirk, Meredith, Oakley and Bengtson were present. Director Bengtson stated that Director Dille is resigning from the Board and will discuss this further later on in the meeting. Also present, Fire Chief, Harry Ward, Assistant Fire Chief, Sean Hartley and Administrative Assistant, Dana Schulke. Also in attendance, Captain David McDonald. Members of the public in attendance, Patricia Hayes, Brad Pahl and William Burt.
2. Review of Meeting Agenda Items – Agenda was reviewed and 7.3 was added to discuss the resignation of Director Dille and 7.4 was added to discuss the revision on Resolution 2018-04.
3. **Approval of the Board Meeting Minutes.**
 - 3.1. January 17, 2019 Board minutes – minutes were reviewed & read by the Board. Director Oakley made a motion to approve the January 17, 2019 Board meeting minutes as presented, Director Meredith seconded the motion, all were in favor except for Director Kirk as he was not at the last board meeting so sustained from voting. The motion passed, (3-0).
4. **Financial Reports -**
 - 4.1. Director Meredith presented the financial report as of the end of January 2019. In the First Interstate Bank general account, there was \$10,257.67. In the First Interstate Bank-Payroll account, we had \$4,201.20. In the Jefferson County Treasury the account balances were: Bond Fund \$27,549.99, Capital Reserve Fund \$185,391.20, General Fund \$331,731.76, Local Option Levy Fund \$227,639.80. In Accounts Receivable there was \$320.00. Director Kirk made a motion to approve the January 2019 financial report as presented, Director Oakley seconded the motion, all were in favor and the motion passed, (4-0).
 - 4.2 **Appointment of Board members to sign checks** – It was decided that Director Kirk and Director Meredith will sign checks on Monday, March 11th and Director Bengtson and Director Meredith will sign checks on Monday, March 25, 2019.
5. **Comments from the public** – none
6. **Unfinished Business** –
 - 6.1 **Follow-up discussion on the new Radios** – Assistant Fire Chief, Sean Hartley stated we are working with Deschutes County 911 on training four of our staff and then when they come back they will train the rest of the volunteers. We are moving forward and implementing the radios at drill.

looking into burning the patch of grass at the bottom of Hill. Chief Ward stated he will have to speak to the HOA on that and find out if we can.

9. Operations Report – an operations report was submitted to the Board by Assistant Fire Chief, Sean Hartley. January was a busy month and as of today, we had two back-to-back calls this morning. There was no further discussion.

10. Correspondence/Recognitions – Director Bengtson stated that in the Board packet there was a thank you note from the American Red Cross. There was also the SDIS Best Practices guideline for this year in the Board packet. Dana stated there are only two items that need to be done on it and we will be good for our 10% discount.

11. Comments/Questions:

- 11.1 **Public** – Brad Phal stated that Deputy Dave Blann’s service will be next Thursday, February 28th at Westside Church at 1:00 pm.
- 11.2 **Chief, Staff and/or Volunteers** – nothing
- 11.3 **Board** – nothing

12. Adjournment by Director Bengtson at 3:49 pm.

Respectfully,
Dana Schulke
Administrative Assistant

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

**Board Workshop Meeting
March 11, 2019**

A Board Workshop meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Monday, March 11, 2019 at 10:00 am at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Workshop Minutes

- 1. Called to Order** by Director Bengtson at 10:00 am. Directors Bengtson, Kirk, Oakley and Meredith were present. Also present were Fire Chief Harry Ward, Assistant Fire Chief, Sean Hartley, Administrative Assistant, Dana Schulke and Captain David McDonald. Members of the public in attendance, Brad Pahl.
- 2. Discussion on Ambulance/Financing** – Fire Chief, Harry Ward opened the workshop by stating he has been investigating options for financing an ambulance. We had a rep with Braun come by this morning and bring a demo ambulance for our crew to look at. He stated that when we are constructing the layout of the ambulance, he is factoring in the safety of the crew in the back. We would also like to have a heating and cooling unit that will accommodate our needs in the new ambulance. At this time, everyone in the room watched a video from Wheeled Coach which went over all the specifications of their ambulances. Chief Ward stated that this company has a lot of features of what we are looking for, however, there are three other manufactures that we are currently dealing with to spec out. He stated again, that safety is a major factor when getting this ambulance constructed and preventing our crew from getting injuries in the back of it. We are looking at certain seats and straps for the back of it, as well as certain locks for the gurneys. Our goal is to construct an ambulance below \$200,000 with a hydraulic liquid suspension which is the new standard in the industry. Director Bengtson stated he has all the confidence in us to construct the new ambulance. Chief Ward stated we will compile a list of “wants” & “needs” for this new ambulance and then weddle down certain features that are really not necessary, like certain flashing lights, etc. The crew has done a good job of working on this project and what our needs are. One thing we are looking at is a vacuum mattress for patients, especially for back injuries. The goal in 20 years is to just re-chassis the ambulance and keep the boxes on top which will save the District money down the road. Director Bengtson stated that he and Chief have been talking about the financing with a figure of \$50,000 down just to give us an idea of what financing is out there. We don’t want to deplete our reserves, so he used this figure to get some financing options. There were several examples of financing options from various lenders in the Board’s packet for the workshop, including one from our current bank, First Interstate Bank. Unfortunately they did not give us options on their proposal and their interest rate was a lot more than the others received, nor did they give us a schedule. Government Capital gave us two different proposals with different schedules and nothing down. There would be no prepayment penalties for paying the loans off early. The last proposal was from Leasing 2, the company that works with Wheeled Coach/True North for financing which had several options on it. Director Bengtson stated that the prices seem fairly reasonable considering the amount. He stated that in his opinion, we should go out for the seven year financing and then try to pay it off early, like in five years. Director Oakley stated that if we made a conscious effort to make sure we paid it off in seven years or less, she would be in agreement. Director Kirk stated that we also need to look at getting another fire apparatus down the road and we need to think about

Balance Sheet

Crooked River Ranch Fire & Rescue As of February 28, 2019

FEB 28, 2019

Assets

Current Assets

Cash and Cash Equivalents

Bond Fund	31,563.08
Capital Reserve Fund	185,742.93
FIB - Checking	16,668.37
FIB - Payroll	2,846.01
General Fund	284,411.80
Local Option Levy Fund	233,866.98
PayPal	87.56
Total Cash and Cash Equivalents	755,186.73

Accounts Receivable	410.00
Total Current Assets	755,596.73

Total Assets	755,596.73
---------------------	-------------------

Liabilities and Equity

Liabilities

Current Liabilities

Accounts Payable	4,398.96
FIB - Credit Cards	693.28
Rounding2	(0.04)
Total Current Liabilities	5,092.20

Total Liabilities	5,092.20
--------------------------	-----------------

Equity

Current Year Earnings	738,036.15
Unrestricted Net Assets	12,468.38
Total Equity	750,504.53

Total Liabilities and Equity	755,596.73
-------------------------------------	-------------------



Budget Variance
Crooked River Ranch Fire & Rescue

General Fund

For the month ended 28 February 2019
Cash Basis

	February	YTD Actual	YTD Budget	Var USD	Var %
Revenue					
Ambulance Billing	\$18,206.09	\$118,385.20	\$150,000.00	-\$31,614.80	-21.0765%
Beginning Fund Balance:General/LO Levy Fund	\$0.00	\$263,282.29	\$239,987.00	\$23,295.29	9.7069%
Conflagration Revenue	\$0.00	\$2,019.68	\$2,020.00	-\$0.32	-0.0158%
Deschutes County: General Fund	\$514.11	\$68,444.63	\$49,235.00	\$19,209.63	39.0162%
Deschutes County: Local Option Levy	\$0.00	\$1,522.22	\$18,485.00	-\$16,962.78	-91.7651%
Emergency Address Signs	\$40.00	\$360.00	\$500.00	-\$140.00	-28.0%
FireMed	\$810.00	\$8,415.00	\$12,375.00	-\$3,960.00	-32.0%
Interest	\$1,161.25	\$4,509.63	\$3,500.00	\$1,009.63	28.8466%
Jefferson County: General Fund	\$15,438.13	\$541,969.83	\$584,032.00	-\$42,062.17	-7.202%
Jefferson County: Local Option Levy	\$5,795.92	\$201,914.12	\$205,763.00	-\$3,848.88	-1.8705%
Misc. Income	\$0.00	\$531.90	\$5,000.00	-\$4,468.10	-89.362%
Sale of Assets/Apparatus	\$0.00	\$7,239.00	\$0.00	\$7,239.00	
Training Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%
Grant Revenue					
Grants Funds	\$0.00	\$3,457.00	\$49,379.00	-\$45,922.00	-92.999%
SAFER Grant Revenue	\$700.00	\$8,101.00	\$0.00	\$8,101.00	
Total Grant Revenue	\$700.00	\$11,558.00	\$49,379.00	-\$37,821.00	-76.6%
Total Revenue	\$42,665.50	\$1,230,151.50	\$1,320,776.00	-\$90,624.50	-6.8615%
Gross Profit	\$42,665.50	\$1,230,151.50	\$1,320,776.00	-\$90,624.50	-6.8615%
Operating Expenses					
Capital Outlay & Grant Awards					
Capitol Outlay & Grant Awards:Building Capital Pur.	\$4,505.00	\$4,505.00	\$6,914.00	-\$2,409.00	-34.8423%
Debt Services & Contingency:Contingency	\$0.00	\$0.00	\$3,359.00	-\$3,359.00	-100.0%
Total Capital Outlay & Grant Awards	\$4,505.00	\$4,505.00	\$10,273.00	-\$5,768.00	-56.1%
Materials & Services					
Materials & Services:Administration	\$289.20	\$7,344.83	\$15,000.00	-\$7,655.17	-51.0345%
Materials & Services:Building & Maint.	\$1,268.36	\$4,275.56	\$10,000.00	-\$5,724.44	-57.2444%
Materials & Services:Department Services	\$0.00	\$990.14	\$5,000.00	-\$4,009.86	-80.1972%
Materials & Services:Dispatch Services	\$459.99	\$57,542.47	\$58,115.00	-\$572.53	-0.9852%
Materials & Services:EMS Operations	\$3,585.16	\$19,434.29	\$32,950.00	-\$13,515.71	-41.0188%
Materials & Services:Fire Suppression	\$885.81	\$5,307.03	\$16,705.00	-\$11,397.97	-68.2309%
Materials & Services:Fuel	\$641.77	\$8,664.75	\$10,000.00	-\$1,335.25	-13.3525%
Materials & Services:Insurance	-\$2,237.00	\$24,755.00	\$30,000.00	-\$5,245.00	-17.4833%
Materials & Services:Prevention	\$0.00	\$552.07	\$1,000.00	-\$447.93	-44.793%
Materials & Services:Professional Services	\$895.60	\$14,497.38	\$20,000.00	-\$5,502.62	-27.5131%
Materials & Services:Radios/Communications	\$0.00	\$618.18	\$4,611.00	-\$3,992.82	-86.5934%
Materials & Services:Rope Rescue Operations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	-100.0%
Materials & Services:SAFER Grant Expenditures	\$0.00	\$2,459.00	\$9,422.00	-\$6,963.00	-73.9015%
Materials & Services:Training	\$253.17	\$4,850.25	\$7,389.00	-\$2,538.75	-34.3585%
Materials & Services:Travel	\$614.40	\$614.40	\$9,105.00	-\$8,490.60	-93.2521%
Materials & Services:Tuition Reimbursement	\$0.00	\$10,500.00	\$31,500.00	-\$21,000.00	-66.6667%
Materials & Services:Uniforms	\$460.75	\$2,973.10	\$5,713.00	-\$2,739.90	-47.959%
Materials & Services:Utilities	\$3,137.24	\$14,927.88	\$22,250.00	-\$7,322.12	-32.9084%
Materials & Services:Vehicle/Equipment Maint.	\$631.67	\$10,970.22	\$28,200.00	-\$17,229.78	-61.0985%
Materials & Services:Volunteer Incentives	\$810.00	\$19,675.00	\$29,400.00	-\$9,725.00	-33.0782%
Materials & Services:Wellness Program	\$1,498.00	\$1,538.00	\$10,000.00	-\$8,462.00	-84.62%
Total Materials & Services	\$13,194.12	\$212,489.55	\$357,860.00	-\$145,370.45	-40.6%

Personnel Services					
Personnel Services: Employee Benefits	\$12,803.97	\$95,821.47	\$168,753.00	-\$72,931.53	-43.2179%
Personnel Services:Administrative Assistant: O/T	\$0.00	\$116.28	\$1,224.00	-\$1,107.72	-90.5%
Personnel Services:Administrative Assistant:Regular	\$3,002.88	\$22,880.64	\$34,729.00	-\$11,848.36	-34.1166%
Personnel Services:Assistant Fire Chief:Salary	\$4,500.00	\$36,738.03	\$55,558.00	-\$18,819.97	-33.8745%
Personnel Services:Fire Chief	\$6,333.34	\$52,873.48	\$79,800.00	-\$26,926.52	-33.7425%
Personnel Services:Mechanic	\$0.00	\$2,280.00	\$2,280.00	\$0.00	0.0%
Personnel Services:Part-Time Employees	\$0.00	\$18,869.62	\$35,280.00	-\$16,410.38	-46.5147%
Personnel Services:Payroll Taxes	\$3,074.65	\$23,620.12	\$38,248.00	-\$14,627.88	-38.2448%
Personnel Services:PERS	\$9,297.96	\$62,614.11	\$98,419.00	-\$35,804.89	-36.3801%
Personnel Services:Shift Personnel: Regular Wage	\$14,161.52	\$113,355.11	\$174,032.00	-\$60,676.89	-34.8654%
Personnel Services:Shift Personnel:Overtime	\$6,387.68	\$33,239.60	\$34,894.00	-\$1,654.40	-4.7412%
Personnel Services:Volunteer Conflag Reimb.	\$0.00	\$515.40	\$516.00	-\$0.60	-0.1163%
Personnel Services:Volunteer Shift Stipends	\$600.00	\$4,100.00	\$36,500.00	-\$32,400.00	-88.7671%
Personnel Services:Workers Comp. & Group Acc.	-\$634.96	\$18,216.54	\$18,500.00	-\$283.46	-1.5322%
Total Personnel Services	\$59,527.04	\$485,240.40	\$778,733.00	-\$293,492.60	-37.7%
Total Operating Expenses	\$77,226.16	\$702,234.95	\$1,146,866.00	-\$444,631.05	-38.7692%
Net Income / (Loss) before Tax	-\$34,560.66	\$527,916.55	\$173,910.00	\$354,006.55	203.5573%
Net Income	-\$34,560.66	\$527,916.55	\$173,910.00	\$354,006.55	203.5573%
Total Comprehensive Income	-\$34,560.66	\$527,916.55	\$173,910.00	\$354,006.55	203.5573%



Budget Variance
Crooked River Ranch Fire & Rescue
Capital Reserve Fund
 For the month ended 28 February 2019
 Cash Basis

	YTD Actual	YTD Budget	Var USD	Var %
Revenue				
Beginning Fund Balance:Capital Reserve Fund	\$183,404.57	\$182,864.00	\$540.57	0.2956%
Jefferson County: Capital Reserve Fund				
Jefferson County: Capital Reserve Fund:Interest	\$2,338.36	\$750.00	\$1,588.36	211.7813%
Total Jefferson County: Capital Reserve Fund	\$2,338.36	\$750.00	\$1,588.36	211.8%
Total Revenue	\$185,742.93	\$183,614.00	\$2,128.93	1.1595%
Gross Profit	\$185,742.93	\$183,614.00	\$2,128.93	1.1595%
Operating Expenses				
Capital Outlay & Grant Awards				
Capitol Outlay & Grant Awards:AFG Grant Exp.	\$7,432.00	\$13,614.00	-\$6,182.00	-45.4091%
Capitol Outlay & Grant Awards:Build Cap Pur.	\$0.00	\$3,457.00	-\$3,457.00	-100.0%
Total Capital Outlay & Grant Awards	\$7,432.00	\$17,071.00	-\$9,639.00	-56.5%
Total Operating Expenses	\$7,432.00	\$17,071.00	-\$9,639.00	-56.4642%
Net Income / (Loss) before Tax	\$178,310.93	\$166,543.00	\$11,767.93	7.066%
Net Income	\$178,310.93	\$166,543.00	\$11,767.93	7.066%
Total Comprehensive Income	\$178,310.93	\$166,543.00	\$11,767.93	7.066%



Budget Variance
Crooked River Ranch Fire & Rescue

Bond Fund

For the month ended 28 February 2019
Cash Basis

	YTD Actual	YTD Budget	Var USD	Var %
Revenue				
Beginning Fund Balance: Bond Fund	\$12,090.46	\$7,432.00	\$4,658.46	62.6811%
Deschutes County: Bond Fund	\$12,497.21	\$0.00	\$12,497.21	
Jefferson County: Bond Fund				
Jefferson County: Bond Fund: Current Year Taxes	\$133,636.43	\$160,609.00	-\$26,972.57	-16.7939%
Jefferson County: Bond Fund: Interest	\$487.69	\$0.00	\$487.69	
Jefferson County: Bond Fund: Other Income	\$365.78	\$0.00	\$365.78	
Jefferson County: Bond Fund: Prior Year Taxes	\$2,307.51	\$0.00	\$2,307.51	
Total Jefferson County: Bond Fund	\$136,797.41	\$160,609.00	-\$23,811.59	-14.8%
Total Revenue	\$161,385.08	\$168,041.00	-\$6,655.92	-3.9609%
Gross Profit	\$161,385.08	\$168,041.00	-\$6,655.92	-3.9609%
Operating Expenses				
Capital Outlay & Grant Awards				
Capital Outlay & Grant Awards: Bond Payment	\$129,822.00	\$158,404.00	-\$28,582.00	-18.0437%
Total Capital Outlay & Grant Awards	\$129,822.00	\$158,404.00	-\$28,582.00	-18.0%
Total Operating Expenses	\$129,822.00	\$158,404.00	-\$28,582.00	-18.0437%
Net Income / (Loss) before Tax	\$31,563.08	\$9,637.00	\$21,926.08	227.5198%
Net Income	\$31,563.08	\$9,637.00	\$21,926.08	227.5198%
Total Comprehensive Income	\$31,563.08	\$9,637.00	\$21,926.08	227.5198%

Payable Invoice Detail

Crooked River Ranch Fire & Rescue

For the period February 1, 2019 to February 28, 2019

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aflac					
Feb 19, 2019	EFT	March premiums from: Tom, Alysha, David, Sean, Harry & Dana	599.88	Paid	Payroll Liabilities
Total Aflac			599.88		
Amazon					
Feb 21, 2019	XXXX 4382	Glass Cleaner for Station	9.70	Paid	Materials & Services:Building & Maintenance:Supplies
Feb 21, 2019	XXXX 4382	Ziploc Freezer Bag Multi-Size Combo Pack for Kitchen	22.93	Paid	Materials & Services:Building & Maintenance:Supplies
Feb 21, 2019	XXXX 4382	Lysol Bleach Free Hydrogen Peroxide Bathroom Cleaner	25.44	Paid	Materials & Services:Building & Maintenance:Supplies
Feb 22, 2019	XXXX 4382	Stainless Steel Metal Cleaner Wipes for Kitchen	24.95	Paid	Materials & Services:Building & Maintenance:Supplies
Feb 22, 2019	XXXX 4382	Dish Soap for Kitchen	29.98	Paid	Materials & Services:Building & Maintenance:Supplies
Total Amazon			113.00		
BendTel					
Feb 20, 2019	0356602	Telephone surcharges, recurring service charges, taxes, fees, etc.	439.70	Paid	Materials & Services:Utilities:Telecom munications
Total BendTel			439.70		
Best Western Plus Mill Creek Inn					
Feb 16, 2019	XXXX 4382	Room Stays for Tom & Sean at Winter Fire School (2/15 & 2/16/19 in Salem Room for Dennis S. & Frank Day for Winter Fire School in Salem (2/15 & 2/16/19)	230.46	Paid	Materials & Services:Travel
Feb 16, 2019	XXXX 4382	Room Stays for Tom & Sean at Winter Fire School (2/15 & 2/16/19 in Salem Room for Dennis S. & Frank Day for Winter Fire School in Salem (2/15 & 2/16/19)	230.46	Paid	Materials & Services:Travel
Total Best Western Plus Mill Creek Inn			460.92		
BoundTree Medical, LLC					
Feb 5, 2019	83098504	C2 Fentanyl .5mg 2ml	37.25	Paid	Materials & Services:EMS Operations:Supplies
Feb 5, 2019	83098504	C2 Morphine 10mg 1 ml vial	68.57	Paid	Materials & Services:EMS Operations:Supplies
Feb 5, 2019	83098504	Shipping	11.95	Paid	Materials & Services:EMS Operations:Supplies
Feb 20, 2019	83113660	Ipratropium Bromide/.5mg/Albuterol 3.0 mg (PO-0103)	12.60	Paid	Materials & Services:EMS Operations:Supplies
Feb 20, 2019	83109565	C4 Midazolam 5mg, 5ml vial 10/box (PO-0130)	21.49	Paid	Materials & Services:EMS Operations:Supplies

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Deschutes County 911 Service District					
Feb 1, 2019	778	911 Police/Fire RMS User Fees	459.99	Paid	Materials & Services:Dispatch Services
Feb 1, 2019	778	911 Police Fire RMS User Fees	459.99	Deleted	Materials & Services:Dispatch Services
Total Deschutes County 911 Service District			919.98		
Digital Employment/Streamline					
Feb 26, 2019	99617	Mo. Fee for Web hosting our website	100.00	Paid	Materials & Services:Professional Services:Computer Services
Total Digital Employment/Streamline			100.00		
High Desert Auto Supply					
Feb 19, 2019	464789	Boxed miniature bulbs/lamps for all apparatus	12.90	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Feb 19, 2019	464789	Lamp/Bulbs for Break light for all apparatus	13.93	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Feb 19, 2019	464789	Boxed miniature bulbs/lamps for all apparatus	3.87	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Total High Desert Auto Supply			30.70		
Home Depot					
Feb 5, 2019	XXXX 4382	Toilet Flapper for Toilet in Lobby	8.98	Paid	Materials & Services:Building & Maintenance:Supplies
Feb 6, 2019	XXXX 4382	Toilet Sponge Gasket to repair toilet in Lobby	19.96	Paid	Materials & Services:Building & Maintenance:Supplies
Feb 6, 2019	XXXX 4382	Hinges for connex training unit	3.17	Paid	Materials & Services:Training
Feb 18, 2019	XXXX 4382	American Standard Tank to Bowl Coupling Kit for Bathroom in Lobby	18.41	Paid	Materials & Services:Building & Maintenance:Supplies
Feb 18, 2019	XXXX 4382	Shipping	5.99	Paid	Materials & Services:Building & Maintenance:Supplies
Total Home Depot			56.51		
HRA VEBA Trust					
Feb 19, 2019	ACH	Contributions for: Tom, Alysha, David, Sean, Harry & Dana	1,500.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			1,500.00		
Hughes Fire Equipment					
Feb 19, 2019	534645	PRC-52-0652 Pump Gage for 521	167.03	Paid	Materials & Services:Vehicle/Equipment Maintenance:510165
Feb 19, 2019	534645	Shipping	16.72	Paid	Materials & Services:Vehicle/Equipment Maintenance:510165
Total Hughes Fire Equipment			183.75		
IAFF 3650 - Redmond Firefighters Union					
Feb 11, 2019	Union Dues - ACH	Union Dues for: Tom, Alysha & David	100.50	Paid	Payroll Liabilities

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Feb 20, 2019	PERS - EFT	Employee contribution, paid by Employer	1,021.00	Paid	Personnel Services:PERS
Total Oregon PERS			7,918.97		
Pacific Power					
Feb 1, 2019	24712171-001-03	Basic charges, Load size, Demand charges, Kilowatt usage, etc	2,546.96	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			2,546.96		
Quill Corporation					
Feb 8, 2019	4642195	Masking Tape for Turnout Lockers	4.86	Paid	Materials & Services:Administration:Supplies
Feb 8, 2019	4637820	Carton of Copy Paper	33.51	Paid	Materials & Services:Administration:Supplies
Feb 8, 2019	4715998	Window Envelopes for sending out Payables	68.45	Paid	Materials & Services:Administration:Supplies
Feb 8, 2019	4672774	Coffee Filters	6.69	Paid	Materials & Services:Building & Maintenance:Supplies
Total Quill Corporation			113.51		
Special Districts Insurance Services					
Feb 11, 2019		Health Premium for March for employees	9,001.44	Paid	Personnel Services:Employee Benefits:Health Insurance
Feb 11, 2019		Dental Premium for March for employees	862.62	Paid	Personnel Services:Employee Benefits:Dental Insurance
Feb 11, 2019		Long-Term Premium for March for employees	88.44	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Total Special Districts Insurance Services			9,952.50		
Speer Hoyt, LLC					
Feb 7, 2019		Services Rendered for consult with Sean on abandoned RV on District property.	117.50	Paid	Materials & Services:Professional Services:Legal
Total Speer Hoyt, LLC			117.50		
Springfield Fire & Life Safety					
Feb 16, 2019		Fee for Ambulance Billing for December collections	2,040.00	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Total Springfield Fire & Life Safety			2,040.00		
St. Charles Health System					
Feb 7, 2019	5179	EAP counseling services for staff/volunteers	325.00	Paid	Materials & Services:Professional Services:E.A.P.
Total St. Charles Health System			325.00		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Feb 8, 2019	1900	Firefighter physical for Harry Ward	300.00	Paid	Materials & Services:Wellness Program
Total Your Care, LLC			1,498.00		
Total			35,227.37		



BEFORE THE BOARD OF DIRECTORS
OF
**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: Receiving unanticipated revenue to the General Fund of Crooked River Ranch Rural Fire Protection District

**RESOLUTION: 2018-04
(corrected)**

WHEREAS, Oregon Budget Law, under ORS 294.326(2), provides that money from unforeseen grants, gifts, bequests or devises that have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriate resolution;

WHEREAS, Crooked River Ranch Rural Fire Protection District has received conflagration funds in the amount of \$2,019.68 and

WHEREAS, Oregon Budget Law, under ORS 294.326(2) allows Crooked River Ranch Rural Fire Protection District to spend the unforeseen money,

THEREFORE BE IT RESOLVED by the Board of Directors of Crooked River Ranch Rural Fire Protection District, Oregon that the following appropriations be made:

General Fund	Budget Appropriation	Increase	Adjusted Budget
Income			
Conflagration Revenue	\$ 1,000.00	\$ 2,019.68	\$ 3,019.68
Expense			
Personnel Services: Volunteer Conflag Reimbursement	\$-	\$ 515.40	\$ 515.40
Personnel Services: Shift Personnel Wages	\$ 173,946.00	\$ 86.14	\$ 174,032.14
Personnel Services: Shift Personnel Overtime	\$ 34,335.00	\$ 559.14	\$ 34,894.14
Contingency	\$ 2,500.00	\$ 859.00	\$ 3,359.00



BEFORE THE BOARD OF DIRECTORS
OF
**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: Receiving unanticipated revenue to the General Fund of Crooked River Ranch Rural Fire Protection District

RESOLUTION: 2018-04

WHEREAS, Oregon Budget Law, under ORS 294.326(2), provides that money from unforeseen grants, gifts, bequests or devises that have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriate resolution;

WHEREAS, Crooked River Ranch Rural Fire Protection District has received conflagration funds in the amount of \$2,019.68 and

WHEREAS, Oregon Budget Law, under ORS 294.326(2) allows Crooked River Ranch Rural Fire Protection District to spend the unforeseen money,

THEREFORE BE IT RESOLVED by the Board of Directors of Crooked River Ranch Rural Fire Protection District, Oregon that the following appropriations be made:

General Fund Income	Budget Appropriation	Increase	Adjusted Budget
Conflagration Revenue	\$ 1,000.00	\$ 1,019.68	\$ 2,019.68
Expense			
Personnel Services:			
Volunteer Conflag Reimbursement	\$-	\$ 515.40	\$ 515.40
Personnel Services:			
Shift Personnel Wages	\$ 173,946.00	\$ 86.14	\$ 174,032.14
Personnel Services:			
Shift Personnel Overtime	\$ 34,335.00	\$ 559.14	\$ 34,894.14
Contingency	\$ 2,500.00	\$ 859.00	\$ 3,359.00



CROOKED RIVER RANCH FIRE & RESCUE

Operations Report

March 2019

- Calls for service for February totaled 51. A breakdown of calls by month is below:

2019 Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Fire (Building, Wildland, Vehicle, etc.)	1	2										
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0										
3-Rescue & EMS	21	40										
4-Hazardous Condition (No Fire)	1	0										
5-Service Call	5	4										
6-Good Intent Call	4	4										
7-False Alarm & False Call	6	1										
8-Severe Weather & Natural Disaster	0	0										
9-Special/Other Incident	0	0										
Total Calls-To-Month End 2019	38	51	0	0	0	0	0	0	0	0	0	0

89

- Chief Ward taught an NFPA Instructor I class. A total of 17 people enrolled, which included 8 of our own Volunteers.
- Assistant Chief Hartley is recertifying Advanced Cardiac Life Support and Pediatric Advanced Life Support certifications for all advanced level medical providers (Paramedics and EMT-Intermediates) with the District. This will be completed by mid-April.
- Captain Fast, Lieutenant Day, and Assistant Chief Hartley attended a train-the-trainer class for the new radio system. This training was hosted by Deschutes County 911 and instructed by Communications NW. It included training plans for the attendees to use for training the end users of the radio equipment.

3191A

Chief, CAR Fire & Rescue

Thanks for all that you do
to keep us safe!

Ben & Joan
Johnson