



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board of Directors meeting on Thursday, December 19, 2024. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to the meeting can be found through the Zoom platform, by accessing our website, www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

Board of Directors

David Palmer, President (Position 3)
Brad Pahl, Vice President (Position 1)
Kay Norberg, Secretary (Position 2)
Joseph Costigan, Treasurer (Position 4)
Cole Gayheart, Jr., (Position 5)

District Staff

Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Palmer
 - 1.1 Flag Salute – Director Pahl
 - 1.2 Roll Call – Director Norberg
2. Review of Agenda – Director Palmer
3. Approval of minutes – Director Palmer
 - 3.1 Approval of Board Meeting minutes from November 21, 2024
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for November 2024 – Director Costigan
 - 4.2 Appointment of Board members to sign checks for Thursday, January 9th and Monday, January 27th, 2025 – Director Palmer
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Budget Committee Vacancies – Director Palmer and Dana Schulke

6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Board policy on credit card reward points – Director Palmer
 - 6.2 Topic of Strategic Plan on Board agenda - Director Palmer
 - 6.3 Attendance of SDAO Conference at Riverhouse in Bend – Director Palmer
 - 6.4 Set date for quarterly Board Workshop – Director Palmer
 - 6.5 Performance review of Fire Chief – **Executive Session, per ORS 192.660(2) (i)**
to review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee, or staff member who does not request an open hearing. This is a closed session not open to the public. Any media requesting access, please email admin@crrfire-or.gov, prior to the date of this meeting – Director Palmer
7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
8. CERT Report – Linda Kay Widmer
9. Comment/Questions – Director Palmer
 - 9.1 Public input on the current agenda topics
 - 9.2 Public input on future agenda topics – (Please limit to one topic)
10. Correspondence / Recognitions / Good of the Order – Director Palmer
11. Adjournment – Director Palmer
