



# CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760  
Phone: (541) 923-6776 | Fax: (541) 923-5247  
[www.crrfire.org](http://www.crrfire.org)

## Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board of Directors meeting on Thursday, December 19, 2024. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to the meeting can be found through the Zoom platform, by accessing our website, [www.crrfire.org/meetings](http://www.crrfire.org/meetings). The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

### Board of Directors

David Palmer, President (Position 3)  
Brad Pahl, Vice President (Position 1)  
Kay Norberg, Secretary (Position 2)  
Joseph Costigan, Treasurer (Position 4)  
Cole Gayheart, Jr., (Position 5)

### District Staff

Fire Chief, Sean Hartley  
Admin. Assistant, Dana Schulke

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### **Board Meeting Agenda**

1. Call to Order – Director Palmer
  - 1.1 Flag Salute – Director Pahl
  - 1.2 Roll Call – Director Norberg
2. Review of Agenda – Director Palmer
3. Approval of minutes – Director Palmer
  - 3.1 Approval of Board Meeting minutes from November 21, 2024
4. Financial Reports
  - 4.1 Acknowledge receipt and approval of the financial reports for November 2024 – Director Costigan
  - 4.2 Appointment of Board members to sign checks for Thursday, January 9<sup>th</sup> and Monday, January 27<sup>th</sup>, 2025 – Director Palmer
5. Unfinished business (consideration, discussion, and possible action on the following items):
  - 5.1 Budget Committee Vacancies – Director Palmer and Dana Schulke

6. New Business (consideration, discussion, and possible action on the following items):
  - 6.1 Board policy on credit card reward points – Director Palmer
  - 6.2 Topic of Strategic Plan on Board agenda - Director Palmer
  - 6.3 Attendance of SDAO Conference at Riverhouse in Bend – Director Palmer
  - 6.4 Set date for quarterly Board Workshop – Director Palmer
  - 6.5 Performance review of Fire Chief – **Executive Session, per ORS 192.660(2) (i)**  
to review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee, or staff member who does not request an open hearing. This is a closed session not open to the public. Any media requesting access, please email [admin@crrfire-or.gov](mailto:admin@crrfire-or.gov), prior to the date of this meeting – Director Palmer
7. Fire Chief’s Report - submitted by Fire Chief, Sean Hartley in Board packet
8. CERT Report – Linda Kay Widmer
9. Comment/Questions – Director Palmer
  - 9.1 Public input on the current agenda topics
  - 9.2 Public input on future agenda topics – (Please limit to one topic)
10. Correspondence / Recognitions / Good of the Order – Director Palmer
11. Adjournment – Director Palmer

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**Crooked River Ranch RFPD  
6971 SW Shad Rd  
Terrebonne, OR 97760-9250**

**October 17, 2024**

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, November 21, 2024, at 6:30 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

**Board Meeting Minutes**

**1.** Called to Order by Director Palmer at 6:30 pm.

**1.1** Flag Salute was led by Director Pahl.

**1.2** Roll Call was taken by Director Norberg and the following were in attendance: Director's Palmer, Pahl, Norberg, Costigan, and Gayheart. Also in attendance Administrative Assistant Dana Schulke, Captain Adam Wiley, and Firefighter Laura Waldron. Fire Chief Sean Hartley was excused from the meeting. Members of the public were Mike Dries, Linda Kay Widmer, Robin Huber and Bill Burt.

**2. Review of Meeting Agenda Items** – Director Palmer reviewed the agenda with the Board and there were no changes to the agenda.

**3. Approval of the Board meeting minutes from October 17, 2024.** Dana stated that there was a small typo under Section 7, Fire Chief's report, should read 521 instead of 522. Director Pahl made a motion to approve the October 17th, 2024, ss amended. Director Gayheart seconded the motion. All were in favor by stating "Aye," motion carried, (5-0).

**4. Financial Reports -**

**4.1 Approval/receipt of the financial reports for October 2024.** Director Costigan stated that we have balanced for the October financials. Director Pahl made a motion to approve the October 2024 financial as presented. Director Norberg seconded the motion. All were in favor by stating "Aye," motion carried, (5-0).

**4.2 Appointment of Board members to sign checks for Tuesday, December 10 and Friday, December 20<sup>h</sup>, 2024** – It was decided that Director Gayheart and Director Palmer will sign checks on Tuesday, December 10, and Directors Norberg and Pahl will sign checks on Friday, December 20, 2024.

**5. Unfinished Business –**

**5.1 PGE Tax Refund Update** – Director Costigan stated that Jefferson County is paying our portion of the PGE refund through the ARF funds, and he feels that we can now drop this topic from the agenda in the future. There was no further discussion.

**6. New Business –**

**6.1 Discussion/Approval of Resolution 2024-09 to transfer appropriations in the General Fund – Director Costigan.** Director Costigan stated that Chief Hartley had shared with the Board last month that we are just about to go over our budget for Vehicle Maintenance and will need to transfer funds from the contingency line item in the General Fund. It was also stated by Dana that we are going to reimburse SAIF for our Worker's Compensation claims, which will come out of the Personnel Services line item. Therefore, additional funds will be coming out of the contingency line item, as we did not know about this reimbursement program that SAIF has when this year's budget was created. Director Pahl made a motion to approve Resolution 2024-09 to transfer appropriations in the Contingency line item into Materials & Services and Personnel Services, as presented. Director Norberg seconded the motion. All were in favor b stating "Aye," motion carried, (5-0).

**6.2 Fire Chief Annual Review –.** Director Pahl stated it is that time of year where they will need to do Chief Hartley's review. He stated that he will be in contact with the Board Directors via email, as well as meeting

with staff. We will have to do an Executive Session in December's Board meeting for the Board to do his review. There was no further discussion.

**6.3 Budget Committee Vacancies** – Director Palmer & Dana Schulke - Director Plamer stated we have a couple Budget Committee members whose terms are up, and we need some people to fill their positions. Dana stated that Ken Fisher, Bill Burt, and Bob Bengtson's terms are up, so we will need three people to fill their positions. Director Palmer asked everyone to get the word out, along with putting it on our website, telegraph, and social media. There was no further discussion.

**7. Fire Chief's Report** - Chief's report was in the Board packet for the Board to review. Several topics were listed, such as hiring Alan Smoke (our newest FF/Paramedic), repairing of the cracks in the parking lot, attendance of the OFDDA conference in Sunriver, and various apparatus that have had issues/maintenance.

**8. CERT report** – Linda Kay stated that they have been doing a lot of traffic control for car accidents. She is still looking to recruit new members for the team. She also stated that in November and December they will not be having any training, due to the holidays.

**9. Comments/Questions-**

**9.1 Public input on the current agenda** – none

**9.2 Public input on future agenda topics** – none

**10. Correspondence/Recognitions/Good of the Order** – Dana stated she had made some notes from attending the OFSOA conference. David Nelson from SDAO stated we should be putting our Strategic Plan under Old Business on our agenda to review each month. The other topic was having a policy regarding credit card reward points. Director Palmer stated these are good topics to discuss at our December Board meeting and will put them on the agenda.

**11. Adjournment by Director Palmer at 7:21 pm**

# Balance Sheet

Crooked River Ranch Fire & Rescue  
As of November 30, 2024

<u>Account</u>	<u>Nov 30, 2024</u>
<b>Assets</b>	
<b>Current Assets</b>	
<b>Cash and Cash Equivalents</b>	
Bond Fund	194,997.91
Capital Reserve Fund	208,071.48
Chase Business	26,125.48
Chase Payroll	4,851.45
Chase Savings	351,741.35
General Fund	617,060.13
Local Option Levy Fund	1,109,123.87
Stripe USD	257.64
<b>Total Cash and Cash Equivalents</b>	<b>2,512,229.31</b>
<b>Total Current Assets</b>	<b>2,512,229.31</b>
<b>Total Assets</b>	<b>2,512,229.31</b>
<b>Liabilities and Equity</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
A. DELORTO	1,341.76
A. WILEY	717.23
D. MCDONALD	828.22
D. SCHULKE	1,311.75
F. DAY	(124.45)
S. HARTLEY	(974.18)
Payroll Liabilities	(552.87)
<b>Total Current Liabilities</b>	<b>2,547.46</b>
<b>Total Liabilities</b>	<b>2,547.46</b>
<b>Equity</b>	
Current Year Earnings	2,509,681.85
<b>Total Equity</b>	<b>2,509,681.85</b>
<b>Total Liabilities and Equity</b>	<b>2,512,229.31</b>
	2,109,159.92
<b>General Fund Net Income</b>	<b>2,106,612.46</b>

# Budget Variance

Crooked River Ranch Fire & Rescue  
 For the month ended November 30, 2024  
 Cash Basis



Fund Name is General Fund.

Account	Nov Actual	July- Nov-24	Budget	Variance	Variance %
<b>Revenue</b>					
Ambulance Revenue	9,867.14	132,706.50	325,000.00	(192,293.50)	-59.17%
Beginning Fund Balance	0.00	1,383,492.06	1,050,000.00	333,492.06	31.76%
Conflagration Revenue	0.00	99,675.52	99,676.00	(0.48)	0.00%
Contractual Income	0.00	400.00	400.00	0.00	0.00%
Emergency Address Signs	0.00	75.00	500.00	(425.00)	-85.00%
FireMed	1,665.00	6,660.00	12,600.00	(5,940.00)	-47.14%
Grant Funds	1,000.00	25,139.00	93,500.00	(68,361.00)	-73.11%
Interest	2,506.29	12,851.74	20,000.00	(7,148.26)	-35.74%
Misc. Income	125.00	2,255.00	7,500.00	(5,245.00)	-69.93%
Previously Levied Taxes	4,433.37	17,124.41	30,000.00	(12,875.59)	-42.92%
Taxes Collected in Year Levied	1,072,482.24	1,152,547.58	1,248,247.00	(95,699.42)	-7.67%
Training Income	0.00	200.00	500.00	(300.00)	-60.00%
<b>Total Revenue</b>	<b>1,092,079.04</b>	<b>2,833,126.81</b>	<b>2,887,923.00</b>	<b>(54,796.19)</b>	<b>-1.90%</b>
<b>Gross Profit</b>	<b>1,092,079.04</b>	<b>2,833,126.81</b>	<b>2,887,923.00</b>	<b>(54,796.19)</b>	<b>-1.90%</b>
<b>Operating Expenses</b>					
Debt Service:Apparatus Payment	0.00	0.00	27,046.00	(27,046.00)	-100.00%
Debt Services & Contingency:Contingency	0.00	0.00	100,000.00	(100,000.00)	-100.00%
General Fund, Transfer Out	0.00	0.00	104,357.00	(104,357.00)	-100.00%
<b>Materials &amp; Services</b>					
Administration	2,469.30	5,387.49	20,825.00	(15,437.51)	-74.13%
Building Maintenance & Supplies	20,002.72	23,668.10	25,000.00	(1,331.90)	-5.33%
CERT Program	0.00	202.72	5,000.00	(4,797.28)	-95.95%
Department Services	197.47	3,394.07	5,000.00	(1,605.93)	-32.12%
Dispatch	0.00	0.00	72,600.00	(72,600.00)	-100.00%
EMS Operations	1,663.25	14,300.15	45,690.00	(31,389.85)	-68.70%
Fire Operations	3,643.54	8,287.60	35,700.00	(27,412.40)	-76.79%
Fuel	901.81	8,237.88	20,000.00	(11,762.12)	-58.81%
Insurance	0.00	953.00	44,650.00	(43,697.00)	-97.87%
OSFM OFSCP - PPE/Uniform	0.00	0.00	5,300.00	(5,300.00)	-100.00%
Prevention	0.00	0.00	2,000.00	(2,000.00)	-100.00%
Professional Services	8,242.77	22,331.27	29,565.00	(7,233.73)	-24.47%
Radios & Communications	0.00	261.49	8,000.00	(7,738.51)	-96.73%
Rope Rescue Operations	0.00	49.49	3,000.00	(2,950.51)	-98.35%
SAFER Grant Expenditures	6,735.85	10,423.85	45,000.00	(34,576.15)	-76.84%
Training	1,078.24	4,123.85	24,725.00	(20,601.15)	-83.32%
Travel	261.61	1,267.11	5,000.00	(3,732.89)	-74.66%
Tuition Reimbursement	0.00	0.00	31,500.00	(31,500.00)	-100.00%
Uniforms	912.13	5,562.16	10,000.00	(4,437.84)	-44.38%
Utilities	1,558.97	9,404.39	37,500.00	(28,095.61)	-74.92%
Vehicle/Equipment Maintenance	2,150.45	42,999.06	40,982.00	2,017.06	4.92%
Volunteer Incentive Program	1,560.00	3,480.00	20,800.00	(17,320.00)	-83.27%
Wellness Program	1,217.00	1,337.00	10,000.00	(8,663.00)	-86.63%
<b>Total Materials &amp; Services</b>	<b>52,595.11</b>	<b>165,670.68</b>	<b>547,837.00</b>	<b>(382,166.32)</b>	<b>-69.76%</b>
<b>Personnel Services</b>					
Administrative Assistant	3,771.01	18,662.94	46,097.00	(27,434.06)	-59.51%
Administrative Assistant Overtime	62.85	655.44	3,143.00	(2,487.56)	-79.15%
Employee Benefits	15,849.15	76,812.99	261,804.00	(184,991.01)	-70.66%
Fire Chief	7,893.28	32,026.58	88,000.00	(55,973.42)	-63.61%
Part-Time Personnel	7,670.26	48,007.37	60,000.00	(11,992.63)	-19.99%
Payroll Taxes	4,925.12	28,281.74	65,487.00	(37,205.26)	-56.81%
PERS	17,016.32	84,051.62	234,645.00	(150,593.38)	-64.18%
Shift Personnel Overtime	7,856.10	31,938.42	55,764.00	(23,825.58)	-42.73%
Shift Personnel Wages	17,583.98	84,232.05	213,214.00	(128,981.95)	-60.49%

Shift Firefighter/Paramedic OT	71.29	5,207.28	35,644.00	(30,436.72)	-85.39%
Shift Firefighter/Paramedic Wage	4,149.99	39,038.22	142,167.00	(103,128.78)	-72.54%
Student Volunteer Stipends	1,200.00	3,060.00	10,800.00	(7,740.00)	-71.67%
Volunteer Conflag Reimbursement	9,177.18	48,684.29	48,685.00	(0.71)	0.00%
Volunteer Stipends & Benefits	1,400.00	28,900.00	45,000.00	(16,100.00)	-35.78%
Workers Comp. & Group Accident Insurance	6,207.05	28,561.16	21,450.00	7,111.16	33.15%
<b>Total Personnel Services</b>	<b>104,833.58</b>	<b>558,120.10</b>	<b>1,331,900.00</b>	<b>(773,779.90)</b>	<b>-58.10%</b>
Materials & Services:Vehicle/Equipment Maintenance:	0.00	2,723.57	0.00	2,723.57	0.00%
<b>Total Operating Expenses</b>	<b>157,428.69</b>	<b>726,514.35</b>	<b>2,111,140.00</b>	<b>(1,384,625.65)</b>	<b>-65.59%</b>
<b>Net Profit</b>	<b>934,650.35</b>	<b>2,106,612.46</b>	<b>776,783.00</b>	<b>1,329,829.46</b>	<b>171.20%</b>

## Budget Variance

Crooked River Ranch Fire & Rescue  
For the month ended November 30, 2024  
Cash Basis



Fund Name is Capital Reserve Fund.

Account	Nov. Actual	July- Nov-24	Budget	Variance	Variance %
<b>Revenue</b>					
Beginning Fund Balance	0.00	452,880.72	465,000.00	(12,119.28)	-2.61%
Interest	753.20	5,234.12	7,000.00	(1,765.88)	-25.23%
Other financing sources	0.00	0.00	250,000.00	(250,000.00)	-100.00%
<b>Total Revenue</b>	<b>753.20</b>	<b>458,114.84</b>	<b>722,000.00</b>	<b>(263,885.16)</b>	<b>-36.55%</b>
<b>Gross Profit</b>	<b>753.20</b>	<b>458,114.84</b>	<b>722,000.00</b>	<b>(263,885.16)</b>	<b>-36.55%</b>
<b>Other Income</b>					
Transfer(s) In	0.00	0.00	104,357.00	(104,357.00)	-100.00%
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>104,357.00</b>	<b>(104,357.00)</b>	<b>-100.00%</b>
<b>Operating Expenses</b>					
Capital Outlay & Grant Awards:Apparatus Purc,	0.00	250,043.36	500,000.00	(249,956.64)	-49.99%
<b>Total Operating Expenses</b>	<b>0.00</b>	<b>250,043.36</b>	<b>500,000.00</b>	<b>(249,956.64)</b>	<b>-49.99%</b>
<b>Net Profit</b>	<b>753.20</b>	<b>208,071.48</b>	<b>326,357.00</b>	<b>(118,285.52)</b>	<b>-36.24%</b>



## Budget Variance

Crooked River Ranch Fire & Rescue  
For the month ended November 30, 2024  
Cash Basis



Fund Name is Bond Fund.

<u>Account</u>	<u>Nov Actual</u>	<u>July- Nov-24</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance %</u>
<b>Revenue</b>					
Beginning Fund Balance	0.00	17,109.51	11,250.00	5,859.51	52.08%
Interest	75.14	306.32	1,000.00	(693.68)	-69.37%
Previously Levied Taxes	742.64	15,025.44	3,500.00	11,525.44	329.30%
Taxes Collected in Year Levied	162,553.85	162,556.64	200,205.00	(37,648.36)	-18.80%
<b>Total Revenue</b>	<b>163,371.63</b>	<b>194,997.91</b>	<b>215,955.00</b>	<b>(20,957.09)</b>	<b>-9.70%</b>
<b>Gross Profit</b>	<b>163,371.63</b>	<b>194,997.91</b>	<b>215,955.00</b>	<b>(20,957.09)</b>	<b>-9.70%</b>
<b>Operating Expenses</b>					
Debt Service: Bond Payment	0.00	0.00	199,184.00	(199,184.00)	-100.00%
<b>Total Operating Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>199,184.00</b>	<b>(199,184.00)</b>	<b>-100.00%</b>
<b>Net Profit</b>	<b>163,371.63</b>	<b>194,997.91</b>	<b>16,771.00</b>	<b>178,226.91</b>	<b>1062.71%</b>

# Payable Invoice Detail

## Crooked River Ranch Fire & Rescue

For the period November 1, 2024 to November 30, 2024

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Adam Wiley</b>						
Nov 21, 2024	Payable Invoice	MERP Reimbursement	MERP Reimbursement for 2024	110.00	Paid	Personnel Services:Employee Benefits:HRA Reimbursements
<b>Total Adam Wiley</b>				<b>110.00</b>		
<b>Aflac</b>						
Nov 16, 2024	Payable Invoice	ACH	November premiums from staff	668.34	Paid	Payroll Liabilities
<b>Total Aflac</b>				<b>668.34</b>		
<b>Ahava Healthcare</b>						
Nov 19, 2024	Payable Invoice	132	FF Physical, Labs, X-Rays, etc for: SMOKE	1,217.00	Paid	Materials & Services:Wellness Program
Nov 19, 2024	Payable Invoice	132	FF Physical, Labs, X-rays, etc for: LOGAN AND PATRICK	1,107.00	Paid	Materials & Services:SAFER Grant Expenditures
Nov 19, 2024	Payable Invoice	121	FF Physical, Labs, X-rays, etc. for: COX/LOPEZ	1,272.00	Paid	Materials & Services:SAFER Grant Expenditures
<b>Total Ahava Healthcare</b>				<b>3,596.00</b>		
<b>AirMedCare Network - AirLink</b>						
Nov 4, 2024	Payable Invoice	5703-10312024	Membership for Adam Logan	75.00	Paid	Materials & Services:Administration:Memberships
<b>Total AirMedCare Network - AirLink</b>				<b>75.00</b>		
<b>Alex Silva</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Alex S	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Alex Silva</b>				<b>90.00</b>		
<b>Allyn Bright</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Allyn B.	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Allyn Bright</b>				<b>90.00</b>		
<b>American Heart Assn.</b>						
Nov 26, 2024	Payable Invoice	003089923	Books for CPR Heartsaver Classes	188.25	Paid	Materials & Services:EMS Operations:
<b>Total American Heart Assn.</b>				<b>188.25</b>		
<b>Asphalt Recovery &amp; Paving, LLC</b>						

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 19, 2024	Payable Invoice	3247	Grinding and patching of large cracks in parking lot and around the building	16,171.75	Paid	Materials & Services:Building & Maintenance:Maintenance
<b>Total Asphalt Recovery &amp; Paving, LLC</b>				<b>16,171.75</b>		
<b>Blue Card</b>						
Nov 16, 2024	Payable Invoice	PO-0465 / 26598	Blue Card Training Continuing ED for 1 year with prorated adjustments	698.29	Paid	Materials & Services:Training
<b>Total Blue Card</b>				<b>698.29</b>		
<b>Blue Mountain Networks</b>						
Nov 7, 2024	Payable Invoice	154877 - ACH	Telephone and Internet charges	687.62	Paid	Materials & Services:Utilities:Telecommunications
<b>Total Blue Mountain Networks</b>				<b>687.62</b>		
<b>Brandon Grimes</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Brandon G	Cell Phone Reimbursement for July/August/Sept 2024	30.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Brandon Grimes</b>				<b>30.00</b>		
<b>Brooke O'Connor</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Brooke O	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Brooke O'Connor</b>				<b>90.00</b>		
<b>Carson Oil Company, Inc.</b>						
Nov 4, 2024	Payable Invoice	CP-00548360 - EFT	Fuel for all apparatus	394.28	Paid	Materials & Services:Fuel
Nov 19, 2024	Payable Invoice	CP-00551351 - EFT	Fuel for all apparatus	506.42	Paid	Materials & Services:Fuel
<b>Total Carson Oil Company, Inc.</b>				<b>900.70</b>		
<b>Co Energy</b>						
Nov 11, 2024	Payable Invoice	71813	Delivery of Propane for building	162.13	Paid	Materials & Services:Utilities:Propane
<b>Total Co Energy</b>				<b>162.13</b>		
<b>Colton Steinke</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Colton S	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Colton Steinke</b>				<b>90.00</b>		
<b>CompuNet</b>						

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 16, 2024	Payable Invoice	271856 - ACH	Installation and Migration of Microsoft Government Application to District	7,200.00	Paid	Materials & Services:Professional Services:Computer Services
Nov 16, 2024	Payable Invoice	270627 - ACH	Mo fee for monitoring of Microsoft Defender, Office 365 G3, etc.	256.75	Paid	Materials & Services:Professional Services:Computer Services
<b>Total CompuNet</b>				<b>7,456.75</b>		
<b>Crooked River Ranch Water Company</b>						
Nov 1, 2024	Payable Invoice	94	Base Rate	168.63	Paid	Materials & Services:Utilities:Water
Nov 1, 2024	Payable Invoice	94	Water	152.51	Paid	Materials & Services:Utilities:Water
<b>Total Crooked River Ranch Water Company</b>				<b>321.14</b>		
<b>Crooked River Sanitary</b>						
Nov 8, 2024	Payable Invoice	00014 - EFT	Sanitation Services for October	79.22	Paid	Materials & Services:Utilities:Sanitation
Nov 11, 2024	Payable Invoice	00014 - EFT	Sanitation services for Octoer	79.22	Approved	Materials & Services:Utilities:Sanitation
<b>Total Crooked River Sanitary</b>				<b>158.44</b>		
<b>Damion Hatch</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Damion H	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Damion Hatch</b>				<b>90.00</b>		
<b>Dan Marsh</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Dan M.	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Dan Marsh</b>				<b>90.00</b>		
<b>Dana Schulke</b>						
Nov 8, 2024	Payable Invoice	MERP reimbursement	MERP reimbursement due	2,500.00	Paid	Personnel Services:Employee Benefits:HRA Reimbursements
Nov 16, 2024	Payable Invoice	Mileage Reimbursement	Mileage reimbursement for Leadership in Supervision F0648 class in Eugene, OR, December 9th & 10th, 2024	180.90	Paid	Materials & Services:Travel
<b>Total Dana Schulke</b>				<b>2,680.90</b>		

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Day Wireless Systems</b>						
Nov 1, 2024	Payable Invoice	INV847598	Diagnosed issue with Canopy lights on 590, traced wire and found a Charge Guard timer outside and corroding, had to drop the spare and removed the timer out of line and the lights are now working.	255.00	Paid	Materials & Services:Vehicle Equipment/Maintenance:514230
<b>Total Day Wireless Systems</b>				<b>255.00</b>		
<b>Dennis Senko</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Dennis S	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Dennis Senko</b>				<b>90.00</b>		
<b>Diamondback Northwest</b>						
Nov 25, 2024	Payable Invoice	288-1	3' Extension for APX, SPX and ATX	2,240.00	Paid	Materials & Services:Fire Operations:Supplies /Equipment
<b>Total Diamondback Northwest</b>				<b>2,240.00</b>		
<b>Emily Lara</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Emily L	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Emily Lara</b>				<b>90.00</b>		
<b>First Citizens Bank</b>						
Nov 19, 2024	Payable Invoice	45910196 - EFT	B/W copies	6.84	Paid	Materials & Services:Administration:Copier Expenses
Nov 19, 2024	Payable Invoice	45910196 - EFT	Color Copies	66.82	Paid	Materials & Services:Administration:Copier Expenses
Nov 19, 2024	Payable Invoice	45910196 - EFT	Copier Lease Payment	138.43	Paid	Materials & Services:Administration:Copier Expenses
<b>Total First Citizens Bank</b>				<b>212.09</b>		
<b>Frank Day</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Frank D	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Personnel Services:Employee Benefits
<b>Total Frank Day</b>				<b>90.00</b>		
<b>Grant Caudel</b>						

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Grant C	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Grant Caudel</b>				<b>90.00</b>		
<b>HRA VEBA Trust</b>						
Nov 16, 2024	Payable Invoice	HRA/VEBA - ACH	Contributions for employees	2,450.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
<b>Total HRA VEBA Trust</b>				<b>2,450.00</b>		
<b>IAFF 3650 - Redmond Firefighters Union</b>						
Nov 16, 2024	Payable Invoice	PAC donations - ACH	PAC donations from staff	18.08	Paid	Payroll Liabilities
Nov 8, 2024	Payable Invoice	PAC donations - ACH	PAC donations from staff to Union	18.08	Paid	Payroll Liabilities
Nov 8, 2024	Payable Invoice	Union Dues - ACH	Union Dues from staff	136.00	Paid	Payroll Liabilities
Nov 16, 2024	Payable Invoice	Union Dues - ACH	Union Dues from Staff	136.00	Approved	Payroll Liabilities
<b>Total IAFF 3650 - Redmond Firefighters Union</b>				<b>308.16</b>		
<b>Jeff Sheetz</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Jeff S	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Jeff Sheetz</b>				<b>90.00</b>		
<b>Kaisha Stokes</b>						
Nov 7, 2024	Payable Invoice	Cello Phone Reimb for Kaisha S	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Kaisha Stokes</b>				<b>90.00</b>		
<b>Kay Norberg</b>						
Nov 16, 2024	Payable Invoice	Reimbursement	Reimbursement for Holiday paper for event	25.98	Paid	Materials & Services:Department Services:Events
<b>Total Kay Norberg</b>				<b>25.98</b>		
<b>Kendall Ford</b>						
Nov 4, 2024	Payable Invoice	3001764	Misc Charges	6.77	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Nov 1, 2024	Payable Invoice	W1CS2291564	Oil and lube service on 571	336.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Nov 4, 2024	Payable Invoice	3001764	Parts	232.75	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 4, 2024	Payable Invoice	3001764	Tax	4.11	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Nov 4, 2024	Payable Invoice	3001764	Troubleshoot and repaired fault code P208B for reductant pump control performance. Had to replace harness for defective tank. Cleared faults then test drove, all is ok at this time. Labor	776.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
<b>Total Kendall Ford</b>				<b>1,355.63</b>		
<b>L.N. Curtis &amp; Sons</b>						
Nov 16, 2024	Payable Invoice	PO-0461 / Inv 883803 - ACH	34L 4-Gas Calibration Aluminum Cylinder	407.55	Paid	Materials & Services:Fire Operations:Supplies /Equipment
Nov 16, 2024	Payable Invoice	PO-0461 / Inv 883803 - ACH	Shipping	62.66	Paid	Materials & Services:Fire Operations:Supplies /Equipment
<b>Total L.N. Curtis &amp; Sons</b>				<b>470.21</b>		
<b>Life Flight Network</b>						
Nov 4, 2024	Payable Invoice	0230054	Membership for Adam Logan (Prorated)	37.50	Paid	Materials & Services:Administration:Memberships
<b>Total Life Flight Network</b>				<b>37.50</b>		
<b>Local Government Law Group</b>						
Nov 11, 2024	Payable Invoice		Services rendered for review of apparatus disposal listing agreement with comments.	142.50	Paid	Materials & Services:Professional Services:Legal
<b>Total Local Government Law Group</b>				<b>142.50</b>		
<b>Marta McGovern-Philpott</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Marta Mc	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Marta McGovern-Philpott</b>				<b>90.00</b>		
<b>Mt. Bachelor Fitness Equipment</b>						
Nov 8, 2024	Payable Invoice	867	Purchase of Surfaces360 Rolled Rubber Flooring, adhesive tape, shipping, etc. for the Workout room.	1,543.80	Paid	Materials & Services:Building & Maintenance:Supplies
Nov 8, 2024	Payable Invoice	869	Servicing of Disassemble and move fitness	1,300.00	Paid	Materials & Services:Building &

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
			equipment in workout room. Labor of installing new rubber flooring, assembling equipment and move back to workout room.			Maintenance:Maintenance
<b>Total Mt. Bachelor Fitness Equipment</b>				<b>2,843.80</b>		
<b>Myrsideys Steinke</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Myrsi S	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Myrsideys Steinke</b>				<b>90.00</b>		
<b>National Hose Testing Specialties, Inc.</b>						
Nov 25, 2024	Payable Invoice	51719	2024 Ground Ladder Testing	436.00	Paid	Materials & Services:Fire Operations:Service & Testing
Nov 25, 2024	Payable Invoice	51719	Heat Sensors Installed	16.00	Paid	Materials & Services:Fire Operations:Service & Testing
<b>Total National Hose Testing Specialties, Inc.</b>				<b>452.00</b>		
<b>Nationwide Retirement Solutions</b>						
Nov 8, 2024	Payable Invoice	Deferred Comp - EFT	Deferred compensation contributions from staff	295.00	Paid	Payroll Liabilities
Nov 16, 2024	Payable Invoice	Deferred Comp - EFT	Deferred compensation contributions from staff	295.00	Paid	Payroll Liabilities
<b>Total Nationwide Retirement Solutions</b>				<b>590.00</b>		
<b>Newhouse Mfg. Company Inc.</b>						
Nov 22, 2024	Payable Invoice	540192	Straighten Frame for Snowplow on 592	242.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518953
<b>Total Newhouse Mfg. Company Inc.</b>				<b>242.00</b>		
<b>Oregon PERS</b>						
Nov 7, 2024	Payable Invoice	PERS- EFT	Employee contributions, paid by Employer	1,498.22	Paid	Personnel Services:PERS
Nov 20, 2024	Payable Invoice	PERS - EFT	Employee contributions, paid by Employer	1,352.48	Approved	Personnel Services:PERS
Nov 7, 2024	Payable Invoice	PERS- EFT	Employer contributions	8,786.93	Paid	Personnel Services:PERS
Nov 20, 2024	Payable Invoice	PERS - EFT	Employer contributions (Employer)	5,800.01	Approved	Personnel Services:PERS



Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
			adjustment from PERS (\$237.91)			
<b>Total Oregon PERS</b>				<b>17,437.64</b>		
<b>Pacific Power</b>						
Nov 19, 2024	Payable Invoice	24712171-001 3 - EFT	Basic Charges, Load Size Charge, Demand Charges, Delivery and Kilowatt usage	1,738.86	Paid	Materials & Services:Utilities:Electric
<b>Total Pacific Power</b>				<b>1,738.86</b>		
<b>Paladin Background Screening</b>						
Nov 4, 2024	Payable Invoice	6170	Background check for Adam Logan	83.00	Paid	Materials & Services:Professional Services:Background Checks
<b>Total Paladin Background Screening</b>				<b>83.00</b>		
<b>Peterson CAT</b>						
Nov 4, 2024	Payable Invoice	SW290097598	Troubleshoot and Maintenance on Building generator	699.60	Paid	Materials & Services:Building & Maintenance:Maintenance
<b>Total Peterson CAT</b>				<b>699.60</b>		
<b>Robert Edwards</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Bobby E	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Robert Edwards</b>				<b>90.00</b>		
<b>SAIF</b>						
Nov 25, 2024	Payable Invoice	Claims Reimbursement	Claims Reimbursement	4,027.05	Paid	Personnel Services:Workers Comp. & Group Accident
<b>Total SAIF</b>				<b>4,027.05</b>		
<b>SeaWestern Fire Fighting Equipment</b>						
Nov 1, 2024	Payable Invoice	PO - 0458 / Inv 36657 - ACH	Haix Boots	440.00	Paid	Materials & Services:Fire Operations:PPE
Nov 1, 2024	Payable Invoice	PO-0457 / Inv 36950 - ACH	HAIX Boots for Stokes and Bright	880.00	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2024	Payable Invoice	PO-0457 / Inv 36659 - ACH	HAIX Fire Hunter Xtreme: 10M (Paulsen)	440.00	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2024	Payable Invoice	PO-0457 / Inv 36659 - ACH	HAIX Fire Hunter Xtreme: 8 (Grimes)	440.00	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2024	Payable Invoice	PO-0457 / Inv 36659 - ACH	HAIX Fire Huter Xtreme: 10.5 (Lopez)	440.00	Paid	Materials & Services:SAFER Grant Expenditures

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 4, 2024	Payable Invoice	PO-0457 / Inv 37066 - ACH	Lion Protects Legend Helmet with Integrated Goggles, Yellow	1,825.00	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2024	Payable Invoice	PO-0457 / Inv 36659 - ACH	Majestic Ultra Black Hood	246.25	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2024	Payable Invoice	PO - 0458 / Inv 36657 - ACH	Shipping	19.60	Paid	Materials & Services:Fire Operations:PPE
Nov 1, 2024	Payable Invoice	PO-0457 / Inv 36659 - ACH	Shipping	28.90	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2024	Payable Invoice	PO-0457 / Inv 36950 - ACH	Shipping	24.60	Paid	Materials & Services:SAFER Grant Expenditures
Nov 4, 2024	Payable Invoice	PO-0457 / Inv 37066 - ACH	Shipping	32.10	Paid	Materials & Services:SAFER Grant Expenditures
<b>Total SeaWestern Fire Fighting Equipment</b>				<b>4,816.45</b>		
<b>Special Districts Association of Oregon</b>						
Nov 8, 2024	Payable Invoice	52514 / 1720	Annual membership to SDAO/SDIS	1,885.00	Paid	Materials & Services:Administration:Memberships
<b>Total Special Districts Association of Oregon</b>				<b>1,885.00</b>		
<b>Special Districts Insurance Services</b>						
Nov 4, 2024	Payable Invoice	03-0052514 - ACH	Credit for Resignation of Employee	(824.03)	Paid	Personnel Services:Employee Benefits:Health Insurance
Nov 4, 2024	Payable Invoice	03-0052514 - ACH	Employee Dental Premiums for December	896.50	Paid	Personnel Services:Employee Benefits:Dental Insurance
Nov 4, 2024	Payable Invoice	03-0052514 - ACH	Employee Health Premiums for December	10,240.00	Paid	Personnel Services:Employee Benefits:Health Insurance
Nov 4, 2024	Payable Invoice	03-0052514 - ACH	Employee Long-Term Care Premiums for December	136.68	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
<b>Total Special Districts Insurance Services</b>				<b>10,449.15</b>		
<b>Stamps.com</b>						
Nov 25, 2024	Payable Invoice	HD 646213112	Purchase of Stamps through Stamps.com	50.00	Paid	Materials & Services:Administration:Postage & Shipping
<b>Total Stamps.com</b>				<b>50.00</b>		
<b>Streamline</b>						

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 4, 2024	Payable Invoice	41F663CA-0048 - ACH	Mo. Fee for Website platform	126.00	Paid	Materials & Services:Professional Services:Computer Services
<b>Total Streamline</b>				<b>126.00</b>		
<b>Tactical Business Group</b>						
Nov 21, 2024	Payable Invoice	OR-CRR-2024-011 - ACH	Ambulance billing services for October 2024	810.00	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
<b>Total Tactical Business Group</b>				<b>810.00</b>		
<b>Teleflex</b>						
Nov 1, 2024	Payable Invoice	PO-0460 / Inv 9509090038	25mm IO Needle with stabilizer	665.00	Paid	Materials & Services:EMS Operations:Supplies
<b>Total Teleflex</b>				<b>665.00</b>		
<b>Terrebonne Hardware</b>						
Nov 16, 2024	Payable Invoice		Hardware supplies for new roof vent	27.44	Paid	Materials & Services:Building & Maintenance:Supplies
Nov 8, 2024	Payable Invoice		Purchase of Bolts & Nuts	10.55	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Terrebonne Hardware</b>				<b>37.99</b>		
<b>Tom Fast</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Tom F	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Tom Fast</b>				<b>90.00</b>		
<b>Torrey Piatt</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Torrey P	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Torrey Piatt</b>				<b>90.00</b>		
<b>Travis Delorto</b>						
Nov 7, 2024	Payable Invoice	Cell Phone Reimb for Travis D.	Cell Phone Reimbursement for July/August/Sept 2024	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Travis Delorto</b>				<b>90.00</b>		
<b>Verizon Wireless</b>						
Nov 4, 2024	Payable Invoice	9977067102	Data charges for all iPads on ambulances/apparatus	244.86	Paid	Materials & Services:Utilities:Telecommunications
<b>Total Verizon Wireless</b>				<b>244.86</b>		

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Vern Samples Landscaping</b>						
Nov 8, 2024	Payable Invoice	33997	Sprinkler System Winterization	95.00	Paid	Materials & Services:Building & Maintenance:Maintenance
<b>Total Vern Samples Landscaping</b>				<b>95.00</b>		
<b>VISA - Chase</b>						
Nov 25, 2024	Payable Invoice	HD 650036943	9V batteries	18.99	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Nov 25, 2024	Payable Invoice	HD 650036943	AA Batteries	18.99	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Nov 25, 2024	Payable Invoice	HD 650036943	AAA batteries	18.99	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Nov 27, 2024	Payable Invoice	HD 646942144	Bug spray	31.98	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Nov 27, 2024	Payable Invoice	HD 646942144	Car wash detailer	87.96	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Nov 27, 2024	Payable Invoice	HD 646942216	Car wash soap	140.25	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Nov 11, 2024	Payable Invoice	25CHMKTFR CNFRZL X001M	Chemeketa Fire Conference- VES HOT class	200.00	Paid	Materials & Services:Training
Nov 5, 2024	Payable Invoice	114-3555533-6865025	Copy Paper	46.99	Paid	Materials & Services:Administration:Supplies
Nov 22, 2024	Payable Invoice	HD 646205875	credit from OTET	(50.00)	Paid	Materials & Services:Department Services:Rehab Supplies
Nov 21, 2024	Payable Invoice	HD 650009087	Dinner on return travel day from Florida Pierce trip.	39.34	Paid	Materials & Services:Travel
Nov 27, 2024	Payable Invoice	HD 646942144	discount	(35.93)	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Nov 22, 2024	Payable Invoice	HD 646205875	Food for crew after Structure Fire	96.00	Paid	Materials & Services:Department Services:Rehab Supplies
Nov 20, 2024	Payable Invoice	HD 643549563	Gift bags and tags for SWAFF and giving tree	74.55	Paid	Materials & Services:Department Services:Events
Nov 13, 2024	Payable Invoice	HD 640731038	Hooks for Gym	19.85	Paid	Materials & Services:Building & Maintenance:Supplies

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 12, 2024	Payable Invoice	HD 639526392	IAFC partial dues to align with new renewal cycle.	86.67	Paid	Materials & Services:Administration:Memberships
Nov 15, 2024	Payable Invoice	HD 641261977	ice melt	49.85	Paid	Materials & Services:Building & Maintenance
Nov 21, 2024	Payable Invoice	1692	Lunch on return travel dray from Florida Pierce trip.	41.37	Paid	Materials & Services:Travel
Nov 21, 2024	Payable Invoice	XXXX	Mo Fee for use of Xero Accounting Platform	34.16	Paid	Materials & Services:Professional Services:Accounting/ Payroll Services
Nov 19, 2024	Payable Invoice	XXXX	Mo. Fee for use of Stamps.com	19.99	Paid	Materials & Services:Administration:Postage & Shipping
Nov 5, 2024	Payable Invoice	HD 636818168	monthly Microsoft Business 365 licenses payment	74.41	Paid	Materials & Services:Professional Services:Computer Services
Nov 7, 2024	Payable Invoice	HD 637461413	Name Badges for new Volunteer and Employee	37.00	Paid	Materials & Services:Department Services
Nov 12, 2024	Payable Invoice	HD 639663599	Norwesco Brown Roof Vent	16.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Nov 5, 2024	Payable Invoice	114-5764070-7575463	Paper Clips & Rubberbands	26.06	Paid	Materials & Services:Administration:Supplies
Nov 12, 2024	Payable Invoice	HD 639663599	Sealant GUT clear 10.3 OZ	9.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Nov 3, 2024	Payable Invoice	HD 635926595	Training aid	179.95	Paid	Materials & Services:Training
Nov 15, 2024	Payable Invoice	2000124-16692228	Trash can bags	13.64	Paid	Materials & Services:Vehicle/Equipment Maintenance:516092
Nov 15, 2024	Payable Invoice	2000124-16692228	Trash Can for kitchen	59.88	Paid	Materials & Services:Building & Maintenance
Nov 26, 2024	Payable Invoice	HD 646179513	Uniform Pants	912.13	Paid	Materials & Services:Uniforms
Nov 6, 2024	Payable Invoice	HD 652256940	Vacuum Filters	13.94	Paid	Materials & Services:Department Services:Events
Nov 27, 2024	Payable Invoice	HD 646942144	Wax replacement	23.99	Paid	Materials & Services:Vehicle/Equipment Maintenance:
<b>Total VISA - Chase</b>				<b>2,306.00</b>		
<b>Waystar Merchant Services</b>						
Nov 18, 2024	Payable Invoice	CC Fees for Oct.	Credit Card charges for October	96.00	Paid	Materials & Services:Professional

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
						I Services:Credit Card Fees
Nov 12, 2024	Payable Invoice	Refund back to patient	Refund back to patient as they paid Tactical Business Group twice	71.98	Paid	Ambulance Revenue
<b>Total Waystar Merchant Services</b>				<b>167.98</b>		
<b>WHA Insurance</b>						
Nov 4, 2024	Payable Invoice	934625	1st installment of Accidental Death & Dismemberment policy	1,957.00	Paid	Personnel Services:Workers Comp. & Group Accident
Nov 16, 2024	Payable Invoice	1383	Provident Accidental Death & Dismember renewal for 2025	223.00	Paid	Personnel Services:Workers Comp. & Group Accident
<b>Total WHA Insurance</b>				<b>2,180.00</b>		
<b>Total</b>				<b>94,969.76</b>		



# 2025 SDAO ANNUAL CONFERENCE

Hello Dana,

It's time to register for the 2025 SDAO Annual Conference at the beautiful Riverhouse on the Deschutes in Bend, Oregon!



Our annual conference is the can't-miss event of the year for special district representatives. Whether you are a board member, manager, staff person, volunteer – or someone who works with special districts, we have something for you. From 20 educational sessions and multiple opportunities for interacting with colleagues through business meetings, caucus meetings, networking receptions and more, you will want to be sure to join us from February 7th - February 9th.

View our [conference website](#) for the conference agenda and more!

[Register Now](#)

\*Please note, we will only be accepting payment by credit card through the registration site. Need to pay by check? Please submit your payment with a

completed paper registration form. Registration will be complete upon receipt of payment and form, if there is still availability. If are registering multiple individuals, please complete a form for each registrant.

### **Dates**

February 6: Pre-Conference February 7-9: Annual Conference

### **Location**

Riverhouse on the Deschutes  
3075 N Hwy 97 | Bend, Oregon

### **Registration Rates**

*Thank you to our sponsors who have helped us keep the conference affordable for members! Your gracious support has allowed us to keep the same registration rates for over ten years.*

- Pre-Conference:** \$50 half-day session
- One Day of the Conference (Friday or Saturday Only):** \$140
- Full Conference (Thursday Evening to Sunday Morning):** \$230

[Register Now!](#)





# CROOKED RIVER RANCH FIRE & RESCUE

## Fire Chief's Report December, 2024

- Calls for service in November totaled 48. The district is 10 calls behind as compared to the end of November 2023. A breakdown of calls by month is below:

<b>Calls by Incident Type</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	
1-Fire (Building, Wildland, Vehicle, etc.)	3	2	2	1	1	6	7	3	1	2	3		<b>31</b>
2-Overpressure Rupture, Explosion, Overheat (No Fire)	1	0	0	0	0	0	1	0	0	0	0		<b>2</b>
3-Rescue & EMS	32	36	33	39	44	45	40	44	54	50	34		<b>451</b>
4-Hazardous Condition (No Fire)	0	0	0	0	0	0	0	1	0	1	2		<b>4</b>
5-Service Call	4	4	2	1	5	6	6	6	1	2	4		<b>41</b>
6-Good Intent Call	1	4	8	8	4	7	8	0	10	6	5		<b>61</b>
7-False Alarm & False Call	1	2	0	1	1	2	1	0	3	2	0		<b>13</b>
8-Severe Weather & Natural Disaster	0	0	0	0	0	0	0	0	0	0	0		<b>0</b>
9-Special/Other Incident	0	0	0	0	0	0	0	0	0	0	0		<b>0</b>
	<b>42</b>	<b>48</b>	<b>45</b>	<b>50</b>	<b>55</b>	<b>66</b>	<b>63</b>	<b>54</b>	<b>69</b>	<b>63</b>	<b>48</b>	<b>0</b>	
<b>Total Calls-To-Month End 2024</b>													
<b>603</b>													
<i>Total Calls-To-Month End 2023</i>	<i>60</i>	<i>59</i>	<i>54</i>	<i>53</i>	<i>51</i>	<i>51</i>	<i>70</i>	<i>53</i>	<i>51</i>	<i>64</i>	<i>47</i>	<i>41</i>	

- Auto/Mutual Aid Given/Received – 2024 (end of prior month)
  - Auto-Aid Given – 4
  - Auto-Aid Received – 6
  - Mutual-Aid Given – 27
  - Mutual-Aid Received – 8

- The open Firefighter/Paramedic position has been advertised on National Testing Network. It is listed as 'open until filled'. Testing is expected in the first half of 2025.
- We have successfully filled the part-time Office Assistant position. Tara Bruce started on December 17<sup>th</sup>. We are excited to have her onboard. This position will help with current administrative workloads.
- The Holiday Giving Tree & Food Box program and Shop with a Firefighter update:
  - We are supporting eleven families this holiday season with the Holiday Giving Tree & Food Box program. The tags have been flying off the tree and gifts are being brought back to the fire station. The food box items will be purchased and ready for pick up, with the gifts, on Monday, December 3<sup>rd</sup>.
  - The Shop with a Firefighter was a huge success! Nine elementary children got to ride in apparatus to Fred Meyer to shop with our firefighters. After shopping they enjoyed a pizza party with the firefighters and a special visit from Santa.
- Parking lot maintenance is completed. This included grinding our large cracks, filling them with asphalt, and then sealing cracks. Next fiscal year a seal coat was recommended.
- Apparatus
  - 522 the agreement to consign the engine through Hughes Fire Equipment/Brindlee Mountain Used Fire Apparatus has been approved. The engine is now listed for sale.
  - The new Pierce fire engine has arrived at Hughes Fire in Springfield. They are completing a few upgrades that are not done at the factory. The expected delivery date is the second week of January.
  - 572's onboard charger/inverter failed. It was taken to Braun NW in Washington, and a new charger/inverter was installed. It is back in-service.
- Future maintenance of apparatus will be done by Pape Kenworth in Redmond. They are being used by Crook County Fire as well and they provided positive feedback for using them.
- The district's website has changed from crrfire.org to crrfire-or.gov. The crrfire.org site is auto forwarding to the new domain.
- Monthly Fire Med Report
  - Number of paid memberships: 24
  - Number of new memberships: 0
  - Number of lapsed/non-renewals: 3
  - Total Fire Med memberships: 270

Respectfully submitted - Sean Hartley, Fire Chief

Henry & Ann's  
Kendall High School  
MAME

Just a short note  
to express my will  
appreciate thank you  
for caring for me  
this last week  
receiving care, with  
with a great deal  
to Dr. Charles Robinson,  
thanks to my driver, &  
Adam, and Alex. My  
symptoms with  
caused by the low  
sodium count  
found by the  
physic

VICTORIA GARCIA

Dana,

Thank you for the opportunity to interview. I appreciated learning more about your needs, team and how I might be of service to your department.

It was a pleasure meeting you. I valued our time together and will hope to hear from you again soon.

Sincerely,  
Victoria Garcia

VICTORIA GARCIA

Sean -

I sincerely appreciated the opportunity to interview with you. What a great team and an incredible department you have. One I hope to become a part of.

Please don't hesitate to reach out if I can offer any additional information to aid in your decision making process. It was a pleasure meeting you.

Sincerely,  
Victoria Garcia

Aloha Dana,

Thank you for our recent interview for the CRR Fire Front Desk position. It was a very useful and pleasant learning experience. I also thank you for pointing me to the YouTube Epeel courses, which I am using to relearn old Epeel skills as well as many new and advanced skills.

Whoever you choose for this position will enjoy working with you and our wonderful fire dept. Thank you again, and Happy Holidays! Christi Moore

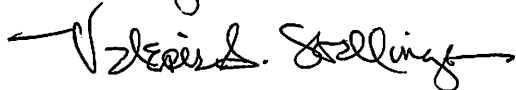
12/3/24

Dear Dana & Fire Chief Hartley -

just a brief note to thank you for the opportunity to interview with you both last week for the Part Time Administrative Asst. position. I enjoyed meeting you and learning about the Crooked River Ranch Fire Department and sharing my work related and personal experience with you. I am very interested in this position and am committed to brushing up on my Microsoft Office skills since leaving the Big Area. Thank you for all you and your staff do to keep us safe here in Crooked River Ranch.

Wishing you a blessed holiday season!

Sincerely,

 Alexis Stalling