



# CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760  
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[www.crrfire.org](http://www.crrfire.org)

## Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors, will hold a Board meeting on Thursday, November 21, 2019. The Board meeting will start at 6:30 pm. The Board meeting will be held at the fire station located at 6971 SW Shad Road, Crooked River Ranch, Oregon. The meeting location is accessible to persons with disabilities and will be recorded.

### Board of Directors

Barbara Oakley, President (Position 4)  
Brad Pahl, Vice President, (Position 1)  
Mark Wilson, Secretary (Position 5)  
Jeff Green, Treasurer (Position 3)  
John Meredith, Director (Position 2)

### District Staff

Fire Chief, Harry Ward - excused  
Assistant Fire Chief, Sean Hartley  
Administrative Assistant, Dana Schulke

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### Board Meeting Agenda

1. Call to Order – Director Oakley
  - 1.1 Roll Call by Director Wilson
  - 1.2 Flag Salute – Director Pahl
2. Review of Agenda
3. Approval of Board Meeting Minutes & Workshop Minutes
  - 3.1 Approval of October 17, 2019 minutes
  - 3.2 Approval of November 13, 2019 workshop minutes
4. Financial Reports
  - 4.1 4.2 Acknowledge receipt and approval of the financial reports for October 2019 – Director Green
  - 4.3 Appointment of Board members to sign checks for Monday, December 9<sup>th</sup> and Monday, December 23<sup>rd</sup>, 2019.
5. Comments from the public on the current meeting agenda – (Please limit your comment to 3 minutes in length and duplicate comments or testimonies are to be avoided)
6. Unfinished business (consideration, discussion, and possible action on the following items):
  - 6.1 Fencing of property and training site – Assistant Fire Chief, Sean Hartley
  - 6.2 Flags for flagpole – Assistant Fire Chief, Sean Hartley
  - 6.3 Board member bonding – Assistant Fire Chief, Sean Hartley
7. New Business (consideration, discussion, and possible action on the following items): - none
8. Fire Chief's Report – submitted by Fire Chief, Harry Ward in Board packet
9. Operations Report - submitted by Asst. Fire Chief, Sean Hartley in Board packet

- 10. Correspondence & Recognitions – Director Oakley
- 11. Comments/Questions
  - 11.1 Public input for next month’s agenda – (Please limit to one topic)
  - 11.2 Public comments pertaining to this meeting’s covered material
  - 11.3 Chief, Staff, and/or Volunteers
  - 11.4 Board of Directors
- 12. Adjournment – Director Oakley

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**Crooked River Ranch RFPD  
6971 SW Shad Rd  
Terrebonne, OR 97760-9250**

**Board Meeting Minutes  
17 October 2019**

The monthly Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, 17 October 2019 at 6:30 pm at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon 97760.

**Board Meeting Minutes:**

- 1. Meeting Called to Order at:** Called to order by Director Barbara Oakley who also announced for the record that our location is accessible to persons with disabilities and will be recorded.

**1.1. Roll Call by:** Director Wilson: Director Meredith and Director Green were present. Director Pahl was excused. Also at the start of the meeting present was: Fire Chief Harry Ward, Assistant Chief Sean Hartley. Administrative Assistant Dana Schulke was excused. Assistant Chief Hartley confirmed Administrative Assistant Schulke was at training. Also in attendance was: Staff Captain; Alysha DeLorto. Responding Volunteers: Michael McClellan, Nolan Wironen, Emma Parker, Lieutenant Frank Day, Brodie Blok and Marta McGovern-Philpot. Support Volunteers: Tina Wilson and Pat Hayes. Public in attendance was: Bill Burt, Bob Bengtson, Kay Norberg, John Hayes, and Brenda Davis.

**1.2. Flag Salute:**

Led by Director Meredith.

- 2. Review of Agenda:**

Director Oakley asked if anyone had anything to be added or comments on the Agenda. Director Wilson asked to add a Board attendance sheet he had submitted back in August that has never been discussed. Director Oakley stated that we can add it as item 6.5 under unfinished business. No other additions or changes.

- 3. Approval of Board Meeting Minutes:**

**3.1:** Director Oakley asked for approval of the 19 September 2019 Supplemental Budget Hearing meeting minutes. Director Oakley asked if there any questions or comments on those. Director Oakley thanked Director Green for calling in on that to allow a quorum. Motion to accept the minutes as written was made by Director Meredith and seconded by Director Green. A voice vote passed the motion unanimously.

**3.2:** Director Oakley asked for approval of the 19 September 2019 Regular Board meeting minutes. Director Wilson stated Director Meredith had found an error that Director Wilson had accidentally cut out a phrase in the Correspondence and Recognitions. The printed copy ends with "Director Meredith stated there was one additional item" and what was left out was the phrase "and it was a suggestion from Bonni Reeves and it says 'Please put on a Trauma Class on how to apply a tourniquet

properly. It saves lives.' Director Oakley stated that was good." Director Wilson stated he could paste that into the abbreviated minutes and can submit the minutes as corrected. Director Oakley asked if there were any other comments or questions. Director Green made a motion to approve the corrected minutes Director Meredith seconded the motion. A unanimous voice vote approved the motion.

#### **4. Financial Reports:**

**4.1:** Director Oakley asked Director Green to present the financial reports. Director Green stated as of 30 September 2019:

Bond Fund was at \$11,714.84.

Capital Reserve Fund was at \$174,213.27.

FIB Checking is at \$86,488.63.

FIB Credit Card was at \$4636.51

FIB Payroll is at \$6,437.63.

General Fund is at \$15,725.74.

Local Option Levy Fund is \$113,342.12.

PayPal has \$819.44.

US Bank has \$994.29 for a total of Cash and Cash Equivalents of \$339,317.47.

Payroll Liabilities is \$494.63 for a Total Current Liabilities of \$494.63.

Equity Current Year earnings are \$338,877.84.

Total Equity is \$338,877.84, for a total Liabilities and Equity amount of \$339,372.47.

Director Oakley asked for a motion to approve the September 2019 financial reports as presented. Director Wilson made that motion. Director Meredith seconded the motion. A unanimous voice vote passing the motion.

Director Oakley then stated she did have a question on the Payable Invoice Detail. Director Oakley stated she noticed on the Volunteer Stipends there is now showing a tax liability and she had noticed that on prior statements and was asking if this was something new. Chief Ward stated no and that they have always come out. Director Oakley stated that they just didn't show on the report as she went back through prior reports and it was not on them. Director Wilson confirmed that they were not there. Director Oakley then asked if this was something new. Assistant Chief Hartley stated they have always had the taxes taken off and he would research that and get back to us with that information. Director Wilson asked if we were going back to 1099's again. Assistant Chief Hartley stated no. Director Oakley then asked if nothing has changed. Chief Ward stated no and Assistant Chief Hartley stated all the stipends have had taxes taken out of them. Director Green asked when did that start. Assistant Chief Hartley stated in 2016 and Chief Ward added two years ago.

**4.2** Board Members to sign checks in November. Monday 11 November 2019 and Monday 25 November 2019. Director Oakley stated Monday the 11<sup>th</sup> is Veterans Day. Director Meredith confirmed yes it is. Director Oakley asked if we needed to move that to another day. Assistant Chief Hartley stated we do not. Director Oakley stated she could take the 11<sup>th</sup>. Director Meredith stated he could take the 25<sup>th</sup>. Director Green commented he would be available both of those days between 4:30 pm and later to sign checks.

5. **Comments from the Public-** Director Oakley asked if there were any comments or questions from the public. Director Wilson read the sign in sheet and stated Bob Bengtson, Frank Day and Kay Norberg had all written yes. Director Oakley asked Bob and Kay and they both replied later. Director Oakley asked Frank and he stated sure. Frank stated he wanted to update everyone on events going on this season, being the holiday season. They are partnering up with Chief and Sean and our support teams and everybody. We had a meeting in September stating it was kind of an all person meeting with staff and all personnel meeting adding it was people from all our groups. They decided to make some changes to our programs we have this year to try to and then stated let's start with Shop With A Fire Fighter. One of our concerns with Shop With A Fire Fighter is it has always been the amount of time we take away from the department, we take an engine out of the department and we take staff out of the department and the District. Adding the number of kids we get that have come to have an expectation for them to go. We give them a ticket and they go 'Oh yeah I did that last year and this will be fun.' Frank added that this has happened a lot. He added that this year that we're going to slim that down to try to keep it between 10 and 12 kids, try to keep it to one night as well as try to keep it to kids who have not gone before. He added so we want to still target kids who are in need and this may be the only Christmas they will have. By doing that hopefully it will eliminate some of those kids that go three, four, five years in a row and also more important thing is the District staff we will keep people in the District and keep equipment in the District and our liability will be down to one night versus three sometimes four nights depending on the year. He stated that is one change, and that it has been decided. The other thing they are going to do is the Toy and Food Drive. They are going to change up the Toy part of it, by offering a giving tree. He stated all of the details have not been worked out yet. He stated it would be like any other giving tree at any other place except it would be specifically for Crooked River Ranch and it can be kids, seniors, it doesn't matter, the public will have a chance to come in and get a person off the tree they like. He added we are still going to take donations for that adding for the people left on the tree their intention is for us to do the shopping for them themselves. So the Association through the donations they get will take on those people for the ones that don't get picked off the tree. Hopefully with that we're trying to get things for kids or seniors that they really want. Not just a bunch of toys that someone just went and bought at the dollar store and then bring them in and then we just wrap them up and give them to the kids. Using the example of a kid that likes Star Wars he would get a Star Wars figurine for Christmas and some other stuff along the Star Wars so they get some stuff they really want and they're interested in and not just stuff put together. Frank asked if this made sense to everyone and that they would do their best to match gifts to wants. He believes we have always done our best to make sure the kids get what they want but hopefully this year with these programs we can make these person orientated. These are the changes they have decided to make this year. He stated he knows Pat has already been talking to the schools and confirmed she is part of the committee too, he then added the committee is Pat, Amy, Alysha, Jennifer, Dawn and Emma. He stated we have already started the process for SWAFF, and already talked to the schools a little bit and he knows Alysha is going to talk to them a little more. He then thanked Alysha for being the chair person for the group this year. He then thanked everyone's input who was at their meeting

and stated he thinks this will work for the District and the community alike. Director Meredith asked Frank if there was a targeted sum of money that is being looked to support these programs. Frank answered he doesn't have financials in front of himself right now so he can't answer that. Director Meredith then stated he was not looking for finites but just a general idea of the need. Frank again said he would have to look at the financials from last year and he thought they were maybe looking at raising the quantity on SWAFF this year from last since they were going to take fewer kids and he thought a lot of the time clothes will eat up the money very fast by the time you get a person winter boots and a jacket and then stated the fine details have not been worked on yet. Director Wilson stated that from last year we had been doing anywhere between \$100.00 and \$150.00 per kid. He also stated he thought we did 30 kids. Director Wilson added there was still a big chunk of money when he finalized the financials last year on December 31<sup>st</sup> adding there was still thousands of dollars sitting in the account for both SWAFF and Food and Toy Drive. Frank stated he knew they had a large donation to SWAFF to which Marta stated it was \$2000.00 for both of the programs. Frank added the Lions Club approached him tonight about donations and he said they really need to look at what to do with the donated money. Director Wilson said that was what was happening was they would use the money for the program but so many more donations came in they just kept the bucket full of money. Frank stated they need to decide as an Association how they want to handle the money and it's on the horizon. He added he appreciated for example Bob from the Lions came to him had asked him about the donations from them instead of going to the Toy and Food Drive that maybe they would just use that money to shop for the tree which Frank thought would be a fantastic idea. Frank then added that maybe the Lions had donated in the past to SWAFF could be allocated to something else, using the example that like last year they purchased TICS (Thermal Imaging Cameras) for the Department and that there is always equipment the Department can use that they don't really have in their budget to buy but there are definitely things we need to get that we can always look at using those monies, and that we can only do so much and with allocated money that was done three years ago, and at some time it has to be used for good somewhere, so we will kind of see and work it out as we go. Bob Bengtson stated to add what Frank said was he asked him for where they want these funds to go because the Lions have already budgeted to the two different funds and so if they're not going to go to the specific fund he needs to go to his Board and have them redirect where they want their money to go. Frank stated he can do that. Brenda Davis stated the Car Club would need to do the same. Frank acknowledge Brenda's comment. Director Wilson commented to Frank it is a good problem to have and Frank agreed it was a good problem to have. Again Frank stated that we'll just have to work it out. Director Meredith stated as long as we don't cross any boundaries and find out we did something in error that is going to come to the tax guys. Director Wilson stated it is all good tax wise but if you wanted your money to go to a specific item they're at the point they have so much money they don't need it but they need it somewhere else. Frank stated he said what Director Wilson was saying if we have \$10,000.00 in SWAFF (Stating he was over exaggerating) and that's more than what we need for the next 10 years (Again saying not really) so then he said last year we didn't use that money so maybe next year we can redirect that money or a portion of it to car extrication air bags so that it is going

somewhere good and needed and the money would not be doing anyone any good just sitting in the account and we want it to stay on the Ranch and in the District he then stated he did not want to speak for the whole Association and out of turn adding he doesn't make these decisions but he can give us the thought process and eventually you have to figure out something to do. Marta stated that when donations are made the person taking the donation asks do you have specific item or place you want this to go and people will say No I just want to give it to the Volunteers and others will say they want it to go to a specific item like use it for the Easter Egg hunt and said it is just one big money but it has different line items for the accounting of it. Pat stated that you do have to be careful because if it is in a line item for SWAFF then you can't go buy equipment and Director Meredith agreed with Pats comment. Frank then stated that this was a subject outside of this Boards realm and jurisdiction so we are going to table it and let the Association deal with it on their own.

6. **Unfinished Business:** Director Oakley stated that last month Director Wilson had talked about revising our agenda format and since he couldn't be here, she had put it off until this month so he could explain what the changes were he was thinking.

- 6.1. Director Wilson stated he had looked at SDAO and OFDDA websites for information on agenda's. Director Wilson brought up that one of things that came out at the SDAO training earlier this year at Eagle Crest was that they were very adamant that these board meetings are for the Board. Continuing he stated we would like the public to be here, but ultimately the board meeting is for the Board to do their business. One of the items that Director Wilson noted was on the agenda we do the call to order; the flag salute; the roll call, the approval of the previous meeting minutes; the financial reports; then we have questions from the public. Director Wilson continued that in one of the documents he was reading that they like to see the questions from the public at this time to be about current agenda items only. Then Director Wilson listed the following agenda items of all the reports until he reached the second questions from the public section and stated this second question section would be asking the public if they had any items they would like to have put on next month's meeting agenda. Part of the reason Director Wilson was leaning on this was and liking it was it seems like when we get a question that was not on our agenda and it could very easily be on next month's agenda is we all turn into the "I think.." or "I'm pretty sure..." so we never really do get a true good answer. He continued with stating we need to complete this so we can close it and it is done. Director Wilson clarified that really the only two things he is presenting to change is the question sections and added we still have the open comment section at the bottom for the public to be heard on anything. Director Green stated that personally he likes that, being this format just for the clarification that you have an opening of a topic and that topic is going to go onto the next month's agenda and then at the next month's agenda it would be closed at that meeting, unless it was tabled for further discussion. Director Meredith stated the only comment is sometimes public input is what drives our agenda. Director Meredith continues that he can see both sides of the coin but to some degree he sees that the public input is most valuable when it's topical. Director Green questioned if we still cover this with having three spots for the public. Director Oakley stated #10 is to go on next month's

agenda and #11 is comments from the Board. Director Wilson attempted to clarify that he was using the current agenda and referred to the current comments from the public and then the Board and that he would split this up to allow three sections for the public to comment. Director Oakley and Wilson agreed with Director Green. Director Oakley asked if Director Wilson and Chief could get something together for Administrative Assistant Schulke to work with. Both agreed to do this.

**6.2** Fencing of the property: Chief Ward stated he had submitted a grant to SDIS for Safety and Security Grant for the fencing and it is a 50/50 match and we are sitting and waiting to see if we get approved. Director Green asked if this was for the property only. Chief Ward stated no this was just for one section of fence from our driveway to the end of our property along Quail as well as a gate. Director Green clarified it was for the Training Ground and Chief ward confirmed this. Director Oakley asked what kind of fence Chief was looking at. Chief Ward stated it was just like what was outside here along the property referring to the chain link. Director Oakley asked Chief if he had looked at any other kinds of fence that we might be able to afford that would get us all the way around the property. Chief Ward replied not that would not have to be replaced in ten years. He stated we had thought about Ranch Fence style using wood and using the mesh wire he talked with all the fence companies they all said the same thing that the wood posts would need to be replaced in ten years and that chain link would be best unless someone runs through it, it should last quite a while. Kay Norberg asked what the cost of this would be. Chief Ward answered that just this piece was almost \$9,000.00. The whole property was \$37,000.00 and added that was just a "U" shape and that would not come across. Director Green clarified it was \$9,000.00 to go down Quail. Chief Ward stated from the driveway down with two gates at where we are using a driveway to access the property where there is no culvert currently and continuing down to the corner property line. Chief Ward stated when he had talked with Jason Jantze from SDAO they had talked about using pictures of our property and he thought that would be the best place to start installing the fence. This was their recommendation to do that. Director Wilson had a curiosity question about some signs that had been made a couple years back that stated Training Grounds and asked what else it said on them. He thought they said No entry or something like that. Chief Ward stated he thought so it was something like that. Assistant Chief Hartley thought it said Authorized Personnel Only or something along that line. There was a small discussion in reference to the signs, and Chief Ward commented he was not here when Jason had stopped by and Jason had talked about the fact if someone rode between the signs on a horse then they could say they didn't see them and that's when he recommended running the fence down the line. Director Wilson then stated to take things back to his concern about people getting on the connex's he asked if we could put signs directly on the connex's or even a stencil paint looking at something simple. Chief Ward stated to not put stencils on his paint job. Chief Ward then stated we could put some out there and we have a few signs left over that were never put on the building that could be modified and have them put on the connex's, using a message like no entry. Director Wilson stated it would show we had made an effort to protect us on our attractive nuisance so if someone does climb up there and falls off we can show there is a sign



right here that states Keep Off. Director Green stated that one of things on an attractive nuisance and the law suits that are going around in today's society that we have been pretty fortunate out here on the Ranch but thinking in the past like the last year we have seen more damage to public property and used Panorama Park for an example affirming we have been very fortunate of what we have here and we have not been targeted but places like the park and bus stops have all been vandalized and questions if we are next. He stated we don't know but maybe we can stay one step ahead and we maybe put some signs out. Chief Ward stated maybe we could put out a couple more like one on the corner of the driveway. Director Green suggested maybe some that would say "Under Surveillance". Chief Ward then stated very reasonably we could put another camera up on the far corner out to cover the yard area. Director Wilson stated that a sign would cover us in court and that would help with our liability. Chief Ward agreed. Director Green stated we would be a target for who we are in a civil lawsuit. Directors Meredith and Oakley agreed.

**6.3** Flags for the flag pole: Chief Ward stated he was going to leave that to the Board. He stated we have the flagpole and knows he had done some research for an Oregon Flag for high winds was \$300.00. Director Oakley asked how long would that last and Chief Ward replied he did not know. The problem with the Oregon flag is it is two different images on each side on the flag so it costs twice as much than any other flag. Both flags are about \$100.00 and the Oregon Flag was about \$300.00. Director Wilson stated the flags he was buying when he was in charge of the flags were \$50.00 for the US flags that had a guarantee of two years. Director Wilson added one thing that would help is if our winds get up to 20-25 miles per hour if we took our flags down to protect them in inclement weather as well as a sign of respect. Director Green then stated in his opinion that if it is an ORS and we are who we are here, which is CRR Fire then we have to follow the ORS's and Director Wilson agreed. Director Green then stated that just that by itself we can't pick and choose what ORS's we want to follow or not follow. Director Oakley asked Chief Ward if we would continue to follow up on this. Chief Ward stated that yes they can do more shopping around.

**6.4** Bonding of Board Members: Chief Ward stated that after the question the last time Administrative Assistant Schulke had called our insurance and found out we are not bonded as individuals but we are bonded as a District, so anybody under that umbrella of Crooked River Ranch Fire Protection District is bonded starting with the Board of Directors and down has this insurance coverage. Continuing since they were on the topic and were looking at it, and talking with WHA who kind of manages our insurances, we think we found a better deal. Director Wilson questioned if it actually shows in there that Board Members are bonded. Chief Ward stated that talking with Steve yesterday that it is just a blanket and basically Crooked River Ranch Rural Fire Protection District is bonded and anybody working under that is covered under that insurance. Director Wilson stated he had found in OFDDA 439 page booklet on page 14 it says 'Members of the Board who handle funds must be bonded'. Chief Ward stated probably by next month's meeting we should have this all figured out. Director Wilson asked if we could keep this as an unfinished item in our agenda. Chief Ward stated he would give us an update then stated if he was here, as he is not sure if he will be here next month.

Director Wilson then confirmed we could keep it on unfinished business and Chief Ward agreed.

**6.5** Sign in sheet: Director Wilson stated that this kind of goes hand in hand with the agenda change. He referred to our current sign in sheet and read the information listed which is a place for name; speak yes or no; and then topic. He stated no one ever puts anything in the topic column. He continued with as to 'the speak yes or no' in reality we ask the person if they want to speak, so they really don't have to write down yes or no. Adding that the space for the name is pretty small and stated that Administrative Assistant Schulke has gone through this for years, of 'who is that' since the writing is often unintelligible. Director Wilson stated what he is trying to do is create a sign-in sheet that is just a lot simpler which has a place for people to print their name and sign next to it. Director Green stated then if during the middle of the meeting you decide you want to speak you could just speak. Director Wilson confirmed that would be the case, also when the minutes are written and we go to put all the names in we can read them easier. Director Oakley agreed to make the change.

## **7. New Business:**

**7.1** Review of the 2018-2019 Audit: Director Oakley asked Assistant Chief Hartley to start. Assistant Chief Hartley stated that having the conversation with the auditor as we went through; Chief Ward, himself and Administrative Assistant Schulke reviewed it and had a couple of questions they had sent off in a section that mentioned some policies, and they got an email response from the auditors stated that legally they have to include them because of our size, however an agency our size it is not uncommon for us to not have them included because of our size and we can provide that at our next meeting or send it out. They were able to answer our questions they really didn't have any concerns of the past about segregation of duties. Director Oakley stated that in their final report they mention the segregation of duties and for our size we are doing everything we possibly can. Assistant Chief Hartley agreed. Director Oakley continued with a comment of we are keeping everything above board and that the auditors did not come up with any issues and that we got a clean audit. Director Green stated that again this is a more thorough audit and Assistant Chief Hartley added than our previous auditors. Director Green agreed. There was conversation between several people about how this audit was much more thorough and less expensive than or previous audits and Chief Ward added that this one was probably the quickest we have ever gotten one back, much quicker and much more thorough and got it back to us quick as normally we are doing this in November. Director Oakley asked if there any questions about it. Director Wilson stated he only had one question...and it may be a workshop topic of subject matter. Director Wilson continued stating he had looked back on our audits from the past and on page two of this audit it is written "Crooked River Ranch Fire & Rescue prepares its financial statements on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the in the United States of America" Director Oakley stated that we would need to ask an auditor. (Mixed conversation about the subject most unintelligible.) Chief Ward stated that once the Board has approved all this they will get it on our website. Director Oakley

asked if we needed to make a motion to accept the audit. Chief Ward and Director Wilson both stated yes we need to make a motion to accept the audit. Director Green asked Assistant Chief Hartley if all the questions had been answered from the auditors and he stated yes all the questions had been answered. Assistant Chief Hartley stated that after they got the draft they sent all their questions in and they were answered. Director Wilson asked if this was the final copy and Chief Ward stated yes it was the final. Director Wilson made a motion to accept the annual financial report from Acuity Certified Public Accountants LLC so we can put it on the website for the public to read. Director Meredith seconded the motion. A unanimous voice vote passed the motion.

**7.2 Scheduling of workshop:** Director Oakley stated she had put on here a scheduling of a Board Workshop, adding that Director Wilson had put out for this month for putting the agenda together had come up with some items that he wanted to see addressed somewhere in the Board setting and looking at them with Chief Ward in the agenda setting meeting, that these are all things they are starting to work on in their budgeting process. Director Oakley thought that getting into a workshop setting and discussing with all the information in there and being together we could focus on this stuff and work through it together. It was decided to have the workshop at 06:00 pm on Wednesday the 13<sup>th</sup> November 2019. Chief Ward stated he had Director Wilsons list and that he would start compiling the necessary information for the workshop.

**8. Fire Chiefs Report-** Chief Ward stated it was short. So we painted the building. (Referring to the connex's.) He stated they started at 09:00 in the morning and primed it, and when it dried it was still the same color as it was before because the primer dried clear. So our neighbor across the street who runs a remodeling type construction company donated his time for the day and at 1:30 pm Chief let him loose and by 5:00 pm he was home. That included the whole thing and included the other boxes on the other side in the "U" shape. Chief Ward stated we really appreciate him and he posted it on Facebook the added that Mike Taylor had showed up and he was renting us his man lift so they could reach it and Mike stated that he is not going to charge us for it but only for the transport which Chief stated was a couple hundred bucks. Chief Ward then stated that one of our tenders went in yesterday for some repairs. Chief Ward then went back to the connex project and stated now that it was painted they will draw the floor plan and get started on building the stair ways and keep building and building on it as we can. Director Wilson stated that the connex's look real good. Chief Ward then stated that the other thing they are looking at is painting the building because it is over ten years old and needs some paint. He then stated he asked about giving us a quote painting our building (To the gentleman that painted the connex's.) and in the past when we asked about painting the building the quotes were \$15,000.00 to \$20,000.00 to paint the building. Chief Ward then stated we will see what the price is and see if we can put that in our capital budget next year. Director Oakley asked if there was anything else, and Chief Ward stated that Captain Fast had shoulder surgery on Tuesday and would be out two months but was corrected by Captain DeLorto it would be three months.

**9. Operations Report-** Director Oakley stated we all had a copy of what Assistant Chief Hartley submitted. Chief Ward stated that last month there was a question as to where we were at compared to last year on the call volume and we were at 439 and last year we were at 449.

Director Oakley then asked about the new alerting application that had been mentioned wondering if it is working well and is everyone happy with it. Assistant Chief Hartley stated that yes we are happy with it and that when they demoed it he had several of the volunteers and paid staff go through it and that it is a much nicer user interface on the phone versus what we had on Active 911. Director Wilson stated that he believed Active 911 was fairly expensive and Assistant Chief Hartley stated that they had raised the rate again this year that between a certain numbers of licenses it was \$13.00 per user and that we were going to be between \$400.00 and \$500.00 a year. Chief Ward stated it would also be on all the iPads in the trucks. Assistant Chief Hartley stated he had to give credit to Black Butte Fire as they had been messing with it and trying it out and so he looked at it and for what we have been using Active 911 for that this has all the same things.

**10. Correspondence and Recognitions-** Director Oakley stated she had nothing and asked Director Wilson if there was anything in the box and replied he had forgotten to look in the box when he came in, but he will look when he can.

**11. Comments / Questions-** Director Oakley asked if there were any questions from the public. Bob Bengtson stated in the past few years we have had a lot of new people buy property move to the Ranch and he is a little disappointed we do not have a sign up saying there is a Board meeting tonight. Director Oakley questioned if we had it posted anywhere here. Bob then stated that it has not been there for the last two or three or four months. Someone stated two, and Director Oakley stated she knew last months was not on the reader board. Bob then stated he knows it's our meeting but it would be nice to have public come to it. Director Oakley and Meredith agreed. Bob stated they could be people who could have input. Director Green stated that it should be posted on the reader board. Director Oakley agreed. Director Oakley then asked if anyone else had anything. She then asked Chief, staff, or volunteers. She then asked Frank about Trunk or Treat. Frank stated he guessed its happening. Assistant Chief Hartley stated they were going to discuss it at next drill and they will be bring a crew and an engine down and set up to hand out candy and let the kids crawl through all of the trucks. Director Wilson asked if they would have a pop up out and Assistant Chief Hartley stated yes they would. Director Wilson asked if they would have Firemed paperwork available. There were comments and jokes from Captain DeLorto, Frank and Chief Ward about handing out Firemed paperwork. Director Wilson clarified to have it available to hand out. Director Oakley asked if there were any comments from the Board of Directors. Director Meredith stated he had nothing to add. Director Wilson stated he wanted to say thanks for getting some stuff done and that things were looking good. Chief Ward stated that they are working on the dirt area near the connex's.

**12. Adjournment-** With no further business, Director Oakley adjourned the meeting at 7:38 pm. Director Wilson then stated he should have stated to everyone before adjournment of thanks for being here.

Respectively submitted by,

Mark W. Wilson  
Secretary, Director Position # 5  
Crooked River Ranch Rural Fire Protection District Fire Board

# Balance Sheet

Crooked River Ranch Fire & Rescue

As of October 31, 2019

Cash Basis

OCT 31, 2019

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## Assets

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### Current Assets

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#### Cash and Cash Equivalents

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Bond Fund	27,330.23
Capital Reserve Fund	99,508.44
FIB - Checking	16,350.49
FIB - Credit Cards	3,464.24
FIB - Payroll	3,158.10
General Fund	77,534.02
Local Option Levy Fund	73,373.66
PayPal	45.00
US Bank	2,862.00
<b>Total Cash and Cash Equivalents</b>	<b>303,626.18</b>

**Total Current Assets** 303,626.18

**Total Assets** 303,626.18

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## Liabilities and Equity

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### Liabilities

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#### Current Liabilities

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Payroll Liabilities	494.63
<b>Total Current Liabilities</b>	<b>494.63</b>

**Total Liabilities** 494.63

### Equity

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Current Year Earnings	303,131.55
<b>Total Equity</b>	<b>303,131.55</b>

**Total Liabilities and Equity** 303,626.18





**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**General Fund**  
 For the month ended 31 October 2019  
 Cash Basis

	October Actual	YTD Actual	YTD Budget	Var USD	Var %
<b>Revenue</b>					
Ambulance Billing	\$17,853.93	\$78,642.64	\$165,000.00	-\$86,357.36	-52.3378%
Beginning Fund Balance:General/LO Levy Fund	\$0.00	\$328,766.72	\$234,000.00	\$94,766.72	40.4986%
Contractual Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%
Deschutes County: General Fund	\$2,173.81	\$2,574.92	\$52,671.00	-\$50,096.08	-95.1113%
Deschutes County: Local Option Levy	\$972.68	\$1,249.87	\$24,803.00	-\$23,553.13	-94.9608%
Emergency Address Signs	\$20.00	\$140.00	\$500.00	-\$360.00	-72.0%
FireMed	\$1,575.00	\$5,445.00	\$12,600.00	-\$7,155.00	-56.7857%
Interest	\$330.69	\$2,050.47	\$5,000.00	-\$2,949.53	-58.9906%
Jefferson County: General Fund	\$59,606.41	\$66,433.22	\$595,248.00	-\$528,814.78	-88.8394%
Jefferson County: Local Option Levy	\$28,758.07	\$31,194.48	\$277,338.00	-\$246,143.52	-88.7522%
Misc. Income	\$3,792.55	\$4,334.30	\$4,000.00	\$334.30	8.3575%
Training Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%
<b>Grant Revenue</b>					
Grants Funds	\$0.00	\$0.00	\$45,922.00	-\$45,922.00	-100.0%
SAFER Grant Revenue	\$4,895.00	\$22,932.00	\$0.00	\$22,932.00	
VFA Grant Revenue	\$0.00	\$0.00	\$10,000.00	-\$10,000.00	-100.0%
<b>Total Grant Revenue</b>	<b>\$4,895.00</b>	<b>\$22,932.00</b>	<b>\$55,922.00</b>	<b>-\$32,990.00</b>	<b>-59.0%</b>
<b>Total Revenue</b>	<b>\$119,978.14</b>	<b>\$543,763.62</b>	<b>\$1,428,082.00</b>	<b>-\$884,318.38</b>	<b>-61.9235%</b>
<b>Gross Profit</b>	<b>\$119,978.14</b>	<b>\$543,763.62</b>	<b>\$1,428,082.00</b>	<b>-\$884,318.38</b>	<b>-61.9235%</b>
<b>Operating Expenses</b>					
General Fund, Transfer Out	\$0.00	\$0.00	\$20,000.00	-\$20,000.00	-100.0%
<b>Capital Outlay &amp; Grant Awards</b>					
Capitol Outlay & Grant Awards:Fire Purchases	\$7,041.81	\$8,136.96	\$10,000.00	-\$1,863.04	-18.6304%
Debt Services & Contingency:Contingency	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	-100.0%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$7,041.81</b>	<b>\$8,136.96</b>	<b>\$15,000.00</b>	<b>-\$6,863.04</b>	<b>-45.8%</b>
<b>Materials &amp; Services</b>					
Materials & Services:Administration	\$3,017.79	\$6,284.34	\$15,520.00	-\$9,235.66	-59.5081%
Materials & Services:Building & Maint.	\$701.24	\$3,307.77	\$10,000.00	-\$6,692.23	-66.9223%
Materials & Services:Department Services	\$570.82	\$1,520.70	\$4,000.00	-\$2,479.30	-61.9825%
Materials & Services:Dispatch Services	\$249.64	\$984.73	\$63,390.00	-\$62,405.27	-98.4466%
Materials & Services:EMS Operations	\$817.00	\$5,884.71	\$29,584.00	-\$23,699.29	-80.1085%
Materials & Services:Fire Suppression	\$2,305.49	\$5,753.89	\$27,180.00	-\$21,426.11	-78.8304%
Materials & Services:Fuel	\$846.14	\$4,222.25	\$12,000.00	-\$7,777.75	-64.8146%
Materials & Services:Insurance	\$1,919.00	\$3,425.00	\$27,500.00	-\$24,075.00	-87.5455%
Materials & Services:Prevention	\$0.00	\$681.18	\$1,000.00	-\$318.82	-31.882%
Materials & Services:Professional Services	\$5,592.27	\$12,199.99	\$22,190.00	-\$9,990.01	-45.0203%
Materials & Services:Radios/Communications	\$393.33	\$1,231.92	\$3,455.00	-\$2,223.08	-64.3438%
Materials & Services:Rope Rescue Operations	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	-100.0%
Materials & Services:SAFER Grant Expenditures	\$0.00	\$2,134.00	\$9,422.00	-\$7,288.00	-77.3509%
Materials & Services:Training	\$1,748.70	\$4,821.44	\$8,558.00	-\$3,736.56	-43.6616%
Materials & Services:Travel	\$1,709.29	\$2,481.77	\$12,572.00	-\$10,090.23	-80.2595%
Materials & Services:Tuition Reimbursement	\$1,750.00	\$1,750.00	\$31,500.00	-\$29,750.00	-94.4444%
Materials & Services:Uniforms	\$10.00	\$2,257.97	\$5,713.00	-\$3,455.03	-60.4766%
Materials & Services:Utilities	\$1,165.67	\$4,318.90	\$22,250.00	-\$17,931.10	-80.5892%
Materials & Services:Vehicle/Equipment Maint.	\$1,370.35	\$7,999.90	\$25,000.00	-\$17,000.10	-68.0004%
Materials & Services:Volunteer Incentives	\$2,430.00	\$4,770.00	\$19,000.00	-\$14,230.00	-74.8947%
Materials & Services:Wellness Program	\$0.00	\$0.00	\$10,000.00	-\$10,000.00	-100.0%
<b>Total Materials &amp; Services</b>	<b>\$26,596.73</b>	<b>\$76,030.46</b>	<b>\$361,334.00</b>	<b>-\$285,303.54</b>	<b>-79.0%</b>

<b>Personnel Services</b>					
Personnel Services:Admin. Asst: O/T	\$31.52	\$243.45	\$1,261.00	-\$1,017.55	-80.6939%
Personnel Services:Admin. Asst:Regular Wage	\$2,958.56	\$11,660.56	\$35,973.00	-\$24,312.44	-67.5852%
Personnel Services:Assistant Fire Chief:Salary	\$4,635.00	\$18,472.50	\$57,224.00	-\$38,751.50	-67.719%
Personnel Services:Employee Benefits	\$12,190.42	\$50,010.02	\$174,477.00	-\$124,466.98	-71.3372%
Personnel Services:Fire Chief	\$6,695.00	\$26,599.17	\$82,194.00	-\$55,594.83	-67.6386%
Personnel Services:Part-Time Employees	\$0.00	\$18,192.25	\$23,520.00	-\$5,327.75	-22.652%
Personnel Services:Payroll Taxes	\$3,006.44	\$13,612.29	\$40,461.00	-\$26,848.71	-66.357%
Personnel Services:PERS	\$10,185.94	\$38,945.61	\$119,051.00	-\$80,105.39	-67.2866%
Personnel Services:Shift Personnel: Regular Wage	\$14,513.70	\$57,978.60	\$180,099.00	-\$122,120.40	-67.8074%
Personnel Services:Shift Personnel:Overtime	\$4,087.99	\$16,908.38	\$43,698.00	-\$26,789.62	-61.3063%
Personnel Services:Student Volunteer Stipends	\$0.00	\$0.00	\$7,290.00	-\$7,290.00	-100.0%
Personnel Services:Volunteer Shift Stipends	\$4,600.00	\$17,100.00	\$36,500.00	-\$19,400.00	-53.1507%
Personnel Services:Workers Comp. & Grp Accident	\$0.00	\$13,580.49	\$15,000.00	-\$1,419.51	-9.4634%
<b>Total Personnel Services</b>	<b>\$62,904.57</b>	<b>\$283,303.32</b>	<b>\$816,748.00</b>	<b>-\$533,444.68</b>	<b>-65.3%</b>
<b>Total Operating Expenses</b>	<b>\$96,543.11</b>	<b>\$367,470.74</b>	<b>\$1,213,082.00</b>	<b>-\$845,611.26</b>	<b>-69.7077%</b>
<b>Net Income / (Loss) before Tax</b>	<b>\$23,435.03</b>	<b>\$176,292.88</b>	<b>\$215,000.00</b>	<b>-\$38,707.12</b>	<b>-18.0033%</b>
<b>Net Income</b>	<b>\$23,435.03</b>	<b>\$176,292.88</b>	<b>\$215,000.00</b>	<b>-\$38,707.12</b>	<b>-18.0033%</b>
<b>Total Comprehensive Income</b>	<b>\$23,435.03</b>	<b>\$176,292.88</b>	<b>\$215,000.00</b>	<b>-\$38,707.12</b>	<b>-18.0033%</b>





**Budget Variance**  
 Crooked River Ranch Fire & Rescue  
**Capital Reserve Fund**  
 For the month ended 31 October 2019  
 Cash Basis

	October Actual	YTD Actual	YTD Budget	Var USD	Var %
<b>Revenue</b>					
Beginning Fund Balance:Capital Reserve Fund	\$0.00	\$173,181.57	\$186,500.00	-\$13,318.43	-7.1412%
<b>Jefferson County: Capital Reserve Fund</b>					
Jefferson County: Capital Reserve Fund:Interest	\$295.17	\$1,326.87	\$2,750.00	-\$1,423.13	-51.7502%
Jefferson County: Capital Reserve Fund:Transfer In	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	-100.0%
<b>Total Jefferson County: Capital Reserve Fund</b>	<b>\$295.17</b>	<b>\$1,326.87</b>	<b>\$27,750.00</b>	<b>-\$26,423.13</b>	<b>-95.2%</b>
<b>Total Revenue</b>	<b>\$295.17</b>	<b>\$174,508.44</b>	<b>\$214,250.00</b>	<b>-\$39,741.56</b>	<b>-18.5492%</b>
<b>Gross Profit</b>	<b>\$295.17</b>	<b>\$174,508.44</b>	<b>\$214,250.00</b>	<b>-\$39,741.56</b>	<b>-18.5492%</b>
<b>Operating Expenses</b>					
<b>Capital Outlay &amp; Grant Awards</b>					
Capital Outlay & Grant Awards:Apparatus Purchases	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.0%
<b>Total Capital Outlay &amp; Grant Awards</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>0.0%</b>
<b>Total Operating Expenses</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>0.0%</b>
<b>Net Income / (Loss) before Tax</b>	<b>-\$74,704.83</b>	<b>\$99,508.44</b>	<b>\$139,250.00</b>	<b>-\$39,741.56</b>	<b>-28.5397%</b>
<b>Net Income</b>	<b>-\$74,704.83</b>	<b>\$99,508.44</b>	<b>\$139,250.00</b>	<b>-\$39,741.56</b>	<b>-28.5397%</b>
<b>Total Comprehensive Income</b>	<b>-\$74,704.83</b>	<b>\$99,508.44</b>	<b>\$139,250.00</b>	<b>-\$39,741.56</b>	<b>-28.5397%</b>



**Budget Variance**  
**Crooked River Ranch Fire & Rescue**  
**Bond Fund**  
 For the month ended 31 October 2019  
 Cash Basis

	October Actual	YTD Actual	YTD Budget	Var USD	Var %
<b>Revenue</b>					
Beginning Fund Balance: Bond Fund	\$0.00	\$9,837.30	\$4,213.00	\$5,624.30	133.4987%
Deschutes County: Bond Fund	\$566.85	\$744.48	\$0.00	\$744.48	
<b>Jefferson County: Bond Fund</b>					
Jefferson County: Bond Fund: Current Year Taxes	\$14,785.84	\$14,785.84	\$168,603.00	-\$153,817.16	-91.2304%
Jefferson County: Bond Fund: Interest	\$21.62	\$123.23	\$600.00	-\$476.77	-79.4617%
Jefferson County: Bond Fund: Prior Year Taxes	\$241.08	\$1,839.38	\$2,500.00	-\$660.62	-26.4248%
<b>Total Jefferson County: Bond Fund</b>	<b>\$15,048.54</b>	<b>\$16,748.45</b>	<b>\$171,703.00</b>	<b>-\$154,954.55</b>	<b>-90.2%</b>
<b>Total Revenue</b>	<b>\$15,615.39</b>	<b>\$27,330.23</b>	<b>\$175,916.00</b>	<b>-\$148,585.77</b>	<b>-84.464%</b>
<b>Gross Profit</b>	<b>\$15,615.39</b>	<b>\$27,330.23</b>	<b>\$175,916.00</b>	<b>-\$148,585.77</b>	<b>-84.464%</b>
<b>Operating Expenses</b>					
<b>Debt Service</b>					
Debt Service: Bond Payment	\$0.00	\$0.00	\$165,800.00	-\$165,800.00	-100.0%
<b>Total Debt Service</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$165,800.00</b>	<b>-\$165,800.00</b>	<b>-100.0%</b>
<b>Total Operating Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$165,800.00</b>	<b>-\$165,800.00</b>	<b>-100.0%</b>
<b>Net Income / (Loss) before Tax</b>	<b>\$15,615.39</b>	<b>\$27,330.23</b>	<b>\$10,116.00</b>	<b>\$17,214.23</b>	<b>170.1683%</b>
<b>Net Income</b>	<b>\$15,615.39</b>	<b>\$27,330.23</b>	<b>\$10,116.00</b>	<b>\$17,214.23</b>	<b>170.1683%</b>
<b>Total Comprehensive Income</b>	<b>\$15,615.39</b>	<b>\$27,330.23</b>	<b>\$10,116.00</b>	<b>\$17,214.23</b>	<b>170.1683%</b>

# Payable Invoice Detail

## Crooked River Ranch Fire & Rescue

For the period October 1, 2019 to October 31, 2019

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Accuity, LLC</b>					
Oct 4, 2019	6154	Final bill for services rendered - financial statements for year end June 30th, 2019.	3,270.00	Paid	Materials & Services:Professional Services:Auditor
<b>Total Accuity, LLC</b>			<b>3,270.00</b>		
<b>Adam Wiley</b>					
Oct 4, 2019	Cell Phone Reimb. - Adam Wiley	Cell Phone Reimbursement for Adam Wiley, for July, August and September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Adam Wiley</b>			<b>90.00</b>		
<b>Aflac</b>					
Oct 16, 2019	EFT	Premiums from Alysha, Tom, Sean, David, Dana and Harry	599.88	Paid	Payroll Liabilities
<b>Total Aflac</b>			<b>599.88</b>		
<b>Amazon</b>					
Oct 5, 2019	XXXX 4382	40 lb pail of Laundry Soap	30.59	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 5, 2019	XXXX 4382	Pack of 2 Folgers Ground Coffee	21.20	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 6, 2019	XXXX 4382	3 pack of Lysol Power Bathroom Cleaner	15.80	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 7, 2019	XXXX 4382	Turtle Wax for all apparatus	8.31	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 10, 2019	XXXX 4382	Janitorial and Kitchen supplies for the Station	320.34	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 30, 2019	XXXX 4382	Mo. Fee for Prime Membership	12.99	Paid	Materials & Services:Administration:Memberships
Oct 31, 2019	XXXX 4382	ABN Rechargeable LED Work Shop Lights with Chargers	57.98	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Amazon</b>			<b>467.21</b>		
<b>Amy Weddle</b>					
Oct 4, 2019	Cell Phone Reimb. - Amy Weddle	Cell Phone Reimbursement for Amy Weddle, for July, August & September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Amy Weddle</b>			<b>90.00</b>		

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>BendTel</b>					
Oct 21, 2019	0377540	Telephone charges, outbound, recurring service charges, taxes and surcharges	450.21	Paid	Materials & Services:Utilities:Telecommunications
<b>Total BendTel</b>			<b>450.21</b>		
<b>BoundTree Medical, LLC</b>					
Oct 1, 2019	83354077	IV Catheter, ViaValve Safety w/Blood Control, 20 ga x 1.25 inch Pink	102.00	Paid	Materials & Services:EMS Operations:Supplies
Oct 1, 2019	83354077	IV Start Kit - IV Guard, Lock, Flush 50 ea/cs	195.00	Paid	Materials & Services:EMS Operations:Supplies
Oct 1, 2019	83354076	Dextrose 50%, 25 gm, 50ml Vial 25 ea/bx	19.47	Paid	Materials & Services:EMS Operations:Supplies
Oct 1, 2019	83360422	Epinephrine, 1:10000, 1 mg 10 ml Luer Jet 10109B 10 ea/pk	74.20	Paid	Materials & Services:EMS Operations:Supplies
Oct 21, 2019	83382596	Gloves, Thermometers, Mucosal Atomization Devices, Mask, Biohazard Bags, Epinephrine, Electrodes for supplies in ambulances	363.77	Paid	Materials & Services:EMS Operations:Supplies
<b>Total BoundTree Medical, LLC</b>			<b>754.44</b>		
<b>Brodie Blok</b>					
Oct 14, 2019	Per Diem for IAFF Peer Support Training	Per Diem for Meals at IAFF Peer Support training class in Hillsboro, OR (Oct. 22-24, 2019) - no mileage Per Diem, riding with Frank Day	119.25	Paid	Materials & Services:Training
<b>Total Brodie Blok</b>			<b>119.25</b>		
<b>Carson Oil Company, Inc.</b>					
Oct 1, 2019	CP-00216714	Fuel for all apparatus	440.31	Paid	Materials & Services:Fuel
Oct 21, 2019	CP-00219837	Fuel for all apparatus	405.83	Paid	Materials & Services:Fuel
<b>Total Carson Oil Company, Inc.</b>			<b>846.14</b>		
<b>Cascade Fire Equipment</b>					
Oct 7, 2019	103342	Cascade Hose Pack	455.00	Paid	Capitol Outlay & Grant Awards:Fire Purchases
Oct 7, 2019	103342	shipping/freight	24.89	Paid	Capitol Outlay & Grant Awards:Fire Purchases
<b>Total Cascade Fire Equipment</b>			<b>479.89</b>		
<b>Colton Steinke</b>					
Oct 4, 2019	Cell Phone Reimb. - Colton Steinke	Cell Phone Reimbursement for Colton Steinke, for July, August and September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Colton Steinke</b>			<b>90.00</b>		
<b>Communications Northwest</b>					
Oct 7, 2019	68760	Replacement of Tait Mobile Radio	62.50	Paid	Materials & Services:Radios/Communications

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 7, 2019	68760	Replacement of Kenwood Mobil Radio	62.50	Paid	Materials & Services:Radios/Communications
Oct 7, 2019	68760	Service Labor to complete removal or radio from vehicles and install loaner radio	62.50	Paid	Materials & Services:Radios/Communications
Oct 7, 2019	68760	Shipping & Handling	18.33	Paid	Materials & Services:Radios/Communications
Oct 7, 2019	68873	Returned 2 radios that were in cab fire and shipped back to District.	-	Paid	
Oct 7, 2019	68873	Service Labor by John to reinstall	187.50	Paid	Materials & Services:Radios/Communications
<b>Total Communications Northwest</b>			<b>393.33</b>		
<b>Crooked River Ranch Water Company</b>					
Oct 1, 2019	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Oct 1, 2019	94	Water	90.47	Paid	Materials & Services:Utilities:Water
<b>Total Crooked River Ranch Water Company</b>			<b>125.06</b>		
<b>Crooked River Sanitary</b>					
Oct 21, 2019	00014	Sanitation Services	72.02	Paid	Materials & Services:Utilities:Sanitation
<b>Total Crooked River Sanitary</b>			<b>72.02</b>		
<b>Dan Marsh</b>					
Oct 4, 2019	Cell Phone Reimb. - Dan Marsh	Cell Phone Reimbursement for Dan Marsh, for July, August and September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Dan Marsh</b>			<b>90.00</b>		
<b>Dana Schulke</b>					
Oct 1, 2019	Per Diem for conference	Mileage round trip to Tigard for OFSOA conference on Oct. 15 - 18th, 2019	175.16	Paid	Materials & Services:Travel
Oct 1, 2019	Per Diem for conference	Meal per diem for meals not covered at conference	143.75	Paid	Materials & Services:Travel
Oct 1, 2019	Reimbursement	Reimbursement for payment of patches sewn on uniform shirt @ Our Personal Touch	10.00	Paid	Materials & Services:Uniforms
<b>Total Dana Schulke</b>			<b>328.91</b>		
<b>David McDonald</b>					
Oct 7, 2019	Reimbursement	Reimbursement for SCBA Batteries and Smoke Alarm Batteries	99.43	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
<b>Total David McDonald</b>			<b>99.43</b>		
<b>Dennis Senko</b>					
Oct 4, 2019	Cell Phone Reimb. - Dennis Senko	Cell Phone Reimbursement for Dennis	90.00	Paid	Materials & Services:Volunteer Incentives

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Senko, for July, August and September 2019					
<b>Total Dennis Senko</b>			<b>90.00</b>		
<b>Deschutes County 911 Service District</b>					
Oct 1, 2019	1180	911 Police -Fire RMS User Fees	249.64	Paid	Materials & Services:Dispatch Services
<b>Total Deschutes County 911 Service District</b>			<b>249.64</b>		
<b>Digital Employment/Streamline</b>					
Oct 23, 2019	102161	Monthly Fee for Website Hosting	100.00	Paid	Materials & Services:Professional Services:Computer Services
<b>Total Digital Employment/Streamline</b>			<b>100.00</b>		
<b>Ethan Brown</b>					
Oct 4, 2019	Cell Phone Reimb - Ethan Brown	Cell Phone Reimbursement for Ethan Brown for July, August, September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Ethan Brown</b>			<b>90.00</b>		
<b>Frank Day</b>					
Oct 4, 2019	Cell Phone Reimb. - Frank Day	Cell Phone Reimbursement for Frank Day, for July, August & September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
Oct 14, 2019	Per Diem for IAFF Peer Support Training	Per Diem Meals for IAFF Peer Support Training Class in Hillsboro, OR (Oct. 22-14, 2019)	119.25	Paid	Materials & Services:Training
Oct 14, 2019	Per Diem for IAFF Peer Support Training	Mileage per diem roundtrip to Hillsboro and back	191.40	Paid	Materials & Services:Training
<b>Total Frank Day</b>			<b>400.65</b>		
<b>Freightliner Northwest</b>					
Oct 16, 2019	PC253023836:01	T & G Professional Absorbent for Oil Spills, etc.	41.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Oct 23, 2019	SR253005112	Maintenance on 532: Replaced Water & Fuel Separator, did oil change with 15W40, replaced Fan Belt and Tensioner, air leak in parking brake area, removed and installed new mv3 park brake valve	1,289.37	Paid	Materials & Services:Vehicle/Equipment Maintenance:516092
<b>Total Freightliner Northwest</b>			<b>1,330.37</b>		
<b>Garrett Schweigert</b>					
Oct 4, 2019	Cell Phone Reimb.- Garrett S.	Cell Phone Reimbursement for Garrett Schweigert, for July, August and September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Garrett Schweigert</b>			<b>90.00</b>		

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Gary White</b>					
Oct 4, 2019	Cell Phone Reimb. - Gary White	Cell Phone Reimbursement for Gary White, for July, August and September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Gary White</b>			<b>90.00</b>		
<b>HRA VEBA Trust</b>					
Oct 16, 2019	ACH	Contributions for: Tom, Alysha, Sean, David, Harry and David	1,500.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
<b>Total HRA VEBA Trust</b>			<b>1,500.00</b>		
<b>IAFF 3650 - Redmond Firefighters Union</b>					
Oct 3, 2019	Union Dues - ACH	Union Dues from: Tom, Alysha and David	102.00	Paid	Payroll Liabilities
Oct 3, 2019	PAC Donation to Union - ACH	PAC donations from: Tom, Alysha, David	12.00	Paid	Payroll Liabilities
Oct 21, 2019	Union Dues - ACH	Union Dues for: Tom, Alysha & David	102.00	Paid	Payroll Liabilities
Oct 21, 2019	PAC Donation to Union - ACH	PAC donations from: Tom, Alysha & David	12.00	Paid	Payroll Liabilities
<b>Total IAFF 3650 - Redmond Firefighters Union</b>			<b>228.00</b>		
<b>Jeff Scheetz</b>					
Oct 4, 2019	Cell Phone Reimb. - Jeff Scheetz	Cell Phone Reimbursement for Jeff Scheetz, for July, August and September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Jeff Scheetz</b>			<b>90.00</b>		
<b>L.N. Curtis &amp; Sons</b>					
Oct 1, 2019	INV319561	NZ-DRB-1NP SH PROD, 1" NPSH 10/30 GPM Bumperless Dual Range Nozzle	570.00	Paid	Capitol Outlay & Grant Awards:Fire Purchases
Oct 1, 2019	INV319561	AA1SP-NR TFT, 4STZX4.5NFRL Rigid Adapter	117.60	Paid	Capitol Outlay & Grant Awards:Fire Purchases
Oct 1, 2019	INV319561	AA4ST-SP TFT, 5STZX4STZ Rigid Adapter	287.00	Paid	Capitol Outlay & Grant Awards:Fire Purchases
Oct 1, 2019	INV319561	Shipping	22.32	Paid	Capitol Outlay & Grant Awards:Fire Purchases
<b>Total L.N. Curtis &amp; Sons</b>			<b>996.92</b>		
<b>Lowe's</b>					
Oct 1, 2019	XXXX 4382	Light bulbs for outside of building/bay	19.96	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 11, 2019	XXXX 4382	15 watt daylight bulb for inside of ambulance/572	9.98	Paid	Materials & Services:Vehicle/Equipment Maintenance:517256
Oct 14, 2019	XXXX 4382	Spray foam & Scraper for painting of training connex's	9.57	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 31, 2019	XXXX 4382	125 U male plug ends for extension cords	18.72	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Lowe's</b>			<b>58.23</b>		

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Mark Wilson</b>					
Oct 16, 2019	Per Diem for OFDDA Conference	Mileage per diem for trip to home to Seaside Convention Center, OR (Round Trip)	261.00	Paid	Materials & Services:Travel
Oct 16, 2019	Per Diem for OFDDA Conference	Meal per diem for	190.25	Paid	Materials & Services:Travel
<b>Total Mark Wilson</b>			<b>451.25</b>		
<b>Marta McGovern-Philpott</b>					
Oct 4, 2019	Cell Phone Reimb. - Marta P	Cell Phone Reimbursement for Marta McGovern-Phillpott for July, August, September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Marta McGovern-Philpott</b>			<b>90.00</b>		
<b>Myrsideys Steward</b>					
Oct 4, 2019	Cell Phone Reimb. - Myrsides Steward	Cell Phone Reimbursement for Myrsideys Steward, for July, August & September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Myrsideys Steward</b>			<b>90.00</b>		
<b>National Hose Testing Specialties, Inc.</b>					
Oct 7, 2019	48847	2019 Ground Ladder Testing	492.00	Paid	Materials & Services:Fire Suppression:Hose/Ladder Testing
<b>Total National Hose Testing Specialties, Inc.</b>			<b>492.00</b>		
<b>Nationwide Retirement Solutions</b>					
Oct 3, 2019	Deferred Comp - EFT	Deferred comp contributions from: Tom, Alysha, David and Sean	200.00	Paid	Payroll Liabilities
Oct 21, 2019	Def. Comp - EFT	Deferred Compensation for: Tom, Alysha, David & Sean	200.00	Paid	Payroll Liabilities
<b>Total Nationwide Retirement Solutions</b>			<b>400.00</b>		
<b>Nolan Wironen</b>					
Oct 4, 2019	Cell Phone Reimb. - Nolan W.	Cell Phone Reimbursement for Nolan Wironen, for July, August and September 2019	90.00	Paid	Materials & Services:Volunteer Incentives
<b>Total Nolan Wironen</b>			<b>90.00</b>		
<b>Norco</b>					
Oct 1, 2019	27519418	S/DEY Oxygen for ambulance	20.40	Paid	Materials & Services:EMS Operations:Supplies
Oct 10, 2019	27060422	Outstanding Invoice for Oxygen. A CM of -21.08 should have been applied towards this invoice for a credit on oxygen cylinders that were rented. However, it was applied to another invoice instead leaving this balance outstanding. Payment of this invoice will bring	42.16	Paid	Materials & Services:EMS Operations:Supplies



## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
		balance to zero with vendor.			
<b>Total Norco</b>			<b>62.56</b>		
<b>Northwest Safety Clean</b>					
Oct 7, 2019	19-25193	1st shipment of Turnouts sent out for NFPA Advanced Cleaning, Repairs and Alterations	797.52	Paid	Materials & Services:Fire Suppression:PPE
Oct 7, 2019	19-25192	2nd set of turnouts cleaned and repaired to NFPA compliance	737.58	Paid	Materials & Services:Fire Suppression:PPE
<b>Total Northwest Safety Clean</b>			<b>1,535.10</b>		
<b>Oregon Fire District Directors Assoc.</b>					
Oct 7, 2019	Registration / Invoice 18-0616	Registration for Mark W. Wilson for the 2019 Oregon Fire Service Conference (Nov. 7-9, 2019, Seaside Civic Conference Center)	314.00	Paid	Materials & Services:Training
<b>Total Oregon Fire District Directors Assoc.</b>			<b>314.00</b>		
<b>Oregon Government Ethics Commission</b>					
Oct 7, 2019	Ethics Commission/Invoice AIE10 256	Annual Government Ethics Assessment for service district	548.87	Paid	Materials & Services:Professional Services:Legal
<b>Total Oregon Government Ethics Commission</b>			<b>548.87</b>		
<b>Oregon PERS</b>					
Oct 4, 2019	PERS - EFT	Employer contributions	3,908.37	Paid	Personnel Services:PERS
Oct 4, 2019	PERS - EFT	Employee contributions, paid by employer	1,062.06	Paid	Personnel Services:PERS
Oct 25, 2019	PERS - EFT	Employer contribution	3,360.75	Paid	Personnel Services:PERS
Oct 25, 2019	PERS - EFT	Employee contribution, paid by Employer	913.25	Paid	Personnel Services:PERS
<b>Total Oregon PERS</b>			<b>9,244.43</b>		
<b>Pacific Power</b>					
Oct 1, 2019	24712171-001 3	Basic Charges, Load Size, Demand Charges, Kilowatt Usage, etc	497.10	Paid	Materials & Services:Utilities:Electric
<b>Total Pacific Power</b>			<b>497.10</b>		
<b>Quill Corporation</b>					
Oct 2, 2019	XXXX 4382	Paid invoice balance from July, invoice was never received by the District for Dymo tapes and copy paper back in July	90.46	Paid	Materials & Services:Administration:Supplies
<b>Total Quill Corporation</b>			<b>90.46</b>		
<b>SeaWestern Fire Fighting Equipment</b>					
Oct 21, 2019	INV2339	Key Fire Hose #DP40-600, 4" ECO 10 Polyester	5,450.00	Paid	Capitol Outlay & Grant Awards:Fire Purchases
Oct 21, 2019	INV2339	Shipping Costs	115.00	Paid	Capitol Outlay & Grant Awards:Fire Purchases
<b>Total SeaWestern Fire Fighting Equipment</b>			<b>5,565.00</b>		

## Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Secretary of State</b>					
Oct 4, 2019	Filing Fee	Filing Fee with the State of Oregon for June 2019 Audit	250.00	Paid	Materials & Services:Professional Services:Auditor
<b>Total Secretary of State</b>			<b>250.00</b>		
<b>Solutions Yes</b>					
Oct 23, 2019	INV211710	Black/White Copies	21.67	Paid	Materials & Services:Administration:Copier Expenses
Oct 23, 2019	INV211710	Color Copies	66.75	Paid	Materials & Services:Administration:Copier Expenses
<b>Total Solutions Yes</b>			<b>88.42</b>		
<b>Special Districts Association of Oregon</b>					
Oct 7, 2019	Membership Dues	Annual Membership Dues	1,663.25	Paid	Materials & Services:Administration:Memberships
<b>Total Special Districts Association of Oregon</b>			<b>1,663.25</b>		
<b>Special Districts Insurance Services</b>					
Oct 7, 2019	03-0052514	November Health Premium for staff	9,451.53	Paid	Personnel Services:Employee Benefits:Health Insurance
Oct 7, 2019	03-0052514	November Dental Premium for staff	876.41	Paid	Personnel Services:Employee Benefits:Dental Insurance
Oct 7, 2019	03-0052514	November Long-term Premium for staff	132.48	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
<b>Total Special Districts Insurance Services</b>			<b>10,460.42</b>		
<b>Speer Hoyt, LLC</b>					
Oct 16, 2019	53349	Services rendered for review of lease for new ambulance and related materials, finalized opinion letter	211.50	Paid	Materials & Services:Professional Services:Legal
<b>Total Speer Hoyt, LLC</b>			<b>211.50</b>		
<b>Stamps.com</b>					
Oct 16, 2019	XXXX 4382	Mo. Fee for Stamps.com subscription	17.99	Paid	Materials & Services:Administration:Postage & Shipping
<b>Total Stamps.com</b>			<b>17.99</b>		
<b>Terminix</b>					
Oct 1, 2019	136590	Maintenance/Spraying for Ants, Rodents, Spiders, etc.	98.00	Paid	Materials & Services:Building & Maintenance:Maintenance
<b>Total Terminix</b>			<b>98.00</b>		
<b>Tom Fast</b>					
Oct 7, 2019	Reimbursement	Reimbursement for jack for 561 to replace old one, needed one that goes through the tongue	30.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:514118

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 16, 2019	Reimbursement	Reimbursement for painting supplies	87.69	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Tom Fast</b>			<b>117.69</b>		
<b>Traffic Safety Supply</b>					
Oct 21, 2019	INV015428	SBL0451 5052, 063 12" x 6" RECT 2 sided Green signs	400.00	Paid	Materials & Services:Department Services:Emergency Address Signs
Oct 21, 2019	INV015428	DEC-WEG-4C-AN Legend, EG White 4" letters	125.00	Paid	Materials & Services:Department Services:Emergency Address Signs
Oct 21, 2019	INV015428	Shipping	18.83	Paid	Materials & Services:Department Services:Emergency Address Signs
<b>Total Traffic Safety Supply</b>			<b>543.83</b>		
<b>UPS</b>					
Oct 1, 2019	XXXX 4382	Shipping charges	16.40	Paid	Materials & Services:Administration:Postage & Shipping
<b>Total UPS</b>			<b>16.40</b>		
<b>US Bank Equipment Finance</b>					
Oct 16, 2019	396699811 - EFT	Contract Payment for Copier	139.99	Paid	Materials & Services:Administration:Copier Expenses
Oct 16, 2019	396699811 - EFT	Property Damage Surcharge for Copier	24.40	Paid	Materials & Services:Administration:Copier Expenses
<b>Total US Bank Equipment Finance</b>			<b>164.39</b>		
<b>Verizon Wireless</b>					
Oct 1, 2019	9838667320	Phone line for Zoll Machines	21.28	Paid	Materials & Services:Utilities:Telecommunications
<b>Total Verizon Wireless</b>			<b>21.28</b>		
<b>Walmart</b>					
Oct 2, 2019	XXXX 4382	Batteries for doorbell in lobby	5.96	Paid	Materials & Services:Building & Maintenance:Supplies
<b>Total Walmart</b>			<b>5.96</b>		
<b>Western Communications INC</b>					
Oct 7, 2019	09192472	Publication of Supplemental Budget Hearing	799.50	Paid	Materials & Services:Administration:Advertising
<b>Total Western Communications INC</b>			<b>799.50</b>		
<b>WHA Insurance</b>					
Oct 21, 2019	757964	2nd installment for Provident Life & Accident / Axis Insurance Group Insurance	1,919.00	Paid	Materials & Services:Insurance
<b>Total WHA Insurance</b>			<b>1,919.00</b>		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
<b>Witmer Public Safety Group</b>					
Oct 16, 2019	E1886059	Helmet shields	164.97	Paid	Materials & Services:Fire Suppression:PPE
Oct 16, 2019	E1886059	Shipping	13.99	Paid	Materials & Services:Fire Suppression:PPE
<b>Total Witmer Public Safety Group</b>			<b>178.96</b>		
<b>Xero</b>					
Oct 19, 2019	XXXX 4382	Mo. subscription fee for accounting software	22.50	Paid	Materials & Services:Professional Services:Accounting/Payro ll Services
<b>Total Xero</b>			<b>22.50</b>		
<b>Total</b>			<b>49,729.44</b>		

## Fire Chiefs Report:

November 21, 2019

I am currently working on a Grant proposal for \$30,000 to complete the training building. This would allow us to finish the building quicker. I met with a representative of DPSST and talked through the process with them. It would not only benefit us, but all agencies in Central Oregon. We have put together a list of training classes that could be hosted here with this new training facility.

I am also working on a partnership with COCC on allowing them to hold their Firefighter I academy course here. The details are currently being worked out. I am hoping the COCC metals program will build the railings and other metal work for the building if we let them use our facility. We are still in the very early stages of talking, but it does seem promising. We have partnered with COCC in the past with wildland fire trainings.

We have gone through all the specifications from four manufactures of compressors, for our breathing apparatus air. We have decided to go with Scott 3M, as it was one of the less expensive units. Crook County Fire and Bend Fire currently use the Scott 3M and they are very happy with it. The cost is right for what we put in for the grant. There are several agencies in the State of Oregon that are looking for a compressor. I do not believe that it will be hard to sell our current one that we have.

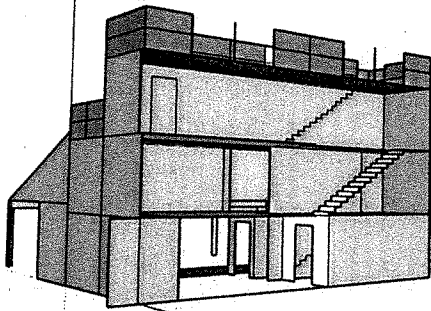
This week is our final week to demo the new heart monitors. We have looked at two different brands of monitors. We currently are checking out the LifePak until the end of this week. We should have a decision made by Friday and will get the order in ASAP, as after the end of year our data phones we have for the current monitors will no longer be supported by Verizon.

The new ambulance is well on its way. The box and chassis are together and they are building the inside of the box now. Estimated time for delivery is mid to late April which is just in time to be displayed at the Chiefs conference.

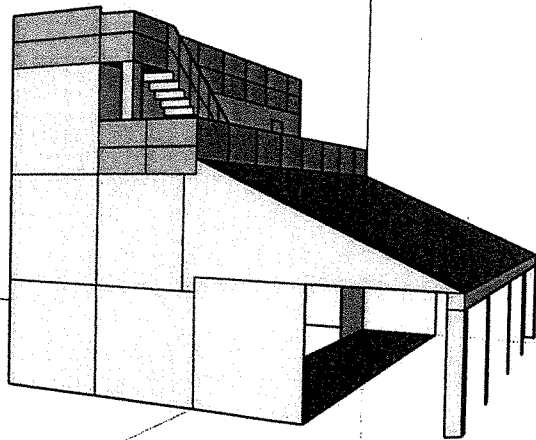
Dana was invited by the Jefferson County Treasury Department to attend a training on the best practices for handling funds and cashiering. The class dealt with procedures for handling cash as well as recognizing counterfeit money and suspicious checks. There are a few changes that we are making to ensure that the Volunteer Association money is kept secure, instead of being left in a bag in the mailboxes.



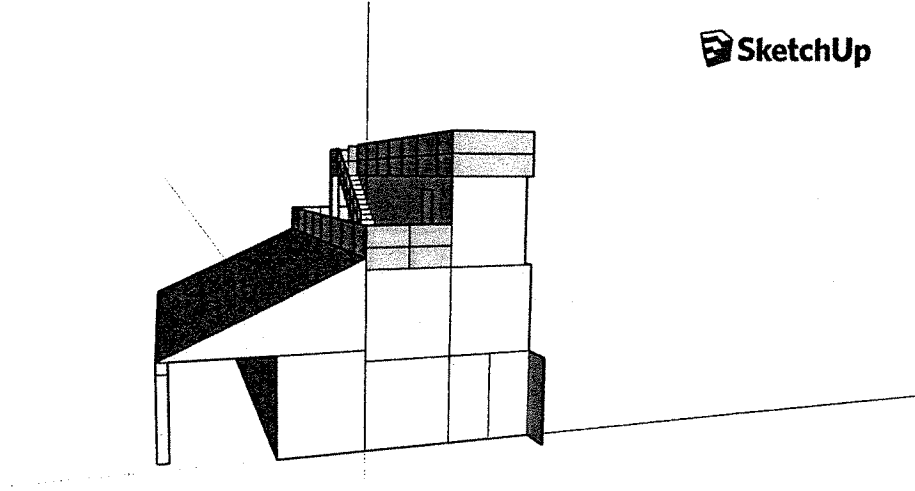
SketchUp



SketchUp



 SketchUp







# CROOKED RIVER RANCH FIRE & RESCUE

## Operations Report November 2019

- Calls for service in October totaled 43. A breakdown of calls by month is below:

2019 Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Fire (Building, Wildland, Vehicle, etc.)	1	2	0	0	1	1	3	3	2	0		
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0	0	0	0	0	0	0	0		
3-Rescue & EMS	21	40	33	26	42	26	37	49	33	27		
4-Hazardous Condition (No Fire)	1	0	1	0	0	0	0	1	0	2		
5-Service Call	5	4	7	4	10	9	6	5	2	6		
6-Good Intent Call	4	4	7	3	6	7	5	5	7	7		
7-False Alarm & False Call	6	1	1	3	1	2	0	1	1	1		
8-Severe Weather & Natural Disaster	0	0	0	0	0	0	0	0	0	0		
9-Special/Other Incident	0	0	0	0	0	0	0	0	0	0		
<b>Total Calls-To-Month End 2019</b>	<b>38</b>	<b>51</b>	<b>49</b>	<b>36</b>	<b>60</b>	<b>45</b>	<b>51</b>	<b>64</b>	<b>45</b>	<b>43</b>	<b>0</b>	<b>0</b>

**Total Calls-To-Month End 2019**  
**482**

- Assistance to Firefighters Grant update. The self-contained breathing apparatus (SCBA) compressor/fill station has been ordered. Zoll demo has been completed. Currently finishing Physio Control demo. Purchase decision to be made soon.
- Annual pump testing has been completed. Two apparatus passed and two required valve repairs before they passed.
- Fire Med Memberships monthly report:
  - New memberships: 3
  - Non-renewals: 3

Respectfully submitted,

Sean Hartley, Assistant Chief

Thank you for your help!

My name is Ravyn, my fiance, Jason, and I want ~~to~~ to thank you for getting me to the Redmond ER. on 10-2-19 around 8am so I could safely deliver my baby girl, Trinie. Although I didn't know I was pregnant your paramedics still did there job wonderfully to ~~find~~ find out what was going on and get me to the ER. Quickly. Thank you all, from the both of us. Trinie is now 21 days old and healthy. Bless you all, and thanks again!

☺

-Ravyn St. Pet.

