



BEFORE THE BOARD OF DIRECTORS
OF
CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of a Supplemental Budget
for an occurrence that was not
ascertained at the time of original
preparation

RESOLUTION:

2023-04

WHEREAS, on June 15, 2023, the Board of Directors adopted Resolution 2023-02 adopting the budget and making appropriations for fiscal year 2023-2024; and

WHEREAS, ORS 294.471(1) provides for making a supplemental budget for an occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current fiscal year which requires a change in financial planning; and

WHEREAS, per ORS 294.473(1)(b) the District published notice of the proposed supplemental budget in the Madras Pioneer on August 9, 2023, being not less than 5 days prior to the hearing and regular Board meeting in which the supplemental budget was to be considered: and

WHEREAS the Board of Directors conducted a hearing and meeting on August 17, 2023, to obtain comment on the proposed supplemental budget, and public comment heard by the Board of Directors.

THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT:


The supplemental budget for fiscal year 2023-2024 is hereby adopted, and the amounts appropriated by the Board of Directors under Resolution 2023-02 are amended as shown in Exhibit A, Supplemental Budget Document:

INTRODUCED and ADOPTED

Thursday, August 17th, 2023


ATTEST:

**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

By: 
Brad Pahl, Board Director

By: 
Kay Norberg, Board Director

By: 
Dave Palmer, Board Director

By: 
Joe Costigan, Board Director

By: 
Cole Gayheart, Board Director

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

**GENERAL FUND
Resources - Detailed**

	Historical Data			Resource Description	Budget for Next Year: 2023/2024				
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022							
1	\$433,869	\$596,453	\$510,000	1 Available cash on hand* (cash basis) or	\$603,352	\$603,352	\$603,352	\$856,886	1
2	\$31,712	\$28,792	\$25,000	2 Previously levied taxes estimated to be received	\$25,000	\$25,000	\$25,000	\$25,000	2
3	\$6	\$4,392	\$5,000	3 Interest	\$7,500	\$7,500	\$7,500	\$7,500	3
4	\$0	\$0	\$0	4 Transferred IN, from other fund(s)	\$0	\$0	\$0	\$0	4
5	\$234,101	\$263,490	\$250,000	5 Ambulance Billing	\$275,000	\$275,000	\$275,000	\$275,000	5
6	\$1,098	\$400	\$800	6 Contractual Income	\$400	\$400	\$400	\$400	6
7	\$500	\$700	\$500	7 Emergency Signs	\$500	\$500	\$500	\$500	7
8	\$13,275	\$13,545	\$13,500	8 FireMed	\$13,320	\$13,320	\$13,320	\$13,320	8
9	\$79,378	\$71,529	\$113,350	9 Grant Funds	\$122,000	\$483,500	\$483,500	\$483,500	9
10	\$9,378	\$7,714	\$5,000	10 Misc. Income	\$7,500	\$7,500	\$7,500	\$7,500	10
11	\$13,002	\$16,200	\$0	11 Sale of Assets	\$0	\$0	\$0	\$0	11
12	\$0	\$0	\$500	12 Training	\$500	\$500	\$500	\$500	12
13	\$42,791	\$7,661	\$21,256	13 Conflagration Revenue	\$0	\$0	\$0	\$13,086	13
14				14					14
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24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	\$859,110	\$1,010,876	\$944,906	29 Total resources, except taxes to be levied	\$1,055,072	\$1,416,572	\$1,416,572	\$1,683,192	29
30			\$1,027,982	30 Taxes estimated to be received	\$1,083,566	\$1,083,566	\$1,083,566	\$1,083,566	30
31	\$995,486	\$1,028,187		31 Taxes collected in year levied					31
32	\$1,854,596	\$2,039,063	\$1,972,888	32 TOTAL RESOURCES	\$2,138,638	\$2,500,138	\$2,500,138	\$2,766,758	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Personnel Services - Detail

	Historical Data			Requirement Description	Number of Employees	Range*	Budget for Next Year: 2023/2024				
	Actual		Adopted Budget This Year 2022/2023				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022									
1	\$82,194	\$83,283	\$ 87,524	1 Fire Chief	1		\$ 87,135	\$ 87,135	\$ 87,135	\$ 87,135	1
2	\$69,656	\$66,294	\$ 68,229	2 Assistant Chief	0		\$ -	\$ -	\$ -	\$ -	2
3	\$36,359	\$38,860	\$ 41,045	3 Administrative Assistant	1		\$ 44,254	\$ 44,254	\$ 44,254	\$ 44,254	3
4	\$875	\$2,419	\$ 2,798	4 Administrative Assistant Overtime			\$ 3,017	\$ 3,017	\$ 3,017	\$ 3,017	4
5	\$185,361	\$186,887	\$ 192,121	5 Shift - Captain/Paramedic (Shift Personnel Wages)	3		\$ 202,151	\$ 202,151	\$ 202,151	\$ 202,151	5
6	\$35,119	\$43,706	\$ 46,614	6 Shift - Captain/Paramedic OT (Shift Personnel OT)			\$ 53,619	\$ 53,619	\$ 53,619	\$ 53,619	6
7	\$17,941	\$16,828	\$ 68,840	7 Part-Time Personnel	5		\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	7
8	\$154,468	\$153,963	\$ 213,589	8 Employee Benefits (Health/Dental/Vision/VEBA)			\$ 241,547	\$ 241,547	\$ 241,547	\$ 241,547	8
9	\$119,332	\$123,355	\$ 169,589	9 PERS			\$ 207,337	\$ 207,337	\$ 207,337	\$ 207,337	9
10	\$39,818	\$40,237	\$ 48,671	10 Payroll Taxes			\$ 53,933	\$ 53,933	\$ 53,933	\$ 53,933	10
11	\$14,325	\$15,964	\$ 15,500	11 Workers Comp. & Group Accident Insurance			\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	11
12	\$33,570	\$41,500	\$ 36,500	12 Volunteer Stipend & Benefits			\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	12
13	\$6,181	\$1,562	\$ 21,256	13 Volunteer Conflag Reimbursement			\$ -	\$ -	\$ -	\$ 6,749	13
14	\$7,155	\$7,425	\$ 7,290	14 Student Volunteer Stipends			\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800	14
15			\$ 38,777	15 40-Hour - Firefighter/Paramedic	0		\$ -	\$ -	\$ -	\$ -	15
16			\$7,932	16 40-Hour - Firefighter/Paramedic OT	0		\$ -	\$ -	\$ -	\$ -	16
17				17 Shift - Firefighter/Paramedic	3		\$ 132,291	\$ 132,291	\$ 132,291	\$ 132,291	17
18				18 Shift - Firefighter/Paramedic OT			\$ 32,642	\$ 32,642	\$ 32,642	\$ 32,642	18
19				19							19
20				20							20
21				21							21
22				22							22
23				23							23
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27				27							27
28				28							28
29				29							29
30				30							30
31				31							31
32	\$802,354	\$822,284	\$ 1,066,275	32 TOTAL PERSONNEL SERVICES REQUIREMENTS			\$ 1,174,726	\$ 1,174,726	\$ 1,174,726	\$ 1,181,475	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Materials & Services - Detailed

	Historical Data			Requirement Description	Budget for Next Year: 2023/2024				
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022							
1	\$21,333	\$16,961	\$20,700	1 Administration	\$18,450	\$18,450	\$18,450	\$18,450	1
2	\$37,667	\$19,461	\$35,000	2 Building Maintenance & Supplies	\$30,000	\$30,000	\$30,000	\$30,000	2
3	\$1,563	\$4,666	\$5,000	3 Department Services	\$5,000	\$5,000	\$5,000	\$5,000	3
4	\$67,036	\$70,962	\$64,898	4 Dispatch Services	\$70,350	\$70,350	\$70,350	\$70,350	4
5	\$45,287	\$48,696	\$45,000	5 EMS Operations	\$45,690	\$45,690	\$45,690	\$45,690	5
6	\$20,884	\$50,031	\$39,300	6 Fire Operations	\$34,750	\$34,750	\$34,750	\$34,750	6
7	\$9,757	\$13,219	\$15,000	7 Fuel	\$20,000	\$20,000	\$20,000	\$20,000	7
8	\$30,490	\$34,105	\$37,515	8 Insurance	\$40,000	\$40,000	\$40,000	\$40,000	8
9	\$1,059	\$2,461	\$2,000	9 Prevention	\$2,000	\$2,000	\$2,000	\$2,000	9
10	\$48,910	\$25,101	\$22,000	10 Professional Services	\$20,850	\$20,850	\$20,850	\$20,850	10
11	\$3,055	\$24,057	\$16,000	11 Radios/Communications	\$17,500	\$17,500	\$17,500	\$21,587	11
12	\$1,460	\$2,276	\$3,000	12 Rope Rescue Operations	\$3,000	\$3,000	\$3,000	\$3,000	12
13	\$15,765	\$18,401	\$30,000	13 Training	\$24,455	\$24,455	\$24,455	\$24,455	13
14	\$558	\$137	\$5,000	14 Travel	\$5,000	\$5,000	\$5,000	\$5,000	14
15	\$29,493	\$26,292	\$31,500	15 Tuition Reimbursement	\$31,500	\$31,500	\$31,500	\$31,500	15
16	\$4,392	\$3,313	\$7,000	16 Uniforms	\$7,000	\$7,000	\$7,000	\$7,000	16
17	\$22,348	\$23,365	\$29,000	17 Utilities	\$34,800	\$34,800	\$34,800	\$34,800	17
18	\$23,209	\$41,385	\$35,000	18 Vehicle/Equipment Maintenance	\$35,000	\$35,000	\$35,000	\$35,000	18
19	\$17,530	\$17,410	\$22,600	19 Volunteer Incentive Program	\$20,800	\$20,800	\$20,800	\$20,800	19
20	\$3,673	\$6,325	\$10,000	20 Wellness Program	\$10,000	\$10,000	\$10,000	\$10,000	20
21	\$13,481	\$25,323	\$41,850	21 SAFER Grant Expenditures	\$42,000	\$42,000	\$42,000	\$42,000	21
22			\$5,000	22 CERT Program	\$5,000	\$5,000	\$5,000	\$5,000	22
23				23 OSFM OFSCP - PPE/Uniform		\$9,500	\$9,500	\$9,500	23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29					29
30				30					30
31				31					31
32	\$418,950	\$473,945	\$522,363	32 TOTAL MATERIALS & SERVICES	\$523,145	\$532,645	\$532,645	\$536,732	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Capital Outlay - Detailed

	Historical Data			Requirement Description	Budget for Next Year: 2023/2024				
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022							
1				1 CAPITAL IMPROVEMENTS/PURCHASES					1
2	\$10,502	\$0	\$0	2 EMS Capital Purchases	\$0	\$0	\$0	\$0	2
3	\$0	\$0	\$0	3 Fire Capital Purchases	\$0	\$0	\$0	\$0	3
4				4					4
5				5					5
6				6					6
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28				28					28
29				29					29
30				30					30
31				31					31
32	\$10,502	\$0	\$0	32 TOTAL CAPITAL OUTLAY & GRANTS	\$0	\$0	\$0	\$0	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

GENERAL FUND

Debt Services - Detailed

	Historical Data			Requirement Description	Budget for Next Year: 2023/2024				
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)	
	Second Preceding 2020/2021	First Preceding 2021/2022							
1	\$27,046	\$27,045	\$27,046	1 New Apparatus Finance Payment (12/26/22)	\$27,046	\$27,046	\$27,046	\$27,046	1
2				2					2
3				3					3
4				4					4
5				5					5
6				6					6
7				7					7
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29				29					29
30				30					30
31				31					31
32	\$27,046	\$27,045	\$27,046	32 TOTAL DEBT SERVICES REQUIREMENTS	\$27,046	\$27,046	\$27,046	\$27,046	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

General Fund

	Historical Data			Requirements Summary	Budget for Next Year: 2023/2024					
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)		
	Second Preceding 2020/2021	First Preceding 2021/2022								
1				1	PERSONNEL SERVICES					1
2	\$802,354	\$822,284	\$1,066,275	2	See detailed description	\$1,174,726	\$1,174,726	\$1,174,726	\$1,181,475	2
3				3						3
4				4						4
5				5						5
6	\$802,354	\$822,284	\$1,066,275	6	TOTAL PERSONNEL SERVICES	\$1,174,726	\$1,174,726	\$1,174,726	\$1,181,475	6
7				7	MATERIALS AND SERVICES					7
8	\$418,950	\$473,945	\$522,363	8	See detailed description	\$523,145	\$532,645	\$532,645	\$536,732	8
9				9						9
10				10						10
11				11						11
12	\$418,950	\$473,945	\$522,363	12	TOTAL MATERIALS AND SERVICES	\$523,145	\$532,645	\$532,645	\$536,732	12
13				13	CAPITAL OUTLAY					13
14	\$10,502	\$0	\$0	14	See detailed description	\$0	\$0	\$0	\$0	14
15				15						15
16				16						16
17				17						17
18	\$10,502	\$0	\$0	18	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	18
19				19	DEBT SERVICES					19
20	\$27,045	\$27,045	\$27,046	20	See detailed description	\$27,046	\$27,046	\$27,046	\$27,046	20
21				21						21
22				22						22
24	\$27,045	\$27,045	\$27,046	23	TOTAL DEBT SERVICES	\$27,046	\$27,046	\$27,046	\$27,046	24
25				24						25
26	\$0	\$50,000	\$75,000	25	Transfer to Capital Reserve Fund	\$75,000	\$75,000	\$75,000	\$77,250	26
27				26	Transfer to Personnel Reserve Fund		\$136,803	\$136,803	\$0	27
28	\$0	\$50,000	\$75,000	27	TOTAL TRANSFERRED TO OTHER FUNDS	\$75,000	\$211,803	\$211,803	\$77,250	28
29		\$0	\$37,204	28	OPERATING CONTINGENCY	\$38,721	\$38,721	\$38,721	\$38,721	29
23				29	RESERVED FOR FUTURE EXPENDITURE				\$215,196	23
30	\$595,745	\$665,788		30	Ending Balance (Prior Years)					30
31			\$245,000	31	UNAPPROPRIATED ENDING FUND BALANCE	\$300,000	\$515,197	\$515,197	\$690,338	31
32	\$1,854,596	\$2,039,063	\$1,972,888	32	TOTAL REQUIREMENTS	\$2,138,638	\$2,500,138	\$2,500,138	\$2,766,758	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

Capital Reserve Fund

	Historical Data			Summary of Resources and Requirements	Budget for Next Year: 2023/2024					
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Adopted By Resolution or Supplemental (2023-04)		
	Second Preceding 2020/2021	First Preceding 2021/2022								
1				1	RESOURCES					1
2	\$94,858	\$327,976	\$376,918	2	Cash on hand* (cash basis) or	\$382,067	\$382,067	\$382,067	\$382,067	2
3	\$3,044	\$2,433	\$2,750	3	Interest	\$4,500	\$4,500	\$4,500	\$4,500	3
4	\$0	\$50,000	\$75,000	4	Transferred IN, from other fund(s)	\$75,000	\$75,000	\$75,000	\$77,250	4
5	\$273,839	\$35,000	\$95,239	5	Grant Funds	\$0	\$0	\$0	\$0	5
6		\$5,000	\$12,383	6	Misc. Income	\$0	\$0	\$0	\$0	6
7	\$0	\$0	\$0	7	Other financing sources	\$0	\$0	\$0	\$0	7
8	\$371,741	\$420,409	\$562,290	8	TOTAL RESOURCES	\$461,567	\$461,567	\$461,567	\$463,817	8
9				9	REQUIREMENTS					9
10	\$0	\$0	\$60,000	10	Apparatus Capital Purchases	\$0	\$0	\$0	\$0	10
11	\$26,016	\$0	\$155,739	11	Building Capital Purchases	\$15,000	\$15,000	\$15,000	\$15,000	11
12		\$38,246	\$0	12	EMS Capital Purchases	\$0	\$0	\$0	\$0	12
13	\$17,749	\$5,000	\$0	13	Training Capital Purchases	\$0	\$0	\$0	\$0	13
14				14						14
15				15						15
16				16						16
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26				26						26
27				27						27
28				28						28
29	\$0	\$0	\$84,500	29	Capital Contingency	\$100,000	\$100,000	\$100,000	\$0	29
30	\$43,765	\$43,246	\$300,239	30	Total requirements, except future expenditures	\$115,000	\$115,000	\$115,000	\$15,000	30
31	\$327,976	\$377,163	\$262,051	31	RESERVED FOR FUTURE EXPENDITURE (UEFB)	\$346,567	\$346,567	\$346,567	\$448,817	31
32	\$371,741	\$420,409	\$562,290	32	TOTAL REQUIREMENTS	\$461,567	\$461,567	\$461,567	\$463,817	32

CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

BOND FUND

Debt Service - Fire Station - Summary

	Historical Data			Description of Resources and Requirements	Budget for Next Year: 2023/2024						
	Actual		Adopted Budget This Year 2022/2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
	Second Preceding 2020/2021	First Preceding 2021/2022									
1				1	RESOURCES			1			
2	\$8,976	\$16,233	\$12,223	2	Cash on hand (cash basis) or	\$10,000	\$10,000	\$10,000	2		
3	\$5,385	\$4,976	\$3,500	3	Previously levied taxes estimated to be received	\$3,500	\$3,500	\$3,500	3		
4	\$402	\$237	\$300	4	Earnings from temporary investments (Interest)	\$500	\$500	\$500	4		
5		\$0	\$0	5	Transferred IN, from other fund(s)	\$0	\$0	\$0	5		
6				6					6		
7	\$14,763	\$21,445	\$16,023	7	Total resources, except taxes to be levied	\$14,000	\$14,000	\$14,000	7		
8	\$174,418	\$174,322	\$184,203	8	Taxes estimated to be received	\$199,600	\$199,600	\$199,600	8		
9				9	Taxes collected in year levied				9		
10	\$189,181	\$195,767	\$200,226	10	TOTAL RESOURCES	\$213,600	\$213,600	\$213,600	10		
11				11	REQUIREMENTS			11			
12				12	Bond Principal Payments			12			
13				13	Issue Date	Budgeted Payment Date			13		
14	\$120,000	\$130,000	\$135,000	14	12/15/2016	1/1/2024	\$150,000	\$150,000	\$150,000	14	
15				15					15		
16				16					16		
17	\$120,000	\$130,000	\$135,000	17	Total Principal		\$150,000	\$150,000	\$150,000	17	
18				18	Bond Interest Payments			18			
19				19	Issue Date	Budgeted Payment Date			19		
20	\$27,218	\$25,730	\$24,118	20	3/29/2007	1/1/2024	\$22,444	\$22,444	\$22,444	20	
21	\$25,730	\$24,118	\$22,444	21	3/29/2007	6/30/2024	\$20,584	\$20,584	\$20,584	21	
22				22					22		
23	\$52,948	\$49,848	\$46,562	23	Total Interest		\$43,028	\$43,028	\$43,028	23	
24				24	Unappropriated Balance for Following Year By			24			
25				25	Issue Date	Budgeted Payment Date			25		
26				26					26		
27				27					27		
28				28					28		
29	\$10,116	\$15,919		29	Ending Balance (Prior Years)					29	
30			\$18,664	30	Total Unappropriated Ending Fund Balance		\$20,572	\$20,572	\$20,572	30	
31	\$183,064	\$195,767	\$200,226	31	TOTAL REQUIREMENTS			\$213,600	\$213,600	\$213,600	31