

Crooked River Ranch RFPD  
6971 SW Shad Rd  
Terrebonne, OR 97760-9250

Board Workshop Meeting  
June 30, 2022

A Board Workshop meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on June 30, 2022, at 6:30 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

### **Board Workshop Minutes**

**Flag Salute:** Director Green led the flag salute.

**Called to Order** by Director Pahl at 6:30 pm.

**Roll Call by Director Oakley:** Directors Pahl, Green, Oakley, and Norberg present. Director Wilson arrived at 6:34 pm. District Staff present were Chief Ward, Assistant Chief Hartley, and Admin Assistant Dana Schulke.

**Discussion on survey results for Steering Committee:** Chief Ward and Assistant Chief Hartley reported that 227 surveys had been received with a 95% completion rate. The top 3 items of importance were EMS, Structural and Wildfires. The information will be used for the stakeholders meeting. The survey will be left open until July 5, 2022. Chief Ward will be contacting the State Fire Marshal's office to see if they will provide an analysis of the survey, etc.

**Discussion on 4th of July event/activities and staffing:** Everything is boxed up and ready to go to the park. The plan is to load up and leave around 8 am. They will participate in the parade, then set up the booth. Linda Kay Widmer will be setting up and manning the CERT table. Director's Oakley and Norberg will be at the history table in the Juniper room.

The antique truck will not be in the parade this year. There are some engine problems that are being worked on right now. Hopefully it will be ready next year.

**Quarterly Cybersecurity update:** All systems seem to be working well. A phishing email was caught and not opened. The person that got it noticed that the email address was not the normal state address, so didn't open it.

**Open Questions/Answers:** Chief Ward announced that the Labor Day Breakfast will be held on 9/4/2022.

Fireworks will be held at the parking lot across from the Church on 7/4. This has been announced on Social Media.

Director Pahl suggested that the Board consider doing the Chief's evaluation in a different manner. It seems that we always interview the same people and get the same answers. He is proposing that the Board meet with the Chief in an executive session. This is something that

can be considered further over the next couple of months.

Director Wilson inquired as to whether there was a policy in place for staff that are not able to report to work due to illness or injury. The Chief responded that there is.

Director Norberg asked the Board to think about any subjects they would like to see addressed over the next year.

The next Board Workshop will be on 9/22/2022. Submit any topics to Director Norberg.

Adjournment by Director Pahl at 7:16 pm.

Respectively submitted by:  
Barb Oakley, Secretary of the Board