



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board meeting on Thursday, February 16, 2023. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to this meeting can be found through the Zoom platform, by accessing our website, @ www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

Board of Directors

Kay Norberg, President, (Position 2)
Mark W. Wilson, Vice President (Position 5)
Barbara Oakley, Secretary (Position 4)
Brad Pahl, Treasurer (Position 1)
Jeff Green, Director (Position 3)

District Staff

Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Norberg
 - 1.1 Roll Call – Director Oakley
2. Review of Agenda – Director Norberg
3. Approval of Board Workshop & Meeting minutes – Director Norberg
 - 3.1 Approval of Board Workshop & Meeting minutes from January 19, 2023
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for January 2023 – Director Pahl
 - 4.2 Appointment of Board members to sign checks for Friday, March 10th and Monday, March 27th, 2023 – Director Norberg
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Update on steering committee – Fire Chief, Sean Hartley
 - 5.2 Update on Wildfire Preparedness Open House – Dana Schulke
6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Revision of Board policy 8.10A (Equal Employment Opportunity) – Director Norberg
 - 6.2 Discussion on creating Board policy to never terminate a staff member without prior legal advice. – Director Norberg
 - 6.3 Selection of Board member to attend Union negotiations – Director Pahl

- 7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
- 8. Update on CERT program – Linda Kay Widmer
- 9. Comment/Questions:
 - 9.1 Public input on the current agenda topics
 - 9.2 Public input on future agenda topics – (Please limit to one topic)
- 10. Correspondence/ Recognitions/ Good of the Order – Director Norberg
- 11. Adjournment – Director Norberg

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

January 19, 2023

A Board Workshop & Meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, January 19, 2023, at 6:00 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Workshop Minutes

Called to order by Director Norberg at 6:00 pm

Director Wilson led the Flag Salute

Roll Call by Director Oakley: The following individuals were in attendance – Director’s Norberg, Oakley, Wilson, and Green. Director Pahl attended the meeting electronically through the Zoom platform, as well as Fire Chief, Sean Hartley. Also in attendance was Administrative Assistant, Dana Schulke, Captain David McDonald, and Paramedic Frank Iovino. Members of the public in attendance – Mike Dries, Bill Burt and Joe Costigan.

Purpose of the Board Workshop: This workshop was to discuss the Board of Director positions that will be vacated after June 30th, 2023. Director Norberg asked the audience if there were any questions, they had to ask the Board in reference to Board positions. Director Oakley asked if there was anyone in the audience who was interested in being on the Board. Attendee of the Workshop, Joe Costigan stated he turned in a Board application and is interested. He did state he will be running for an open position. Bill Burt asked the current Board which members will be leaving at the end of June. Director Green stated that he will not be putting his name on the ballot again for the Board. Director Wilson stated that he will not be putting his name on the ballot as he is interested in being a response volunteer with the District again. Director Oakley will not put her name on the ballot as well. Director Norberg stated that she and Director Pahl will still be on the Board. She also stated that whoever come’s on board will be receiving a notebook of the Board policies and procedures. She also stated the Board policies were just reviewed the last couple of years and they need to be updated and looked at yearly. Director Norberg asked if Fire Chief Sean Hartley had anything to add. He said “no” and thanked everyone who is in attendance. Joe Costigan stated that it appears that there is not a lot of interest from the residents to be on the Fire Board. It was an extremely hard decision for him to make if he should run for a Board position or not. He thought about the time commitment, roles and responsibilities and that it might be a deterrent for other residents to consider. Director Oakley stated that most residents know the Board is here, everything is running smoothly, and we do not have any controversy. It is hard to even get people to attend our events. Director Green stated that he is amazed of the amount of people that “don’t know” how the District runs and how the process of calling an ambulance works for the Ranch. Director Norberg stated that it is hard to get people to run for any position, on any Board now a days. Bill Burt stated that when

he ran for the HOA Board, there was very few of the residents who voted. Director Wilson stated that we should put an ad in the Telegraph on how many hours are expected of a Fire Board member and explain what duties are involved to help engage interest. Joe Costigan clarified his earlier comment and asked the Board if people are not applying for the positions because they are not sure of what is expected, and what the time commitment would be. He stated that it is an honor to serve on a Board and it might be a lack of ignorance. Director Norberg stated that most of our residents indicated they would like to find out things from the Fire District through social media and we are utilizing that platform to get the word out on the available Board positions. Discussion ensued about putting "Seeking Fire Board Members" on the Reader Board in front of the station. Director Norberg stated there is a constant rotation of Board members who help sign checks, etc. and the position of Treasurer probably has the most responsibility on the Board.

More discussion ensued regarding the time commitment and for the current Board to work on the number of hours they currently put into the District. We could put an ad in the Telegraph and on social media to inform residents regarding that information. Final comments were stated from Director Pahl regarding the time commitment and rotation of positions, etc. Director Green stated that other fire departments in the state of Oregon allow district volunteers to be on the Board, as we currently have a policy that states this is not allowed. It would open the opportunity to run for a position and allow a bigger pool for people who might be interested. This is something to think about going forward and possibly bring up at one of the next workshops. Director Norberg concluded with final comments about our Levy coming up and staffing needs. Director Oakley stated that March 16th, 2023, is the last day to submit a petition to Jefferson County for the ballot. There was no further discussion.

Workshop Adjournment by Director Norberg at 6:28 pm and a Board meeting immediately followed.

Board Meeting Minutes

1. Called to Order by Director Norberg at 6:28 pm. Roll call was taken by Director Oakley and the following individuals were in attendance: Director's Norberg, Oakley, Wilson, and Green. Director Pahl attended the meeting electronically through the Zoom platform, as well as Fire Chief, Sean Hartley. Also in attendance was Administrative Assistant, Dana Schulke, Captain David McDonald, and Paramedic Frank Iovino. Members of the public in attendance – Mike Dries, Bill Burt and Joe Costigan.

2. Review of Meeting Agenda Items – The agenda was reviewed by Director Norberg. It was noted that 5.2 will be eliminated as this topic is in the Fire Chief's report. Also, item #8 will be eliminated as there was nothing to discuss.

3. Approval of the Board meeting minutes from December 15, 2022.

3.1 The Board Meeting minutes were reviewed by the Board. Director Wilson made a motion to approve the Board Meeting minutes from December 15, 2023, as presented. Director Green seconded the motion. All voted by stating "Aye," motion carried, (5-0).

4. Financial Reports -

4.1 Financial reports for December 2022 – Director Pahl stated the financials were in the Board packet. He stated that on the Balance Sheet, it is slightly different because the Bond

payment that was due at the end of December did not clear until January 2023. Everything else is good. The transfer of \$75,000 was made to the Capital Reserve and we are going to leave open the First Interstate account until we are assured that ambulance billing payments will not be deposited into that account. Director Wilson asked about the Visa transaction for the Amazon Prime membership if it got paid twice. Dana stated it was just a duplicate entry. He also asked Chief Hartley about staff credit cards and their limits, as Adam's transactions were higher than the rest of the staff. Director Wilson made a motion to approve the December financials as presented. Director Oakley seconded the motion. All voted by stating "Aye," motion carried, (5-0).

4.2 Appointment of Board members to sign checks – It was decided that Director Norberg and Director Wilson will sign the checks on Friday, February 10th and Director Norberg and Director Green will sign checks on Thursday, February 23, 2023.

5. Unfinished Business –

5.1 Update on Steering Committee - Chief Hartley had to reschedule his meeting from yesterday to Monday, January 23rd at 4:00pm. He stated at this meeting he plans on talking about staffing, levy planning, future community priorities, and he would like to add some members to this committee. Director Pahl asked about adding Stakeholders to the meeting on the 23rd. Chief Hartley stated, he will add them to this meeting.

5.2 Update of Building Heat in Bay – Director Norberg asked Chief Hartley if everything was working for the heat in the Bay. Chief Hartley stated "yes" and the next step would be to get ahold of HVAC contractors to do the heat upgrades in the building, as well as meet with Oregon Energy Trust.

6. New Business:

6.1 - Update of Wildfire Preparedness Open House - Dana stated that this year's open house will be a little different, as there will not be vendors. It will be all presentation based. Chief Hartley is letting her take the lead on this event, as she is going for her OFSOA accreditation and part of it is to organize an open house. She stated that the event will be on Saturday, April 29th from 10:00 am to 1:00 pm. The list of presenters will be from the following agencies: State Fire Marshal's office, Central Oregon Intergovernmental Council, Heart of Oregon, Oregon Department of Forestry, Bureau of Land Management and David Pond from Jefferson County Sheriff's Office. Tours of the station will be available, along with a CERT and Volunteer recruitment tables. There was no further discussion.

6.2 - Appointment of Budget Officer / Calendar and Budget Committee members for the 2023/2024 Fiscal year budget. A copy of the Budget calendar and list of committee members was listed in the Board packet for review. Chief Hartley stated all committee members from last year will be on this committee for 23/24. He stated the calendar was in their packets with a timeline and if there is no changes of dates, this will be the timeline of working on the 23/24 budget. Dana stated the budget committee meeting will be on Thursday, April 27th at 6:00 pm and the presentation figures will be given out to everyone a couple weeks prior. Director Wilson made a motion to approve Fire Chief, Sean Hartley as the Budget Officer, as well as the calendar and members that were presented. Director Oakley seconded the motion. All voted by stating "Aye," motion carried, (5-0).

6.3 – Discussion/Approval of destruction of EMS records - Chief Hartley stated that this is not something that we have done annually. In looking at what we had in the records

room, there were 5-10 boxes that Captain Delorto went through that were EMS medical records. She used the state archive guideline for reviewing the medical records and per our Board policy, destruction of records have to be run by the Board for destruction. Director Green asked about the time frame they had to be kept. Dana stated she believes it was seven years and if the chart contained a minor, those records have to be kept longer. A Destruction Certificate has to be signed by all Board members and Data Delete will come to the station and destroy the files. Director Wilson made a motion to approve the destruction of EMS records that are past their retention period. Director Oakley seconded the motion. All voted by stating "Aye," motion carried, (5-0).

7. Fire Chief Report - Chief Hartley added 2 items to his report that was in the Board packet. He interviewed three candidates for the temporary positions for C Shift. Also, he said that we have received all the conflag checks from the state and Dana is in the process of setting up the ACH to Jefferson County to put funds into the Capital Reserve Fund. The total is just under \$13,000 for the vehicle usage on the conflagration. Director Norberg stated that Chief Hartley is updating the Project sheet with any new information on the District projects. Director Wilson had a question for Chief Hartley regarding the pre-build meeting for the vehicle exhaust capture system. It pertained to the 5-ton and side outlet exhaust. Chief Hartley stated we are going to hold off on that truck for now because there will be some involvement with getting that truck transitioned over for the new exhaust system, and we do not utilize this truck very much, specially in the winter time. If we get the OSFM grant for a vehicle, we will have some apparatus changes in the future.

8. CERT Report - Chief Hartley stated he and Linda Kay have been adding courses to their training schedule that everyone should be working on. There might be a upcoming training that our CERT members will be able to attend, along with our response volunteers.

9. Comments/Questions:

9.1 Public input on the current agenda - none

9.2 Public input on future agenda topics - Dana brought to the Board's attention that additional verbiage has to be added to our agenda at the beginning that states "other accommodations needed for attending the meeting should be made to CRR Fire @ 541-923-6776 at least 48 hours before the meeting".

10. Correspondence/Recognitions/Good of the order - Director Oakley had a question regarding the Open House in April and the Central Oregon Intergovernmental Council & the Heart of Oregon. Director Wilson stated that two Board members of Redmond Fire passed away and funeral services have been scheduled. The Honor Guard will be present at the services. There was also a nice donation letter in the Board packet from the Redmond Real Estate Community Foundation as well as two thank you cards for the District's services.

11. Adjournment by Director Norberg at 7:20 pm.

Respectfully,
Dana Schulke
Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue
As of January 31, 2023

Account	Jan 31, 2023
Assets	
Current Assets	
Cash and Cash Equivalents	
Bond Fund	25,954.93
Capital Reserve Fund	404,981.61
Chase Business	27,368.45
Chase Payroll	5,763.29
Chase Savings	35,009.80
FIB - Checking	6,873.96
General Fund	422,251.66
Local Option Levy Fund	591,351.80
US Bank	1,328.45
Total Cash and Cash Equivalents	1,520,883.95
Total Current Assets	1,520,883.95
Total Assets	1,520,883.95
Liabilities and Equity	
Liabilities	
Current Liabilities	
A. DELORTO	112.34
A. WILEY	299.37
D. MCDONALD	1,527.90
D. SCHULKE	443.73
FIB - Credit Cards	130.55
Payroll Liabilities	(6,368.59)
S. HARTLEY	252.03
Total Current Liabilities	(3,602.67)
Total Liabilities	(3,602.67)
Equity	
Current Year Earnings	1,524,486.62
Total Equity	1,524,486.62
Total Liabilities and Equity	1,520,883.95
	\$ 1,089,947.41
	\$ (3,602.67)
	\$ 1,093,550.08
Capital Reserve Funds unspent on new 591 in Chase	\$ (543.43)
General Fund Net Income	\$ 1,093,006.65
	404,981.61
	543.43
Capital Reserve Fund Net Income	405,525.04



Budget Variance
Crooked River Ranch Fire & Rescue
General Fund
For the month ended 31 January 2023
Cash Basis

	January Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Ambulance Revenue	\$39,359.01	\$156,885.76	\$250,000.00	-\$93,114.24	-37.2457%	\$ 250,000.00
Beginning Fund Balance	\$0.00	\$665,067.68	\$510,000.00	\$155,067.68	30.4054%	\$ 510,000.00
Conflagration Revenue	\$0.00	\$34,661.98	\$21,256.00	\$13,405.98	63.0692%	\$ -
Contractual Income	\$0.00	\$400.00	\$800.00	-\$400.00	-50.0%	\$ 800.00
Emergency Address Signs	\$0.00	\$200.00	\$500.00	-\$300.00	-60.0%	\$ 500.00
FireMed	\$540.00	\$8,190.00	\$13,500.00	-\$5,310.00	-39.3333%	\$ 13,500.00
Grant Funds	\$50.00	\$64,222.78	\$113,350.00	-\$49,127.22	-43.3412%	\$ 78,350.00
Interest	\$2,452.54	\$6,122.05	\$5,000.00	\$1,122.05	22.441%	\$ 5,000.00
Misc. Income	\$520.00	\$4,000.98	\$5,000.00	-\$999.02	-19.9804%	\$ 5,000.00
Previously Levied Taxes	\$703.07	\$13,644.12	\$25,000.00	-\$11,355.88	-45.4235%	\$ 25,000.00
Taxes Collected in Year Levied	\$7,512.63	\$1,021,747.50	\$1,027,982.00	-\$6,234.50	-0.6065%	\$ 1,027,982.00
Training Income	\$0.00	\$140.00	\$500.00	-\$360.00	-72.0%	\$ 500.00
Total Revenue	\$51,137.25	\$1,975,282.85	\$1,972,888.00	\$2,394.85	0.1%	\$ 1,916,632.00
Gross Profit	\$51,137.25	\$1,975,282.85	\$1,972,888.00	\$2,394.85	0.1214%	
Operating Expenses						
Contingency	\$0.00	\$0.00	\$37,204.00	-\$37,204.00	-100.0%	\$ 37,204.00
Transfer Out	\$0.00	\$75,000.00	\$75,000.00	\$0.00	0.0%	\$ 75,000.00
Debt Services						
Debt Service:Apparatus Payment	\$0.00	\$27,045.17	\$27,046.00	-\$0.83	-0.0031%	\$ 27,046.00
Total Debt Services	\$0.00	\$27,045.17	\$27,046.00	-\$0.83	0.0%	\$ 27,046.00
Materials & Services						
Administration	\$3,096.72	\$10,497.37	\$20,700.00	-\$10,202.63	-49.2881%	\$20,700.00
Building Maintenance & Supplies	\$1,326.77	\$5,237.51	\$35,000.00	-\$29,762.49	-85.0357%	\$35,000.00
CERT Program	\$0.00	\$2,167.67	\$5,000.00	-\$2,832.33	-56.6466%	\$5,000.00
Department Services	\$828.90	\$3,836.15	\$5,000.00	-\$1,163.85	-23.277%	\$5,000.00
Dispatch Services	\$65,714.48	\$65,960.27	\$64,898.00	\$1,062.27	1.6368%	\$64,898.00
EMS Operations	\$2,238.21	\$20,659.60	\$45,000.00	-\$24,340.40	-54.0898%	\$45,000.00
Fire Operations	\$8,506.47	\$17,036.06	\$39,300.00	-\$22,263.94	-56.6512%	\$39,300.00
Fuel	\$1,073.29	\$11,108.94	\$15,000.00	-\$3,891.06	-25.9404%	\$15,000.00
Insurance	\$33,963.00	\$34,122.00	\$37,515.00	-\$3,393.00	-9.0444%	\$37,515.00
Prevention	\$0.00	\$0.00	\$2,000.00	-\$2,000.00	-100.0%	\$2,000.00
Professional Services	\$1,126.04	\$12,218.40	\$22,000.00	-\$9,781.60	-44.4618%	\$22,000.00
Radios/Communications	\$263.00	\$2,937.39	\$16,000.00	-\$13,062.61	-81.6413%	\$16,000.00
Rope Rescue Operations	\$1,130.50	\$1,575.53	\$3,000.00	-\$1,424.47	-47.4823%	\$3,000.00
SAFER Grant Expenditures	\$9,140.40	\$10,703.80	\$41,850.00	-\$31,146.20	-74.4234%	\$41,850.00
Training	\$3,818.63	\$7,841.13	\$30,000.00	-\$22,158.87	-73.8629%	\$30,000.00
Travel	\$0.00	\$985.95	\$5,000.00	-\$4,014.05	-80.281%	\$5,000.00
Tuition Reimbursement	\$0.00	\$6,797.80	\$31,500.00	-\$24,702.20	-78.4197%	\$31,500.00
Uniforms	\$959.42	\$3,560.97	\$7,000.00	-\$3,439.03	-49.129%	\$7,000.00
Utilities	\$4,493.17	\$16,052.00	\$29,000.00	-\$12,948.00	-44.6483%	\$29,000.00
Vehicle/Equipment Maintenance	\$2,486.56	\$16,464.38	\$35,000.00	-\$18,535.62	-52.9589%	\$35,000.00
Volunteer Incentive Program	\$1,110.00	\$3,780.00	\$22,600.00	-\$18,820.00	-83.2743%	\$22,600.00
Wellness Program	\$0.00	\$518.69	\$10,000.00	-\$9,481.31	-94.8131%	\$10,000.00
Total Materials & Services	\$141,275.56	\$254,061.61	\$522,363.00	-\$268,301.39	-51.4%	\$522,363.00

Personnel Services

Administrative Assistant	\$2,985.62	\$22,854.23	\$41,045.00	-\$18,190.77	-44.3191%	\$41,045.00
Administrative Assistant Overtime	\$0.00	\$742.85	\$2,798.00	-\$2,055.15	-73.4507%	\$2,798.00
Assistant Chief	\$0.00	\$30,074.13	\$68,229.00	-\$38,154.87	-55.9218%	\$68,229.00
Employee Benefits	\$11,652.84	\$95,706.52	\$213,589.00	-\$117,882.48	-55.1913%	\$213,589.00
Fire Chief	\$6,051.35	\$34,147.52	\$87,524.00	-\$53,376.48	-60.985%	\$87,524.00
Firefighter/Paramedic OT, 40-Hour	\$0.00	\$0.00	\$7,932.00	-\$7,932.00	-100.0%	\$7,932.00
Firefighter/Paramedic, 40-Hour	\$0.00	\$823.35	\$38,777.00	-\$37,953.65	-97.8767%	\$38,777.00
Part-Time Personnel	\$992.00	\$39,764.60	\$68,840.00	-\$29,075.40	-42.2362%	\$33,840.00
Payroll Taxes	\$2,533.07	\$25,695.07	\$48,671.00	-\$22,975.93	-47.2066%	\$48,671.00
PERS	\$12,037.33	\$75,387.55	\$169,589.00	-\$94,201.45	-55.5469%	\$169,589.00
Shift Personnel Overtime	\$2,802.63	\$23,361.77	\$46,614.00	-\$23,252.23	-49.8825%	\$46,614.00
Shift Personnel Wages	\$13,492.13	\$116,060.30	\$192,121.00	-\$76,060.70	-39.59%	\$192,121.00
Student Volunteer Stipends	\$540.00	\$3,229.53	\$7,290.00	-\$4,060.47	-55.6992%	\$7,290.00
Volunteer Conflag Reimb.	\$0.00	\$17,323.91	\$21,256.00	-\$3,932.09	-18.4987%	
Volunteer Stipends & Benefits	\$3,500.00	\$25,400.00	\$36,500.00	-\$11,100.00	-30.411%	\$36,500.00
Workers Comp. & Group Acc. Ins.	\$0.00	\$15,598.09	\$15,500.00	\$98.09	0.6328%	\$15,500.00
Total Personnel Services	\$56,586.97	\$526,169.42	\$1,066,275.00	-\$540,105.58	-50.7%	\$1,010,019.00

Total Operating Expenses	\$197,862.53	\$882,276.20	\$1,727,888.00	-\$845,611.80	-48.939%	
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Net Income / (Loss) before Tax	-\$146,725.28	\$1,093,006.65	\$245,000.00	\$848,006.65	346.1252%	
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Net Income	-\$146,725.28	\$1,093,006.65	\$245,000.00	\$848,006.65	346.1252%	
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Total Comprehensive Income	-\$146,725.28	\$1,093,006.65	\$245,000.00	\$848,006.65	346.1252%	
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Budget Variance
Crooked River Ranch Fire & Rescue
Capital Reserve Fund
For the month ended 31 January 2023
 Cash Basis

	January Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Beginning Fund Balance	\$0.00	\$377,163.04	\$376,918.00	\$245.04	0.065%	\$ 376,918.00
Grant Funds	\$0.00	\$0.00	\$95,239.00	-\$95,239.00	-100.0%	
Interest	\$640.48	\$2,818.57	\$2,750.00	\$68.57	2.4935%	\$ 2,750.00
Misc. Income	\$0.00	\$0.00	\$12,383.00	-\$12,383.00	-100.0%	
Transfer In	\$0.00	\$75,000.00	\$75,000.00	\$0.00	0.0%	\$ 75,000.00
Total Revenue	\$640.48	\$454,981.61	\$562,290.00	-\$107,308.39	-19.1%	\$ 454,668.00
Gross Profit						
	\$640.48	\$454,981.61	\$562,290.00	-\$107,308.39	-19.0842%	
Operating Expenses						
Contingency	\$0.00	\$0.00	\$84,500.00	-\$84,500.00	-100.0%	\$ 100,000.00
Capital Outlay						
Capital Outlay & Grant Awards:App Purchase	\$8,789.07	\$49,456.57	\$60,000.00	-\$10,543.43	-17.5724%	\$ 60,000.00
Capital Outlay & Grant Awards:Bldg Purch.	\$0.00	\$0.00	\$155,739.00	-\$155,739.00	-100.0%	\$ 45,000.00
Total Capital Outlay	\$8,789.07	\$49,456.57	\$215,739.00	-\$166,282.43	-77.1%	\$ 105,000.00
Total Operating Expenses	\$8,789.07	\$49,456.57	\$300,239.00	-\$250,782.43	-83.5276%	
Net Income / (Loss) before Tax	-\$8,148.59	\$405,525.04	\$262,051.00	\$143,474.04	54.7504%	
Net Income	-\$8,148.59	\$405,525.04	\$262,051.00	\$143,474.04	54.7504%	
Total Comprehensive Income	-\$8,148.59	\$405,525.04	\$262,051.00	\$143,474.04	54.7504%	



Budget Variance
Crooked River Ranch Fire & Rescue
Bond Fund
 For the month ended 31 January 2023

	January Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Beginning Fund Balance	\$0.00	\$15,919.26	\$12,223.00	\$3,696.26	30.2402%	\$ 12,223.00
Interest	\$174.71	\$405.71	\$300.00	\$105.71	35.2367%	\$ 300.00
Previously Levied Taxes	\$119.45	\$2,366.48	\$3,500.00	-\$1,133.52	-32.3863%	\$ 3,500.00
Taxes Collected in Year Levied	\$1,223.32	\$166,381.48	\$184,203.00	-\$17,821.52	-9.6749%	\$ 184,203.00
Total Revenue	\$1,517.48	\$185,072.93	\$200,226.00	-\$15,153.07	-7.6%	\$ 200,226.00
Gross Profit	\$1,517.48	\$185,072.93	\$200,226.00	-\$15,153.07	-7.568%	
Operating Expenses						
Debt Services						
Debt Service: Bond Payment	\$0.00	\$159,118.00	\$181,562.00	-\$22,444.00	-12.3616%	\$ 181,562.00
Total Debt Services	\$0.00	\$159,118.00	\$181,562.00	-\$22,444.00	-12.4%	\$ 181,562.00
Total Operating Expenses	\$0.00	\$159,118.00	\$181,562.00	-\$22,444.00	-12.3616%	
Net Income / (Loss) before Tax	\$1,517.48	\$25,954.93	\$18,664.00	\$7,290.93	39.0641%	
Net Income	\$1,517.48	\$25,954.93	\$18,664.00	\$7,290.93	39.0641%	
Total Comprehensive Income	\$1,517.48	\$25,954.93	\$18,664.00	\$7,290.93	39.0641%	

Payable Invoice Detail

Crooked River Ranch Fire & Rescue

For the period January 1, 2023 to January 31, 2023

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aflac					
Jan 18, 2023		Premiums from staff for January	434.24	Paid	Payroll Liabilities
Total Aflac			434.24		
All American Truck					
Jan 24, 2023	511289 new command truck	Balance Due on install of equipment on new command truck (511289)	5,538.00	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Total All American Truck			5,538.00		
Amy Weddle					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Amy Weddle			90.00		
AUCA Western First Air & Safety Lockbox					
Jan 2, 2023	BO12957	Bandages, Eye Drops, etc to replenish First Aid Box in Admin Office	126.45	Paid	Materials & Services:Building & Maintenance:Supplies
Total AUCA Western First Air & Safety Lockbox			126.45		
BoundTree Medical, LLC					
Jan 4, 2023	84811613	Drug Vial Adapter Dual Cannula Device	58.00	Paid	Materials & Services:EMS Operations:Supplies
Jan 16, 2023	84821992	C2 Fentanyl, .05mg, 2 ml vial	97.99	Paid	Materials & Services:EMS Operations:Supplies
Jan 19, 2023	PO-0350/ 84828497	EMS Supply Order	1,020.00	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			1,175.99		
Brooklyn Emerson					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Brooklyn Emerson			90.00		
Carson Oil Company, Inc.					
Jan 4, 2023	CP-00425626 - EFT	Fuel for all apparatus	470.56	Paid	Materials & Services:Fuel
Jan 18, 2023	CP-00428740 - EFT	Fuel for all apparatus	566.12	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			1,036.68		
Colton Steinke					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Colton Steinke			90.00		
Crooked River Needle Works LLC					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jan 24, 2023	552	Embroidery of CRR Logo and names on Job Shirts	157.50	Paid	Materials & Services:Uniforms
Total Crooked River Needle Works LLC			157.50		
Crooked River Ranch Water Company					
Jan 2, 2023	94	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Jan 2, 2023	94	Water	30.52	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			65.11		
Crooked River Sanitary					
Jan 3, 2023	00014	Sanitation services for December 2022	72.02	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			72.02		
Damion Hatch					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Damion Hatch			90.00		
Dan Marsh					
Jan 5, 2023	Cell Pone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dan Marsh			90.00		
David McDonald					
Jan 30, 2023	HD 369430813/Reimbursement	Reimbursement for Batteries	37.98	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Total David McDonald			37.98		
Day Wireless Systems					
Jan 23, 2023	QO23783/ INV760520	BK VHF Mobile Radio (NASPO contract pricing)	1,874.00	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Jan 23, 2023	QO23783/ INV760520	Remote conrol head kit	875.00	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Jan 23, 2023	QO23783/ INV760520	Handheld programming microphone	276.25	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Jan 23, 2023	QO23783/ INV760520	150-174 MHz 1/4 antenna w/ spring	32.01	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Jan 23, 2023	QO23783/ INV760520	BK 17' remote mount cable	135.00	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Jan 23, 2023	QO23783/ INV760520	3/4" nmo antenna mount	18.94	Paid	Capital Outlay & Grant Awards:Apparatus Purchases

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jan 23, 2023	QO23783/ INV760520	shipping	39.87	Paid	Capital Outlay & Grant Awards:Apparatus Purchases
Total Day Wireless Systems			3,251.07		
Deluxe					
Jan 25, 2023	EFT	Order of high security checks for accounts payable, includes shipping costs	225.99	Approved	Materials & Services:Administration:Supplies
Total Deluxe			225.99		
Dennis Senko					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dennis Senko			90.00		
Deschutes County 911 Service District					
Jan 9, 2023	3388	911 - 705 Cleaning & Maint. of Radios etc.	263.00	Paid	Materials & Services:Radios/Communications
Jan 19, 2023	3425	Annual fee for 911 - 705 User Fees, Dispatch Services for 21/22	65,714.48	Paid	Materials & Services:Dispatch Services
Total Deschutes County 911 Service District			65,977.48		
DFND Technologies					
Jan 5, 2023	12635	FR Performance Shirts for Staff/Volunteers	210.00	Paid	Materials & Services:Uniforms
Jan 5, 2023	12635	FR Performance Polo for Fire Chief	60.00	Paid	Materials & Services:Uniforms
Jan 5, 2023	12635	Shipping	15.00	Paid	Materials & Services:Uniforms
Total DFND Technologies			285.00		
Elizabeth Ramirez					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Elizabeth Ramirez			90.00		
FirePro, LLC					
Jan 19, 2023		Annual Service call to service all fire extinguishers in station	1,086.00	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Total FirePro, LLC			1,086.00		
Frank Day					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Frank Day			90.00		
Grant Caudel					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Grant Caudel			90.00		
Hagemeister Enterprises, Inc.					
Jan 2, 2023	40371R	DEKA Battery for 571/518976	179.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Total Hagemeister Enterprises, Inc.			179.00		
HRA VEBA Trust					
Jan 18, 2023	ACH	Contributions for staff	1,250.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			1,250.00		
IAFF 3650 - Redmond Firefighters Union					
Jan 3, 2023	Union Dues - ACH	Union Dues for Alysha, Adam and David	102.00	Paid	Payroll Liabilities
Jan 3, 2023	PAC Donations - ACH	PAC donations to Union from Staff	16.00	Paid	Payroll Liabilities
Jan 18, 2023	Union Dues - ACH	Union Dues for Alysha, David and Adam	102.00	Paid	Payroll Liabilities
Jan 18, 2023	PAC Donations - ACH	PAC donation to Union, from Staff	16.00	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			236.00		
Jeff Sheetz					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Jeff Sheetz			90.00		
Kay Norberg					
Jan 5, 2023	Reimbursement	Reimbursement for Cake and supplies for Swearing in Ceremony	94.80	Paid	Materials & Services:Department Services:Events
Total Kay Norberg			94.80		
L.N. Curtis & Sons					
Jan 4, 2023	INV662719	22-000680T PARA 30" Tactical SPF Hooligan Tool	636.50	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Jan 4, 2023	INV662719	Shipping	50.37	Paid	Materials & Services:Training
Total L.N. Curtis & Sons			686.87		
Life-Assist					
Jan 23, 2023	1286252	Succinylcholine Chloride 200 mg.	43.20	Paid	Materials & Services:EMS Operations:Supplies
Jan 23, 2023	1286221	Calcium Chloride, 1 gm	30.24	Paid	Materials & Services:EMS Operations:Supplies
Jan 23, 2023	1286221	Epinephrine 1, 1 mg, 10 ml	135.20	Paid	Materials & Services:EMS Operations:Supplies

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jan 23, 2023	1286221	Amiodarone, 150 mg	1.94	Paid	Materials & Services:EMS Operations:Supplies
Jan 23, 2023	1286221	Aspirin, Chewable	3.46	Paid	Materials & Services:EMS Operations:Supplies
Jan 23, 2023	1286221	Acidose-Aqua Charcoal	61.94	Paid	Materials & Services:EMS Operations:Supplies
Total Life-Assist			275.98		

Local Government Law Group

Jan 16, 2023		Services Rendered for review of Fire Chief contract	364.00	Paid	Materials & Services:Professional Services:Legal
Total Local Government Law Group			364.00		

Marta McGovern-Philpott

Jan 5, 2023	Cell Phone Reimbursment	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Marta McGovern-Philpott			90.00		

MES NW - Municipal Emergency Services

Jan 2, 2023	INV1804089	SCBA Compressor calibration gas	55.00	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Jan 2, 2023	INV1804089	20 PPM CO, BAL Air - 17 Liter	55.00	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Jan 2, 2023	INV1804089	Shipping	59.69	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Jan 4, 2023	PO-0347 / INV188803	Career Tracking Applications in Target Solutions	2,364.25	Paid	Materials & Services:Training
Jan 4, 2023	PO-0347 / INV188803	Annual Maint.	395.00	Paid	Materials & Services:Training
Total MES NW - Municipal Emergency Services			2,928.94		

Mountain Medical Urgent Care

Jan 9, 2023	1466	Physical, Hepatitis Shot and Lipid Panel for Vidahlia Baca	1,050.00	Paid	Materials & Services:SAFER Grant Expenditures
Jan 9, 2023	1466	Physical, Hepatitis Shot, Varicilla Vaccine and Lipid Panel for Emma Borlen	1,090.00	Paid	Materials & Services:SAFER Grant Expenditures
Jan 9, 2023	1466	Physical, Hepatitis Shot, TD ap Vaccine, Lipid Panel for Torrey Piatt	1,130.00	Paid	Materials & Services:SAFER Grant Expenditures
Total Mountain Medical Urgent Care			3,270.00		

Myrsideys Steinke

Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Myrsideys Steinke			90.00		

Nationwide Retirement Solutions

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jan 3, 2023	Deferred Comp - ACH	Deferred Comp Contributions	220.00	Paid	Payroll Liabilities
Jan 18, 2023	Deferred Comp - ACH	Deferred Comp Contributions from Staff	220.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			440.00		
Norco					
Jan 4, 2023	36693296	DEY Medical Oxygen USP	36.77	Paid	Materials & Services:EMS Operations:Supplies
Jan 4, 2023	36693296	Handling Charge	29.00	Paid	Materials & Services:EMS Operations:Supplies
Jan 4, 2023	36693296	Fuel Charge	2.49	Paid	Materials & Services:EMS Operations:Supplies
Total Norco			68.26		
Oregon Fire District Directors Assn.					
Jan 16, 2023	23-1432	OFDDA Membership Dues for 2023	1,000.00	Paid	Materials & Services:Administration:Memberships
Total Oregon Fire District Directors Assn.			1,000.00		
Oregon PERS					
Jan 9, 2023	PERS - EFT	Employer contributions	3,225.72	Approved	Personnel Services:PERS
Jan 9, 2023	PERS - EFT	Employee contributions, paid by Employer	816.18	Approved	Personnel Services:PERS
Jan 23, 2023	PERS - EFT	Employer Contributions	3,095.50	Approved	Personnel Services:PERS
Jan 23, 2023	PERS - EFT	Employee Contributions, paid by Employer	785.56	Approved	Personnel Services:PERS
Total Oregon PERS			7,922.96		
Oregon Volunteer Firefighters Assoc.					
Jan 19, 2023	2023-3659	2023 OVFA Annual Dues	135.00	Paid	Materials & Services:Administration:Memberships
Total Oregon Volunteer Firefighters Assoc.			135.00		
Overhead Door Company of Central Oregon					
Jan 19, 2023	14945 (50% deposit)	50% deposit for Replacement bottom section, industrial brown double end tile Bay Door	758.25	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Overhead Door Company of Central Oregon			758.25		
Pacific Power					
Jan 4, 2023	24712171-001 3	Basic Charges, Load Size, Demand Charges, Taxes and Kilowatt Usage	3,516.98	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			3,516.98		
Parker English					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	30.00	Paid	Materials & Services:Volunteer Incentives
Total Parker English			30.00		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Ryan Rhodes					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Ryan Rhodes			90.00		
Savvik					
Jan 16, 2023	PO-0349	JOB SHIRT 1/4 ZIP 2.0 (72534) Color: FIRE NAVY Size: S	52.99	Paid	Materials & Services:Uniforms
Jan 16, 2023	PO-0349	JOB SHIRT 1/4 ZIP 2.0 (72534) Color: FIRE NAVY Size: M	105.98	Paid	Materials & Services:Uniforms
Jan 16, 2023	PO-0349	JOB SHIRT 1/4 ZIP 2.0 (72534) Color: FIRE NAVY Size: L	158.97	Paid	Materials & Services:Uniforms
Jan 16, 2023	PO-0349	JOB SHIRT 1/4 ZIP 2.0 (72534) Color: FIRE NAVY Size: XL	52.99	Paid	Materials & Services:Uniforms
Jan 16, 2023	PO-0349	JOB SHIRT 1/4 ZIP 2.0 (72534) Color: FIRE NAVY Size: 2XL	52.99	Paid	Materials & Services:Uniforms
Total Savvik			423.92		
SeaWestern Fire Fighting Equipment					
Jan 16, 2023	Grant - ACH	Lion V-Force Coats	3,446.08	Paid	Materials & Services:SAFER Grant Expenditures
Jan 16, 2023	Grant - ACH	Lion V-Force Pants	2,270.98	Paid	Materials & Services:SAFER Grant Expenditures
Jan 16, 2023	Grant - ACH	Shipping Charges	28.90	Paid	Materials & Services:SAFER Grant Expenditures
Jan 18, 2023	PO-0316/INV20843 - ACH	LION V-Force Turnout Coat	3,093.44	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Upgrad Liner to Center Cut Thermal Liner	119.28	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Semi Bellows Handwarmer Pockets	117.46	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Addition to Self-Material Utility Strap with Velcro to Bottom Radio Pocket	96.00	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Install Mic Tab on Back of Coat	19.90	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	LION V-Force Pant	2,038.70	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Upgrad Liner to C7 Center Cut Thermal Liner	99.62	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Zipper Liner Attachment	38.00	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Intall Mic Tab on Back Center Belt Loop	25.16	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Extra Layer of Padding Knee	69.50	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20843 - ACH	Shipping	24.60	Paid	Materials & Services:Fire Operations:PPE
Jan 18, 2023	PO-0316/INV20879 - ACH	Sigma Twill 7.0 Outershell, Lime/Yellow ventilated	818.40	Paid	Materials & Services:Fire Operations:PPE

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jan 18, 2023	PO-0316/INV20879 - ACH	Shipping	14.20	Paid	Materials & Services:Fire Operations:PPE
Total SeaWestern Fire Fighting Equipment			12,320.22		
SmartSign					
Jan 2, 2023	HD 358780258	Locker name plates/brackets	40.02	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Total SmartSign			40.02		
Solutions Yes					
Jan 24, 2023	INV347281 - ACH	B/W Copies	5.37	Paid	Materials & Services:Administration:Copier Expenses
Jan 24, 2023	INV347281 - ACH	Color Copies	63.20	Paid	Materials & Services:Administration:Copier Expenses
Total Solutions Yes			68.57		
Special Districts Association of Oregon					
Jan 23, 2023	Registration	Registration Fee for Brad Pahl and Sean Hartley for SDAO Conference, Sunriver Resort, February 10th - 12th, 2023	460.00	Paid	Materials & Services:Training
Total Special Districts Association of Oregon			460.00		
Special Districts Insurance Services					
Jan 4, 2023	38P52514-672	Auto/Liability, Earthquake, Flood, Equipment Breakdown and Crime Insurance Policy Renewal for 2023	33,963.00	Paid	Materials & Services:Insurance
Jan 9, 2023	03-0052514 / ACH	February Health Premiums for Staff	9,191.48	Paid	Personnel Services:Employee Benefits:Health Insurance
Jan 9, 2023	03-0052514 / ACH	February Dental Premiums for Staff	839.60	Paid	Personnel Services:Employee Benefits:Dental Insurance
Jan 9, 2023	03-0052514 / ACH	February Long-Term Premiums for Staff	143.76	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Total Special Districts Insurance Services			44,137.84		
Stamps.com					
Jan 15, 2023	XXXX	Mo. Fee for use of Stamps.com	17.99	Approved	Materials & Services:Administration:Postage & Shipping
Total Stamps.com			17.99		
Streamline					
Jan 3, 2023	41F663CA-0026 / ACH	Website services for January 2023	100.00	Paid	Materials & Services:Professional Services:Computer Services
Total Streamline			100.00		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Sureline Broadband					
Jan 9, 2023	22558	Telephone and Internet charges	599.00	Paid	Materials & Services:Utilities:Telecommunications
Total Sureline Broadband			599.00		
Systems Design West					
Jan 25, 2023	20230153	EMS Billing for December	700.00	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Jan 25, 2023	20230153	Postage	17.98	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Total Systems Design West			717.98		
Target Solutions Learning, LLC					
Jan 3, 2023	INV64968	Vector Evaluations App	549.01	Paid	Materials & Services:Training
Jan 3, 2023	INV64968	Vector Check It App Fire Apparatus	1,800.88	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Jan 3, 2023	INV64968	Vector Check It App for Support Vehicles/Trailers	450.20	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Jan 3, 2023	INV64968	Vector Shift Scheduling	1,439.57	Paid	Materials & Services:Administration
Total Target Solutions Learning, LLC			4,239.66		
Terminix					
Jan 18, 2023	213906	Maintenance and spraying for rodents/spiders, etc.	100.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Terminix			100.00		
Terrebonne Hardware					
Jan 16, 2023		Surge Protector for Internet Backup	22.99	Paid	Materials & Services:Building & Maintenance:Supplies
Total Terrebonne Hardware			22.99		
Traffic Safety Supply					
Jan 18, 2023	INV054643	SBL0823, 5052 . 063, 12" x 6" RECT, 2 sided signs	625.00	Paid	Materials & Services:Department Services:Emergency Address Signs
Jan 18, 2023	INV054643	Shipping	24.97	Paid	Materials & Services:Department Services:Emergency Address Signs
Total Traffic Safety Supply			649.97		
Travis Delorto					
Jan 5, 2023	Cell Phone Reimbursement	Cell Phone Reimbursement for Oct/Nov/Dec 2022	90.00	Paid	Materials & Services:Volunteer Incentives
Total Travis Delorto			90.00		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
US Bank Equipment Finance					
Jan 18, 2023	491342150 - ACH	Contract Payment	139.99	Paid	Materials & Services:Administration:Copier Expenses
Total US Bank Equipment Finance			139.99		
Verizon Wireless					
Jan 4, 2023	9923709964	Data Charges for iPads in Ambulances	240.06	Paid	Materials & Services:Utilities:Telecommunications
Total Verizon Wireless			240.06		
VISA - Chase					
Jan 2, 2023	MNP-114911	Signs/Nameplates for lockers	40.02	Approved	Materials & Services:Fire Operations:Supplies/Equipment
Jan 2, 2023	HD 367220522	Helmet shields for students volunteers	124.44	Paid	Materials & Services:SAFER Grant Expenditures
Jan 5, 2023	HD 360125134	Ham and drinks for District party	84.13	Paid	Materials & Services:Department Services:Appreciation Dinner
Jan 9, 2023	HD 366848313	Binders	43.98	Paid	Materials & Services:Administration:Supplies
Jan 9, 2023	HD 366848313	Binder dividers	5.59	Paid	Materials & Services:Administration:Supplies
Jan 11, 2023	81983360	Popcorn for Machine	49.54	Paid	Materials & Services:Building & Maintenance:Supplies
Jan 14, 2023	HD 363989233	Station supplies	112.34	Paid	Materials & Services:Building & Maintenance:Supplies
Jan 18, 2023	XXXX	Popcorn order for events	50.29	Paid	Materials & Services:Building & Maintenance:Supplies
Jan 19, 2023	XXXX	Mo. Fee for Xero Accounting platform	27.75	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
Jan 19, 2023	XXXX	Badges for staff/volunteers	72.00	Paid	Materials & Services:Uniforms
Jan 19, 2023	XXXX	Backprinting	12.00	Paid	Materials & Services:Uniforms
Jan 19, 2023	XXXX	Shipping	9.00	Paid	Materials & Services:Uniforms
Jan 24, 2023	111-3753851-6331417	Office supplies, copy paper	74.03	Paid	Materials & Services:Administration:Supplies
Jan 26, 2023	XXXX	Purchase of Stamps	50.00	Paid	Materials & Services:Administration:Postage & Shipping
Jan 26, 2023	HD 367271642	Harness and ASAP device	1,130.50	Paid	Materials & Services:Rope Rescue Operations
Jan 27, 2023	HD 369430544	Floor brooms and squeegees	106.91	Paid	Materials & Services:Building & Maintenance:Equipment

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Jan 29, 2023	XXXX	Mo. Fee for Amazon Prime	14.99	Approved	Materials & Services:Administration:Memberships
Jan 31, 2023	HD 368802340	Job posting for paramedic/firefighter position with Daily Dispatch	405.00	Paid	Materials & Services:Administration:Advertising
Jan 31, 2023	HD 369758181	Station Supplues	63.38	Paid	Materials & Services:Building & Maintenance:Supplies
Jan 31, 2023	HD 368747928	post for full-time jobs listings FF/Paramedic	199.00	Paid	Materials & Services:Administration:Advertising
Total VISA - Chase			2,674.89		
WHA Insurance					
Jan 5, 2023	Admin Fee	Administration Fee for processing HRA reimbursement claim	25.00	Paid	Personnel Services:Employee Benefits:HRA Reimbursements
Total WHA Insurance			25.00		
Total			170,864.65		



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report February, 2023

- Calls for service in January totaled 60. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Fire (Building, Wildland, Vehicle, etc.)	1											1
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0											0
3-Rescue & EMS	48											48
4-Hazardous Condition (No Fire)	1											1
5-Service Call	4											4
6-Good Intent Call	5											5
7-False Alarm & False Call	1											1
8-Severe Weather & Natural Disaster	0											0
9-Special/Other Incident	0											0
	60	0	0	0	0	0	0	0	0	0	0	0
Total Calls-To-Month End 2023												
	60											
<i>Total Calls-To-Month End 2022</i>	41	51	50	38	51	45	44	65	54	49	65	60

- Auto/Mutual Aid Given/Received (year-to-date)
 - Auto-Aid Given – 0
 - Auto-Aid Received – 1
 - Mutual-Aid Given – 1
 - Mutual-Aid Received – 2
- We are pleased to welcome on three new Volunteers. Firefighter Vidahlia Baca (Student Volunteer on A-Shift), Firefighter/EMT Emma Borlen, and Firefighter Torrey Piatt. They will be a welcome addition to our response force. If you see them at the station, please welcome them to the District.

- Grant Update:
 - AFG for direct vehicle exhaust capture system. We have received the shipping notification of the system. The install work will begin the week of February 20th.
 - 2022 Assistance to Firefighters Grant (AFG) has been submitted for the purchase of a new engine. Thank you to Captain David McDonald and Community Services Officer Dennis Senko for their assistance in writing the grant.
- The two Temporary Firefighter/Paramedics have been filled. Ryan Ahrendt and Travis Delorto were selected. They have begun shifts helping fill our staffing needs on C-Shift.
- The application period is open to hire two permanent Shift Paramedic/Firefighters. The application period is open until March 10th. We are receiving calls of interest, but no applications have been received yet.
- Fire Med Memberships report (month-to-date):
 - Memberships renewed: 10
 - New memberships: 1
 - Non-renewals: 4
 - Total for the year: 295
- Volunteer Association Update
 - The Annual Easter Egg Hunt will be on Saturday, April 8th at 10am. We will have dates forthcoming for the egg stuffing days. Watch your emails for those and for signing up to help with the event on the day of.

Respectfully submitted,

Sean Hartley
Fire Chief



January 2023

Dear Sean,

Please find enclosed a certificate honoring your department as a **2022 Active Member of the International Association Fire Chiefs' national Ready, Set, Go! Program**. We thank you for your support and use of the program.

RSG! is the successful program it is today because of the commitment you have shown, and the resources you have used, to reduce wildland fire risk in your community. Thank you for all your efforts to reach out, work with the residents in your community, and make an impact!

Thank you also for your use of the program's Achievement Management System (AMS). The system is used to track the innovative ways RSG members like you are reducing fuel loads, hardening homes, and working with residents and partners to reduce wildland fire risk. We appreciate that you have used the system to share your accomplishments with us and encourage you to continue recording your efforts. Just a reminder that you can download that information any time from AMS and share it with your department and community leaders.

We're excited to support your continued risk reduction efforts and look forward to working with you in 2023. We wish you and your community the best in the new year.

Very respectfully,

Cathie Larocca
Manager, National Ready, Set, Go! Program
International Association of Fire Chiefs

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2022 Active Program Member

Crooked River Ranch Fire and Rescue

80 community wildfire mitigation hours recorded in AMS in 2022.

Thank you for your dedication to wildland fire mitigation! Your ongoing efforts to create a wildfire ready community have contributed to reducing wildland fire risk across the country.

www.WildlandFireRSG.org



FEMA



