



# CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760  
Phone: (541) 923-6776 | Fax: (541) 923-5247  
[www.crrfire.org](http://www.crrfire.org)

## **Notice of Board Meeting**

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board meeting on Thursday, November 16, 2023. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to this meeting can be found through the Zoom platform, by accessing our website, @ [www.crrfire.org/meetings](http://www.crrfire.org/meetings). The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

### **Board of Directors**

Kay Norberg, President (Position 2)  
David Palmer, Vice President (Position 3)  
Joseph Costigan, Secretary (Position 4)  
Brad Pahl, Treasurer (Position 1)  
Cole Gayheart, Jr., (Position 5)

### **District Staff**

Fire Chief, Sean Hartley  
Admin. Assistant, Dana Schulke

---

### **Board Meeting Agenda**

1. Call to Order – Director Norberg
  - 1.1 Flag Salute – Director Palmer
  - 1.2 Roll Call – Director Costigan
2. Review of Agenda – Director Norberg
3. Approval of minutes – Director Norberg
  - 3.1 Approval of Board Meeting minutes from October 19, 2023
  - 3.2 Approval of Supplemental Budget Hearing minutes from November 9, 2023
4. Financial Reports
  - 4.1 Acknowledge receipt and approval of the financial reports for October 2023 – Director Pahl
  - 4.2 Appointment of Board members to sign checks for Monday, December 11th and Friday, December 22, 2023 – Director Norberg
5. Unfinished business (consideration, discussion, and possible action on the following items):
  - 5.1 Discussion on Levy - Fire Chief Sean Hartley
  - 5.2 Civil Service Commission update & Approval of Resolution 2023-07 to approve the drafted Civil Service Commission rules for the District – Fire Chief Sean Hartley
  - 5.3 Follow up discussion of Board policy on voting neutrality – Director Pahl
6. New Business (consideration, discussion, and possible action on the following items):
  - 6.1 Discussion on the Fire Med program – Director Pahl
7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
8. Update on CERT program – Linda Kay Widmer

- 9. Comment/Questions:
  - 9.1 Public input on the current agenda topics
  - 9.2 Public input on future agenda topics – (Please limit to one topic)
- 10. Correspondence/ Recognitions/ Good of the Order – Director Norberg
- 11. Adjournment – Director Norberg

\*\*\*\*\*

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)